

# Public Document Pack

## **EAST HERTFORDSHIRE DISTRICT COUNCIL**

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 26th July, 2023 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Date this 19 day of July 2023

*James Ellis*  
Head of Legal and  
Democratic Services

*Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion*

This meeting will be live streamed on the Council's Youtube page:  
<https://www.youtube.com/user/EastHertsDistrict>

### **AGENDA**

#### 1. Chairman's Announcements

To receive any announcements from the Chairman.

#### 2. Leader's Announcements

To receive any announcements from the Leader of the Council.

#### 3. Apologies for Absence

To receive any Members' apologies for absence.

4. Minutes - 17 May 2023 (Pages 5 - 19)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 17 May 2023.

5. Declarations of Interest

To receive any Members' declarations of interest.

6. Petitions

To receive any petitions.

7. Public Questions (Page 20)

To receive any public questions.

8. Members' Questions (Pages 21 - 23)

To receive any Members' questions.

9. Executive Report - 11 July 2023 (Pages 24 - 26)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Council Tax Reduction Scheme 2024 - 25\_(Pages 27 - 29)

(B) Adoption of Kingsmead Neighbourhood Plan\_(Pages 30 - 160)

10. Proposed Community Governance Review (Pages 161 - 194)

11. Confirmation of Minor Amendments to the Constitution (Pages 195 - 199)

12. Motions on Notice

To receive Motions on Notice.

(A) Closure of rail ticket offices\_(Pages 200 - 201)

(B) Old River Lane\_(Pages 202 - 203)

(C) Declaration of a Climate Emergency and the council's response  
(Pages 204 - 205)

## **Disclosable Pecuniary Interests**

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

## **Public Attendance**

East Herts Council welcomes public attendance at its meetings and meetings will continue to be live streamed and webcasted. For further information, please email [democraticservices@eastherts.gov.uk](mailto:democraticservices@eastherts.gov.uk) or call the Council on 01279 655261 and ask to speak to Democratic Services.

The Council operates a paperless policy in respect of agendas at committee meetings and the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices. You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.



MINUTES OF A MEETING OF THE  
COUNCIL HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD ON  
WEDNESDAY 17 MAY 2023, AT 7.00 PM

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PRESENT:

Councillor M Butcher (Chairman).  
Councillors M Adams, D Andrews,  
P Boylan, E Buckmaster, R Buckmaster,  
S Bull, V Burt, R Carter, T Clements,  
M Connolly, S Copley, N Cox, B Crystall,  
A Daar, B Deering, T Deffley, I Devonshire,  
J Dumont, J Dunlop, Y Estop, V Glover-  
Ward, M Goldspink, C Hart, G Hill,  
D Hollebon, A Holt, S Hopewell, C Horner,  
T Hoskin, D Jacobs, S Marlow, G McAndrew,  
S Nicholls, A Parsad-Wyatt, C Redfern,  
V Smith, T Stowe, Swainston, J Thomas,  
R Townsend, S Watson, D Willcocks,  
G Williams, G Williamson, C Wilson,  
F Woolf, D Woollcombe and J Wyllie.

OFFICERS IN ATTENDANCE:

Michele Aves	- Democratic Services Officer
Lorraine Blackburn	- Scrutiny Officer
James Ellis	- Head of Legal and Democratic Services and Monitoring Officer
Jonathan Geall	- Head of Housing and Health
Steven Linnett	- Head of Strategic Finance and

Peter Mannings	Property - Democratic Services Officer
Helen Standen	- Deputy Chief Executive
Ben Wood	- Head of Communications, Strategy and Policy

## 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Members to the meeting and reminded them that the meeting was being webcasted.

The Chairman presented the meeting with the Annual Report video for 2022/23 which highlighted the work of the council over the last year.

The Chairman thanked Stephen Bate for attending the council meetings throughout his term as Chairman and for providing the reflections at the start.

The Chairman said that he had thoroughly enjoyed his year as Chairman and said that it was a real honour to represent East Herts. He said that throughout the year he had celebrated the Queen's Jubilee, marked the sad passing of the Queen, proclaimed the new King and celebrated King Charles III's coronation. He said that he had also met many inspiring people throughout the district.

The Chairman thanked the Chairman's PA, the Digital and

Communications Manager, the Head of Legal and Democratic Services, the Democratic Services Manager and the Leadership Team for their help and support over the last year. He also thanked his wife and his children who had helped out at his charity events.

The Chairman announced that he had raised £3,496 for his chosen charity, The Stroke Association.

Councillor Deering offered his thanks to the Chairman for a fantastic year and said that he had celebrated some great moments but had also marked some sad events. He said that the Chairman had conducted himself superbly and represented the Council extremely well.

## 2 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Brittain.

## 3 ELECTION OF A CHAIRMAN 2023/24

It was proposed by Councillor Crystall and seconded by Councillor Goldspink that Councillor Butcher be elected as Chairman of the Council for the 2023/24 Civic Year. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – That Councillor Butcher be elected as Chairman of the Council for the 2023/24 Civic Year.

Councillor Butcher made the statutory declaration of acceptance of office and took the chair.

#### 4 ELECTION OF A VICE-CHAIRMAN 2023/24

It was proposed by Councillor Wilson and seconded by Councillor Crystall that Councillor Horner be elected as Vice-Chairman of the Council for the 2023/24 Civic Year. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – That Councillor Horner be elected as Vice-Chairman of the Council for the 2023/24 Civic Year.

Councillor Horner made the statutory declaration of acceptance of office.

Councillor Horner thanked Members for his election to Vice Chairman and said it was a great honour and not one he expected so soon after first being elected. He said that he looked forward to supporting Councillor Butcher as Chairman, his fundraising efforts and supporting the varied and valuable work of East Herts residents and its voluntary organisations.

#### 5 FURTHER CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked the Council for electing him to the position. He said it was an absolute honour and privilege and looked forward to working with all colleagues across the Chamber.

The Chairman announced that he had chosen two charities to support over his term, they were CPRE Herts and Community Alliance. He said both organisations were key

in addressing the issues that confront the council and residents of East Herts.

The Chairman made a personal announcement and said that he was neurodiverse and had been diagnosed with ADHD.

Councillor Goldspink offered the Chairman and Vice Chairman the Liberal Democrats' congratulations on their election and wished them both a happy and successful year of office. She expressed her thanks to Councillor Devonshire for his work over the last year representing the council.

Councillor Deering congratulated the Chairman and Vice Chairman on their new roles and wished them every success.

## 6 ELECTION OF THE LEADER 2023-2027

It was proposed by Councillor Daar and seconded by Councillor Goldspink that Councillor Crystall be elected as Leader of the Council for the 2023-2027 term. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – That Councillor Crystall be elected as Leader of the Council for the 2023-2027 term of the council.

Councillor Deering congratulated the Leader on his election. He wished him well and said that his group had voted to support him. He said the Conservative group would support him where they could and would support

the administration in the completion of Hertford Theatre, Old River Lane and the formulation of the new District Plan. He said that the Conservative group would also hold the administration to account and the previous Conservative administrations had delivered balanced budgets and they would expect the same moving forward.

## 7 LEADER'S ANNOUNCEMENTS

The Leader of the Council thanked Councillor Devonshire for an incredible year as Chairman and congratulated him on all the good work he had done across the district. He also congratulated the new Chairman and Vice Chairman and hoped they would have a positive experience in the role.

Councillor Crystall thanked Councillor Deering for his kind words and said it was an incredible honour to lead the Council and he said he would do his best for Officers, Councillors and residents. He welcomed the new Members across the Chamber and said the council would value their energy and enthusiasm.

Councillor Crystall thanked the councillors that served in the last administration who had stood down or were not re-elected and said the council recognised their service and thanked them. He said that there were plenty of challenges ahead for the council and he hoped that Members would treat each other and Officers with respect and said that it was important at a time where many people had become disillusioned with politics and the council must lead by example.

Councillor Goldspink offered the Leader of the Council her and her group's warmest congratulations on his election. She said she would like to recognise the work of previous councillors and said they had not always agreed but were sincere in their wish to serve residents. She also thanked Officers for their tireless work in the smooth running of the elections to making arrangements for Annual Council.

8 MINUTES - 1 MARCH 2023

Councillor Goldspink proposed, and Councillor Redfern seconded a motion that the Minutes of the meeting held on 1 March 2023 be approved as a correct record and be signed by the Chairman.

Councillor Buckmaster raised a point of order about whether only Members who were present at the last meeting would be able to vote on their accuracy.

The Head of Legal and Democratic Services confirmed that if Members were not at the previous meeting, they should abstain from the vote.

On being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – that the Minutes of the meeting held on 1 March 2023 be approved as a correct record and signed by the Chairman.

9 DECLARATIONS OF INTEREST

There were no declarations of interest.

10     PETITIONS

There were no petitions.

11     PUBLIC QUESTIONS

There were no public questions.

12     MEMBERS' QUESTIONS

There were no Members' Questions.

13     POLITICAL BALANCE AND COMMITTEE MEMBERSHIP OF  
THE COUNCIL

The Head of Legal and Democratic Services presented the Political Balance and Committee Membership of the Council report. He said that Council was required to approve the decision-making arrangements for the discharge of functions; this includes being told by the Leader about the composition and constitution of the Executive for the ensuing year, the names of those Members chosen to be Executive Members and also determine the Council's Committee structure and Chairmen/membership of those committees in line with the political balance of the Council.

The Head of Legal and Democratic Services said the appointment of Members to outside bodies was delegated to the Head of Legal and Democratic Services in consultation with the Leader and would be appointed following the Annual Council meeting.

Councillor Crystall proposed that the recommendations in



the report be supported. Councillor Goldspink seconded the proposal.

Councillor McAndrew asked if calendar invites would be put into Members' diaries.

The Head of Legal and Democratic Services confirmed that invites would be put into Members' diaries.

Councillor Thomas said that his name was spelt incorrectly in Appendix B and asked for it to be corrected.

The motion to support the recommendations having been proposed and seconded was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – That (A) the Scrutiny Committees, Regulatory Committees and Joint Committees with the number of voting Members listed in paragraph 2.1 be appointed;

(B) That the political balance of the Council at Appendix A be agreed

(C) That the membership and Chairman of Scrutiny Committees, Regulatory Committees and Joint Committees be as set out in Appendix B, with Members being appointed in accordance with the wishes of the political group to whom the seats on these bodies have been allocated;

- (D) That the intention of the Leader of the Council to appoint Members to the Executive (in addition to the Leader) with the portfolio responsibilities as detailed in Appendix C be noted;
- (E) That the programme of Council meetings, as detailed at paragraph 4.1, be approved;
- (F) That the Head of Legal and Democratic Services be authorised to make changes in the standing membership of committees, joint committees and panels in (A) above, in accordance with the wishes of the political group to whom seats on these bodies have been allocated;
- (G) That the action to be taken by the Head of Legal and Democratic Services, in consultation with the Leader, under delegated authority, concerning the appointment of representatives to outside bodies, be noted; and
- (H) The Head of Legal and Democratic Services be authorised to make such amendments to the Council's Constitution as may be necessary to account for the decisions in (A) to (G) above.

The previous Chairman of the Overview and Scrutiny Committee, Councillor Wyllie, presented the Annual Scrutiny 2022/23 report.

Councillor Wyllie proposed that the recommendations in the report be supported. Councillor Wilson seconded the proposal and thanked Councillor Wyllie for his excellent service as Chairman for the last four years.

The motion to support the recommendations having been proposed and seconded was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – that (a) the Annual Scrutiny Report covering the 2022/23 Civic Year be agreed and published on the Council's website; and

(b) workshops be arranged with Members and Key Officers to establish Work Programme priorities for inclusion in the Overview and Scrutiny Work Programme for 2023/24.

15 INDEPENDENT MEMBERS OF THE AUDIT AND GOVERNANCE COMMITTEE

The Head of Legal and Democratic Services presented the report which provided Members with information on the appointment of two independent people to the Audit and Governance Committee as recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA).

He said that as a result of the Redmond Review in 2020, which considered the effectiveness of external audit and the transparency of financial reporting in local authorities, it was recommended that local authority audit committees should appoint at least one independent member. This was then endorsed by the government in June 2022, and latterly CIPFA who issued guidance recommending that local authority and police audit committees include at least two independent members.

The Audit and Governance Committee recommended to Council at its meeting on 12 April 2023 that two independent members should be appointed to it.

Councillor Dumont proposed that the recommendations in the report be supported. Councillor Daar seconded the proposal.

Councillor Boylan said he welcomed the introduction of an independent member to the Audit and Governance Committee to provide even more scrutiny of public sector finance. He asked if any benchmarking had been done to come up with the level of remuneration.

The Head of Legal and Democratic Services said that benchmarking had taken place amongst other local authorities and the council also had an Independent Person for the Standards Committee so that rate was also taken into consideration.

The motion to support the recommendations having been proposed and seconded was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – that (a) the appointment of two independent people (known as independent members) to sit on the Audit and Governance Committee for a period of four years, with a possible extension of a further six months to align to the municipal year be approved;

(b) the job advert and job pack as at Appendix A and Appendix B be approved.

16     CONSIDERATION OF THE RESULTS OF THE HACKNEY CARRIAGE UNMET DEMAND SURVEY

The former Chairman of the Licensing Committee presented the Hackney Carriage Unmet Demand Survey report. He said that the legislation currently allowed local authorities to limit the number of taxi licenses issued. In 2019, a survey indicated that there was no significant unmet demand but the restriction of taxi licences must be re-evaluated every three years. He said that a survey carried out at the end of 2022 identified an unmet demand and the Licensing Committee considered an increase of 5% which equated to 10 extra vehicles.

Councillor Andrews proposed that the recommendations in the report be supported. Councillor Wilson seconded the proposal.

Councillor Wilson thanked Councillor Andrews for his excellent leadership of the Licensing Committee and said he enjoyed working with him. He said that there was a

nationwide shortage of taxi drivers and it was a real problem in Bishop's Stortford with not enough taxis available to service the train station. He said that taxis were an important part of public transport and served vulnerable people. He suggested that a public rank was required next to the private rank and did not feel that increasing the number of licences would help the issue. He hoped that the Licensing Committee would look at this issue moving forward.

The Chairman also thanked Councillor Andrews for his service on the Licensing Committee

Councillor Crystall also thanked Councillor Andrews, Councillor Deering and Councillor Wyllie for their time as Chairmen of Development Management Committee and the Overview and Scrutiny Committee. He said it was hard to appreciate how difficult these roles were unless Members sat on the committee.

Councillor Deering thanked Councillor Crystall for his thanks. He said he would also like to every Member of the outgoing administration, especially Linda Haysey who had led the Council for eight years. He referred to the Licensing Committee and said they worked hard to ensure that taxi drivers in East Herts were of the highest standards to protect the people of Hertfordshire.

The motion to support the recommendations having been proposed and seconded was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – That the number of Hackney Carriage vehicle licences issued by East Herts Council should

be increased by 10 (approximately 5%) over the number currently issued, bringing the total to 210.

17     MOTIONS ON NOTICE

There were no motions on notice.

The meeting closed at 7.55 pm

Chairman .....

Date .....

# Agenda Item 7

COUNCIL – 26 JULY 2023

## PUBLIC QUESTIONS

<b>Question 1</b>	<b>Colin Woodward to ask Cllr Vicky Glover-Ward, the Executive Member for Planning and Growth</b>
<p>Would the Executive Member for Planning &amp; Growth please confirm the total quantity for Bishop's Stortford of all dwellings, (separately identifying the number designated as 'affordable'), that have already been granted Planning Approval by Development Management to date in comparison to the quantities previously set out in the EHC District Plan to meet projected local needs and clarify the quantity of any further additional dwellings proposed for the Old River Lane development with the rationale for any such proposed additions?</p>	



COUNCIL – 26 JULY 2023

## MEMBERS' QUESTIONS

<b>Question 1</b>	<b>Cllr Angus Parsad-Wyatt to ask Cllr Ben Crystall, the Leader of the Council</b>
The new Executive has expanded with the addition of the Executive Member for Resident Engagement. Given engaging with residents is a function of all Councillors' roles, can the Leader please explain what the purpose of this role is, and by what metrics the Member's work will be judged?	
<b>Question 2</b>	<b>Cllr Geoffrey Williamson to ask Cllr Ben Crystall, the Leader of the Council</b>
There is an inconsistency between the pledge to halt our Old River Lane scheme made by parties leading up to the recent election and comments made in public following the election by the same parties who now form the new administration. Can the Leader please provide clarity on the plans this Council has for the development to proceed?	
<b>Question 3</b>	<b>Cllr Sue Nicholls to ask Cllr Vicky Glover-Ward, the Executive Member for Planning and Growth</b>
According to DEFRA, nutrient pollution is an urgent problem for the country's freshwater habitats and rivers. Increased levels of nutrients (especially nitrogen and phosphorus) can speed up the growth of certain plants impacting wildlife by the process of eutrophication.	
Natural England has previously advised 32 Local Planning Authorities that where protected sites are in an unfavourable condition due to excess nutrients, development should only go	

ahead if it will not cause additional pollution to sites. In March 2022, Natural England advised a further 42 LPAs that their areas are covered by this advice.

This advice from Natural England means that new residential development must achieve 'nutrient neutrality' - meaning that the nutrient load created through additional wastewater (including surface water) from the development is mitigated.

Can I ask whether East Herts Officers have been contacted by Natural England over concerns about nutrient neutrality in any of the district's nature reserves, waterways or bodies of water?

[Nutrient Neutrality FAQs | Local Government Association](#)

**Question 4**

**Cllr Ian Devonshire to ask Cllr Tim Hoskin, the Executive Member for Environmental Sustainability**

At the recent Much Hadham Parish Council Annual General Meeting, a concerned resident raised the issue of EV chargers for the village hall. I recall that there was a previous call to parish councils and a Teams meeting was arranged to request their buy-in on this matter. Additionally, I understand that the previous Executive Member for Environmental Sustainability expressed enthusiasm for East Herts' collaboration with suppliers of EV chargers to ensure wide coverage of appropriate charging infrastructure, including Fast Rapid and Ultra Rapid chargers throughout East Herts.

Therefore, I would like to enquire about the current progress of the EV charging infrastructure in East Herts District Council. Can the Executive Member provide a comprehensive progress report on the situation? Specifically, I am interested in knowing the status of the Much Hadham Parish Council's request for EV chargers at the

village hall and the overall implementation of the initiative to ensure a wide coverage of appropriate EV charging.

**Question 5**

**Cllr David Willcocks to ask Cllr Sarah Hopewell, Executive Member for Wellbeing**

Cool spaces provide opportunities for people to shelter from the sun, cool down and rest during hot weather, for example, Libraries, leisure centres, places of worship and community centres. Cool spaces can offer respite and recovery in urban areas during hot weather and may contribute to reducing heat-related harm to health. Following record-breaking temperatures exceeding 40C in the UK last year, and with further extreme weather events predicted this summer, have the council any plans to list and advertise available cool spaces for the residents of East Herts?

# Agenda Item 9

## Council

**Date of Meeting:** 26 July 2023

**Report by:** Councillor Ben Crystall, Leader of the Council

**Report title:** Executive Report – 11 July 2023

**Ward(s) affected:** All

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## Summary

- This report details the recommendations to Council made by the Executive at its meeting on 11 July 2023.

### 1.0 Item considered and recommended to Council

1.1 Since the last Council meeting, the Executive met on 11 July 2023. At these meetings the Executive considered and supported a number of recommendations for Council on the following items:

1.1.1 Council Tax Reduction Scheme 2024-25

1.1.2 Adoption of Kingsmead Neighbourhood Plan

1.2 This report sets out the recommendation for the above items. The full report, including the Appendix, may be viewed on the council's website.

1.3 This report excludes items also considered by the Executive where those reports are separate agenda items on the Council agenda.

## 2.0 Council Tax Reduction Scheme 2024-25

- 2.1 The Executive was asked to consider the latest available information around the current local Council Tax Support (CTS) scheme at East Herts and support the recommendation that no change is made for 2024/25.

### **RECOMMENDATION TO COUNCIL:**

- (a) That no changes be made to the Council Tax Support scheme for 2024/25.**

## 3.0 Adoption of the Kingsmead Neighbourhood Plan

- 3.1 The Executive was asked to consider the Kingsmead Neighbourhood Plan after it went out to referendum on the 4th May 2023. A majority voted in favour of the Neighbourhood Plan and as such the Council now has the opportunity to formally make (adopt) the Kingsmead Neighbourhood Plan in accordance with the Planning and Compulsory Purchase Act 2004.

### **RECOMMENDATION TO COUNCIL:**

- (a) That the Kingsmead Neighbourhood Area Plan 2019-2033 formally made (adopted).**

## **4.0 Executive Decisions**

- 4.1 Other matters determined by the Executive are detailed in the Minutes of the meeting.

## **5.0 Background papers, appendices and other relevant material**

- 5.1 Executive minutes – 11 July 2023 (to follow)

- 5.2 History of the Council Tax Scheme
- 5.3 Kingsmead Neighbourhood Plan 2019-2033

### **Contact Member**

Councillor Ben Crystall – Leader of the Council  
[ben.crystall@eastherts.gov.uk](mailto:ben.crystall@eastherts.gov.uk)

### **Contact Officer**

James Ellis – Head of Legal and Democratic Services and Monitoring Officer, Tel: 01279 502170. [james.ellis@eastherts.gov.uk](mailto:james.ellis@eastherts.gov.uk)

### **Report Author**

Katie Mogan – Democratic Services Manager  
Tel: 01279 502441. [Katie.mogan@eastherts.gov.uk](mailto:Katie.mogan@eastherts.gov.uk)

## Appendix A - The origins of Council Tax Support (CTS)

1. Before April 2013, the service administered Council Tax Benefit on behalf of the Government. This national scheme was specified in legislation and LA's were reimbursed by the Department of Work and Pensions (DWP) through a subsidy claim submitted annually and subject to audit.
2. The level of subsidy reimbursement varied dependant on whether benefit had been awarded, backdated or overpaid, but the point to note is that entitlement and subsidy were based on assessing entitlement on 100% of somebody's council tax liability, net of discounts (like a single person discount).
3. The scheme was means tested and whilst the scheme differentiated between different client groups (providing extra support for disabled groups for example) there was little differential between Elderly and Working Age clients.
4. Clients fell into one of two groups, "passported" and "standard claims." A passported claim was one in which the DWP had already carried out a means test and then notified us that the customers income was at or below the minimum income level for their household composition. They would be automatically entitled to 100% of their Council Tax to be paid by Council Tax Benefit. A deduction would however be made from this entitlement where there were non dependants living in the home.
5. The second group were called 'standard claims'. These customers had their means testing done by the council and awarded Council Tax benefit in accordance with the national scheme criteria. These customers had income above the minimum requirements and would be required to pay something towards their council tax liability. A deduction would also be made from this entitlement where there were non dependants living in the home.
6. In very simple terms entitlement was determined by comparing eligible incomes against relevant applicable amounts. When income equalled or fell below applicable amounts, the maximum entitlement is achieved. If income exceeded applicable amounts, entitlement was reduced by 20% of the excess. The applicable amounts were determined by the DWP in respect of Housing Benefit claims.
7. In more complex terms, every income and capital source had to be assessed in accordance with its type, and then determined if it was

included in the assessment. Child benefit, maintenance paid to a child, PiP and DLA, war pensions etc were fully disregarded, whilst earned income was calculated after tax and NI, and 50% of pension contributions, averaged over the relevant period. Payments to certain child care providers were disregarded, whilst capital (excluding the property occupied) included savings, shares etc and if the total exceeded £16k, the customer was excluded from entitlement.

8. In very general terms the full expenditure on the scheme was reimbursed by the DWP.

### **The impact of changes from 1<sup>st</sup> April 2013**

9. The national scheme for Council Tax Benefit ceased, and Councils had to devise their own Council Tax Reduction Schemes for working age claimants. The Government continues to specify the scheme for Elderly customers through prescribed regulations.
10. Instead of the scheme being funded through a subsidy claim based on actual expenditure, the Government moved the funding into the Revenue Support Grant (RSG) settlement, fixing it at only 90% of the subsidy paid in a previous year. RSG was the amount of grant that Government gave to Councils to support their wider service delivery, and made up one part of the income of the Council in addition to Council Tax receipts, fees and charges and an element of Business rate collection. However the move away from RSG makes this funding element less obvious.
11. From 14/15 the 90% grant that was included in the RSG was no longer individually identifiable. Therefore calculating the total cost of the scheme i.e. the cost of the CTS scheme versus the CTS grant given by Government is now impossible.
12. Each Council had to consider how to fund 100% of the cost of the Elderly 'national' scheme and provide a Working age scheme, whilst receiving 10% less funding.
13. Pensioner claimants are protected from changes through the provision of a statutory scheme.
14. Schemes must support work incentives.
15. The DCLG Policy Statement of Intent did not give a recommended approach to be taken, but indicated the scheme should not contain



features which create dis-incentives to find employment. The current East Herts scheme complies with this statement.

16. Local authorities must ensure that appropriate consideration has been given to support for other vulnerable groups, including those which may require protection under other statutory provisions including the Child Poverty Act 2010, the Disabled Persons Act 1986 and the Equality Act 2010, amongst others.
17. The DCLG issued Policy Statements that addressed a range of issues including the following:
  - Vulnerable People and Key Local Authority Duties;
  - Taking work incentives into account;
  - Information Sharing and Powers to Tackle Fraud.
18. The Local Government Finance Bill stated that a Billing Authority must have regard to any guidance issued by the Secretary of State. Our current scheme has sought to address these requirements.
19. The Council initially devised a scheme which replicated the previous national scheme but limited the Council Tax liability that was used to assess entitlement to 90% for working age customers. The Government offered a one-off transitional grant to Councils who would restrict the reduction to 91.5%, and accordingly the Council amended the proposal and took the one off transitional grant. The Council has maintained this position for the first 10 years of the scheme

# Kingsmead

## Neighbourhood Plan

2019 - 2033



A Plan by Residents for Residents

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# KNP Submission Neighbourhood Plan 2019-2033



## Foreword

Kingsmead is in the county town of Hertford, a family friendly market town, with good communication links, supported by a diverse and thriving local economy. There is evidence of people living in Kingsmead for the past 5,500 years, with two Bronze Age barrows still in evidence on what is now the Pinehurst estate and the Roman road of Ermine Street running tangentially to the south east.

Some of the place names reflect the darker side of Kingsmead history; Cromwell and Fairfax Roads both allude to the Cockbush Field mutiny during the English Civil War, which took place around what is now the allotments and Ware Road. Gallows Hill reflects the even darker site of the gallows at the town boundary, where prisoners sentenced to death at the Hertford assizes were hanged and buried until 1801.

We should not forget the enormous ecological and social value of the green spaces in Kingsmead; the nature reserve of the meads, one of which is the 'King's Mead', which are the largest, grazed flood meadows in the south east and home to numerous protected species; the Pines woodland running through Pinehurst along with the 'Pine Hurst' and the encircling arms of the wood land that surrounds the Foxhole estate.

More recently Kingsmead began to be built up from the mid 19<sup>th</sup> century, housing the workhouse on the corner of Ware and Stanstead Roads and 'houses worth up to £350' on Ware Road with lower values allocated to adjacent roads. This programme of development has continued with the building of the Pinehurst estate in the 1970s, the brutalist A10 viaduct to the east and the Foxholes estate in the 1990s. In this century Kingsmead, along with the rest of the town of Hertford, has become a developer's paradise with residential developments squeezed into any space available, with potential long term impacts on the local community coupled with a diminution of essential services located in Kingsmead, and this did not feel right. The Kingsmead Residents' Action Group (KRAG) was formed to address the impact of a particular development, Liberty Rise, particularly the parking constraints which were predicted to and have had a major deleterious impact on the locale.

At the suggestion of our local councillors KRAG registered as a formal Residents' Association in March 2019 and Kingsmead Residents' Association, Hertford (KRA) was born to provide a voice for local Kingsmead residents and a vision to steer future development of the Kingsmead Ward for the benefit of all. To which end the process of making the Kingsmead Neighbourhood Plan (KNP) was begun; the people living in Kingsmead have now had their opportunity to engage with the Neighbourhood Plan and formulate a document that reflects their wishes for the future. It's become evident during this process just how committed residents are to a sustainable future providing homes for both humans and wildlife. We feel privileged to live in such a unique, perfect mix of rural, urban, residential and business and look forward to a bright future.

*Victoria Glover-Ward*

Chair Kingsmead Neighbourhood Plan Steering Group



## 1. Introduction

### The Purpose of a Neighbourhood Plan

- 1.1. Neighbourhood Planning gives communities direct powers to shape the development and growth of their local area. The Localism Act 2011 introduced the right for communities to set planning policies that have statutory weight, which are used by their local authority to determine planning applications.
- 1.2. Through the policies they write into their Neighbourhood Plan, communities can influence planning decisions on issues like residential and commercial development, the protection of local green spaces and important buildings, and the provision and protection of community facilities. A Neighbourhood Plan should support the strategic development needs set out in the Local Plan and once adopted, it has the same legal status.


### Kingsmead Neighbourhood Plan

- 1.3. The Kingsmead Neighbourhood Plan (hereinafter referred to as the Neighbourhood Plan) will guide the direction of future development in the Hertford Kingsmead Ward up to 2033. The Neighbourhood Plan will form part of the statutory Development Plan, comprising the Local Plan (East Herts District Plan), the Minerals and Waste Local Plans for Hertfordshire, and any adopted Neighbourhood Plans. It is in accordance with the strategic policies of the East Herts District Plan, which was adopted on the 23 October 2018, and will be in force until 2033.

### Qualifying Body and Neighbourhood Plan Area

- 1.4. The qualifying body for the submission of the Neighbourhood Plan is Hertford Town Council (HTC). On 18 October 2019, HTC applied to East Herts District Council (EHDC) for the designation of Hertford Kingsmead Ward as a Neighbourhood Plan Area. East Herts Council approved the designation on 11 February 2020. The Neighbourhood Plan Area is represented in **Figure 1 - Plan showing the Neighbourhood Plan Area.**

### Legislation

- 1.5. The Neighbourhood Plan must comply with other local, national and European (or UK equivalent) policies, as required in the Localism Act. Specifically, it is required to meet four criteria called 'Basic Conditions' as set out in paragraph 8(s) of Schedule 4B of the Town and Country Planning Act 1990 (as amended), as referred to by Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended):
- 1.6. The Plan must have appropriate regard to national policies and advice contained in the National Planning Policy Framework (Framework) (NPPF);
  -  The Plan must contribute to the achievement of sustainable development;

# KNP Submission Neighbourhood Plan 2019-2033



- The Plan must be in general conformity with the strategic policies contained in the development plan for the area of the local planning authority, in this case, the East Herts District Plan (see separate Basic Conditions Statement); and
- The Plan must abide by the relevant EU regulations (or UK equivalent).

1.7. A separate document has been prepared to demonstrate how the Kingsmead Neighbourhood Area Plan meets these Basic Conditions.

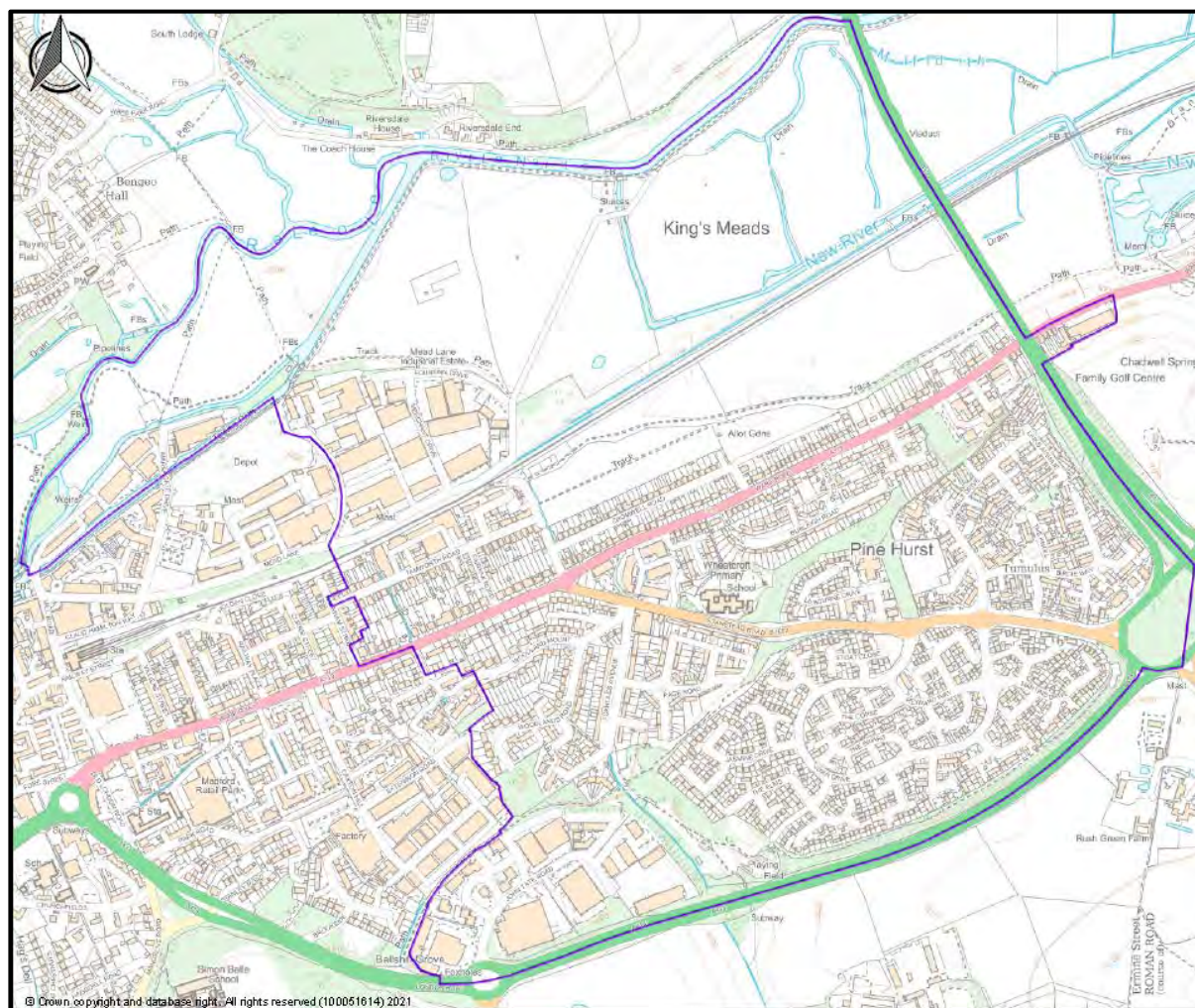


Figure 1 - Plan showing the Neighbourhood Plan Area

## Preparing the Neighbourhood Plan

- 1.8. The Neighbourhood Plan Steering Group was set up during the first Covid pandemic lockdown and continued through the pandemic aftermath; as such the majority of meetings have been held via video link.
- 1.9. On 14th June 2020, a public meeting was held online to explain the Neighbourhood Plan process, following which a Community Steering Group was formed. The group was endorsed by Hertford Town Council to prepare a Neighbourhood Plan on its behalf.

# KNP Submission Neighbourhood Plan 2019-2033



1.10. During the inaugural meeting on 14 June 2020, four Working Groups were agreed:

- 🏠 Built Environment Working Group
- 🏠 'Green' Working Group
- 🏠 Transport and Parking
- 🏠 Education, Business and Community

Subsequently, the 'Green Group' altered to become the Sustainability and Community Working Group and the Education, Business and Community Group limited itself to Education and Business.

1.11. An experienced Neighbourhood Planning Consultant, appointed by Hertford Town Council provided valuable specialist advice at a monthly Steering Group Working Group meeting attended by a nominated person from each Working Group. Full Steering Group meetings were held quarterly.

1.12. Individual Working Groups met on a regular basis to agree key objectives, identify questions for the Neighbourhood Plan survey, draw up draft policies, plan consultations, and evaluate consultation feedback. Working Parties, and members of the community, delivered consultation leaflets to households and businesses in the Ward.

## Community Engagement

1.13. The Neighbourhood Plan consultation process has included but not been limited to:

- 🏠 Monthly online meetings of the lead Working Group which were open to the public
- 🏠 Two public exhibitions of the Draft Policies held outside due to Covid restrictions
- 🏠 A business survey
- 🏠 A household survey
- 🏠 Updates, queries and suggestions have been encouraged on the KNP website and full copies of documents have been included on the website
- 🏠 Advertising has been undertaken and feedback solicited on various social media including Facebook, Nextdoor, Twitter and Instagram pages and cross postings have been made to Facebook groups such as Cromwell Road allotments and the Friends of Pinehurst
- 🏠 Updates and links have been posted on Hertford Town Council's website, Facebook and Twitter pages
- 🏠 Press releases have been prepared and issued
- 🏠 Close liaison has been undertaken with Kingsmead Residents Association (KRA) and updates have been emailed to the KRA email list with ideas, comments and suggestions being provided to the KNP representative at the KRA meetings

# KNP Submission Neighbourhood Plan 2019-2033



- Other local stakeholder groups have been consulted including meetings and/or contact with the Hertford Cycle Hub, Mudlarks<sup>1</sup> and the Chair of Pinehurst Community Centre
- The following consultations were undertaken during the Regulation 14 consultation process:
  - A Summary of Pre-Submission Draft (Regulation 14) Neighbourhood Plan including all Neighbourhood Plan policies was distributed to every residence in Hertford Kingsmead Ward
  - A public consultation was held from 7 November 2021 to 11 February 2022<sup>2</sup> on the Pre-Submission Draft (Regulation 14) Neighbourhood Plan
  - The full Pre-Submission Draft (Regulation 14) Neighbourhood Plan was made available on the Hertford Town Council KNP dedicated page and also on the KNP website for download. Paper copies were available at the Hertford Tourist Information Centre and the Hertford Library.
  - A drop-in event was held at the Pinehurst Community Centre, in Kingsmead on 27 November 2021 from 1400 to 1700 to allow consultation with members of the KNP team.
- 1.14. A separate document, called the Kingsmead Neighbourhood Plan Consultation Statement has been prepared. This explains the work of the Community Steering Group, describes the engagement techniques used, events held, and the results of the public consultations.
- 1.15. The Neighbourhood Plan Period is 2019-2033.

## **Monitoring and Review**

- 1.16. Implementation of the Neighbourhood Plan will be monitored by Hertford Town Council and a review will be undertaken should the policies become out of date or no longer relevant.

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<sup>1</sup> Mudlarks is a Hertford based charity that supports adults with learning disabilities and mental health concerns. Mudlarks key site, their large allotments, are at Cromwell Road allotments in Kingsmead.

<sup>2</sup> which was an extension on the original period which would have completed on 20 December.



## 2. Hertford Kingsmead Ward

- 2.1. Hertford Kingsmead Ward, one of four Hertford Wards, spans around 197 hectares bounded by the River Lee Navigation to the north west, the A10 elevated section to the north east, the A414 to the south east and a mix of industrial and residential development to the south west. Beyond the ward boundary on three sides lies Green Belt land with Hertford Town Centre on the fourth side.
- 2.2. The source of the New River from the River Lea is in Kingsmead and runs through the meads from the Lea towards Ware and beyond. There is a confluence of three rivers, the Rib, the Beane and the Lea, at Hartham Common. The meads are part of an extensive areas of common land on the old flood plain of the River Lea, consisting of old hay meadows and grazing pasture crossed by a network of drainage ditches. The meads are the largest, remaining, grazed riverside flood meadows in Hertfordshire, are home to a plethora of flora, bird and wildlife and are designated as a Local Nature Reserve. Woodland habitat has been created within Kingsmead with the Pines and also the circular Foxholes woodland providing the opportunity for tree bathing. Running parallel to and south of Ware Road is a high, chalk bank which also provides a unique wildlife habitat with a bat hibernation roost in a disused adit mined into the chalk.
- 2.3. The Ward has expanded over the years from the Victorian and Edwardian housing on the roads at the bottom of Gallows Hill, to the 1930s housing on Woodlands Road and surrounds to the 1970s housing built by the Greater London Council on Pinehurst and most recently the 1990s housing on Foxholes. There are around 15 permanently moored narrow boat dwellings on the Lea between Dicker Mill and a number of 'continuous cruisers' that make semi scheduled visits and moor near Hartham Common. Industrial areas lie to the north of the railway line on the Mead Lane estate, at Dicker Mill and on Foxholes Business Park. The area is bounded by the busy A10 and A414 roads with the B1502 and A119 providing the main feeder routes into and out of Hertford. The railway line bisects the ward running east/west and impedes vehicle and pedestrian access in this direction as there is only one crossing within the ward, a pedestrian level crossing, between Rowleys Road and Mead Lane.
- 2.4. Hertford Kingsmead Ward had 5,453 usual residents and a total of 2167 household spaces in the 2011 census. The age demographic of Hertford Kingsmead is skewed towards younger people with a mean age of 34.6 and median age of 36 compared to 39.5 and 40 for East Herts and 39.3 and 39 for England. This is reflected in the number of people 17 years and under with a percentage of 29.9 in Kingsmead compared to 22.9 in East Herts and 21.4 in England. The household spaces were mostly terraced (37.6%) or semi-detached (29.4%) homes with only 12.92% being purpose-built or converted flats. Urban density is high at 27.7 people per hectare and this has become more dense since the 2011 census as there has been a number of infill developments and conversion of industrial space to housing.

- 2.5. The countryside in Hertford Kingsmead is beautiful with wonderful walks and views ranging from the water meadows to woodlands to grassland. Within walking and cycling distance (but outside the Ward boundary) there are two train stations, one into Liverpool Street and the other into Moorgate. Non vehicle access to Hertford town centre is difficult for residents of both the Foxholes and Pinehurst Estates due to the steep hill of Stanstead Road, known locally as Gallows Hill.
- 2.6. Hartham Common and the meads are a precious and well used space. loved by the local population who enjoy an extraordinarily wide range of leisure activities here: walking (with or without dogs), cycling, fishing, canoeing, kayaking, Stand Up Paddle (SUP) Boarding, rowing, wild swimming, paddling, picnicking, flying model aircraft and of course bird watching and spotting other wildlife or the grazing bullocks. It is a space for local people to relax and unwind and reconnect with nature in a semi-rural setting.
- 2.7. The many pathways through and across the Meads link the area by foot or bicycle to Hertford Town Centre, Bengoe and Ware enabling people to travel for leisure and work between these areas in a very pleasant and eco-friendly way. Travelling along the River Lea skirting the meads you can find The Hertford to Ware Waterbus, (which is used by people for leisure and commuting) as well as many canal boats, some permanently inhabited and some hired for leisure.
- 2.8. The meads are part of the River Lea flood plain, collecting rainwater from Hertford and surrounding areas making them vital for preventing flooding of surrounding homes and businesses. This amazing green space also acts as a carbon sink, helping to prevent climate change and of course helps to keep the air clean and fresh for everyone living nearby helping to prevent respiratory diseases caused by air pollution.
- 2.9. Kingsmead has few built recreational and leisure facilities located within the ward, and no cultural facilities. There has been support shown for the provision of facilities and services throughout the consultation process and it is hoped that future development will enhance the area by providing cafes, shops, healthcare and community facilities along with transport links and, most importantly according to the survey, some activities for the 13-17 age group.

## **Challenges and Opportunities**

- 2.10. Despite the many benefits of living in the Ward, there are significant pressures on local roads, and, throughout consultation, parking, traffic congestion and road safety were repeatedly raised as areas of significant concern. Of particular note was the stationary traffic queuing at the Rush Green roundabout due to the poor layout of the entrance to the Services which impacts on residents' ability to travel via the roundabout. This issue was viewed as a problem by 94% of survey respondents with 88% rating it as being a major issue. Serious peak-time congestion is a daily occurrence on the main roads through Kingsmead with rat running on parallel, non-main roads and the impact on residents is significant.

- 2.11. One of the ways to ease congestion on local roads that received support and became an objective was the concept of a '20 minute neighbourhood'; this concept posits the idea of people living, working, shopping and enjoying within a 20 minute journey, ideally one that is via sustainable travel, of their abode. As a concept for implementation in a large, new development the full vision could be introduced; however, the existing densely packed nature of Kingsmead means that the concept can only be partially introduced. Improved local leisure and retail facilities, combined with the increasingly normalised concept of working from home coupled with improved sustainable transport options to local shopping and travel hubs will allow the achievement of the objective as far as is feasible within the existing structure.
- 2.12. Kingsmead has only one school, a primary school, within the Neighbourhood Plan boundary meaning that Kingsmead residents commute to local schools. Unfortunately, active travel to the three schools to the east, which are geographically the closest to Pinehurst and Foxholes, requires that pupils cross the A414 without any zebra crossing or traffic lights, then walking along a road without pavement. Travel to local schools in the west of the borough does have off road routes but these are poorly maintained and there is no bus for primary children from the Pinehurst estate to Abel Smith primary school. Through its Sustainable Travel policies and the Action Plan, the Neighbourhood Plan aims to mitigate the impact of development and help improve local travel conditions particularly geared towards Kingsmead younger population to reduce the traffic caused by the inevitability of the school run being made by car due to the paucity of the active travel alternatives.
- 2.13. Equally important to improving local travel conditions is the protection and enhancement of our natural areas. Easy access to green spaces is valued by residents, and green infrastructure and green corridors protect wildlife and enhance biodiversity and should be essential components of development. This has become increasingly apparent during the various lockdowns to control the spread of Covid.
- 2.14. Hertford Kingsmead Ward has not been allocated specific sites for development of housing because of the built up nature of the non-nature reserve areas. However, there are infill and change from employment to housing use opportunities and these developments should mitigate the impact of development on local roads by enabling walking and cycling while promoting and enabling public transport use.
- 2.15. East Herts District Council has committed to moving towards net zero carbon emissions. In July 2019, they said they would '*seek, where possible, to include the very best measures into the Local Plan to minimise any negative impact on the environment*'. An adopted Neighbourhood Plan has the same legal status as the Local Plan. The Vision Statement and Objectives in this Neighbourhood Plan reflect the broad range of issues highlighted as important by residents, including those of the environmental impact of development. The Neighbourhood Plan's policies and Action Plan support sustainable development whilst placing the protection of our local environment, air quality and natural habitats at the forefront.

## 3. Vision and Objectives

- 3.1. Our Vision Statement sets out what the Neighbourhood Plan aims to achieve up to 2033, in conjunction with the District Plan and a range of National, County and local plans and initiatives.

### Vision Statement

---





*To develop a sustainable, safe and prosperous neighbourhood by promoting a range of good quality, sustainable developments, including residential, small business, local shops and local services that meet the needs of Kingsmead residents & organisations, whilst protecting and enhancing biodiversity, and enhancing the green spaces of Kingsmead.*

*To provide new and diverse leisure /recreational activities enabling safe, healthy and crime-free lifestyles, for all generations.*

*To promote alternative methods to vehicular transport within and across Kingsmead coupled with local services to reduce car journeys thereby reducing traffic intensity, improving air quality and promoting a healthy lifestyle for residents.*

---

### Planning Objectives

- 3.2. The Objectives in the Neighbourhood Plan link to the Vision Statement and provide the basis for the Neighbourhood Planning policies. The objectives are:
-  Provide a Biodiversity Net Gain for all new build and refurbishment projects in Kingsmead
  -  Include energy and water efficiency standards for new build and refurbishment projects that are enhanced compared to existing legislative norms to meet or exceed the LETI Climate Emergency Design Guide
  -  Provide services, employment and housing in navigable clusters for new developments in line with the principles of the 20 minute neighbourhood (See Glossary) (Town and Country Planning Association)
  -  Increase the provision of 3 bed houses and 2 bed bungalows on brownfield sites



# KNP Submission Neighbourhood Plan 2019-2033



- 🏠 Retain / attract small business ventures wherever practicably possible to promote a mixture of use and reduce commuting
- 🏠 Design in crime prevention measures to reduce anti-social behaviour, petty crime and illegal drug littering
- 🏠 Ensure the community is enabled to access primary healthcare
- 🏠 Develop community facilities to meet the current and future needs of all demographics of the community
- 🏠 Protect and enhance current green spaces, increase biodiversity and eco system services and provide new green space to improve climate impact adaptation and mitigation
- 🏠 Enable Kingsmead Residents to live more sustainable lifestyles
- 🏠 Improve all modes of travel but particularly sustainable travel conditions, road safety and mitigate the impact of development on local roads
- 🏠 Enhance commuter, shopping, school and other walking routes via pavements and/or off road footpaths to attract more pedestrians for short journeys within and across the borough
- 🏠 Provide commuter, shopping, school and other cross borough cycle routes including cycle parking to improve connectivity to transport hubs; extending and connecting the existing cycle network to join up routes and thereby increase levels of cycling to reduce vehicle traffic; particularly the school run
- 🏠 Provide realistic improvements to affordable, local, public transport to make it a preferred option over cars
- 🏠 Implement a residential and business car parking schemes together with communal car charging points to free up road space, reduce inappropriate parking on pavements and optimise travel
- 🏠 Ensure that development in the area is catered for by appropriate, local, educational provision.



## 4. Neighbourhood Plan Policies Map and Policies

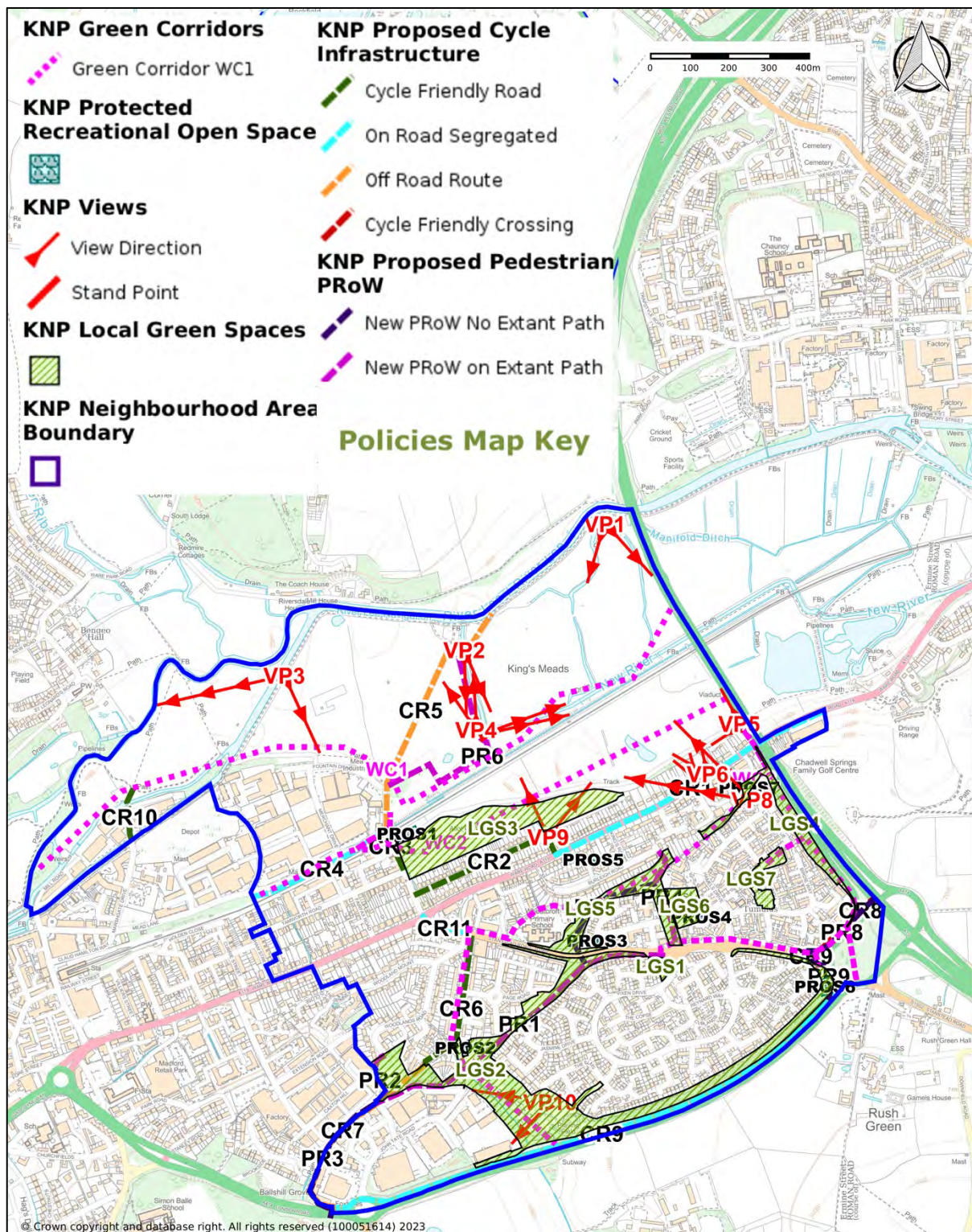


Figure 2 - Policies Map & Key



- 4.1. This chapter sets out the planning policies for the Neighbourhood Plan for the period 2019-2033, which aligns with the end of the period for the East Herts District Plan. The policies will help the Plan's objectives to be achieved and other matters, some not related to planning, will be taken forward in the Action Plan [Appendix C](#). This includes some of the important road and active travel related matters raised during consultation. The Policy Matrix [Appendix E](#) demonstrates how the objectives and policies in the Plan are linked.
- 4.2. The Policies Map see **Figure 2 - Policies Map & Key** is an important part of the Neighbourhood Plan. For Maps showing the detail of the following Policies See [Appendix A](#):
- 🏡 HKGE1 – Local Green Spaces (LGS)
  - 🏡 HKGE2 – Important Views
  - 🏡 HKGE4 – Green Corridors
  - 🏡 HKGE6 - Protected Recreational Open Space (PROS)
  - 🏡 HKTP1 – Proposed New Walking Routes and PRow
  - 🏡 HKTP2 – Proposed New Cycling Routes and PRow
  - 🏡 In addition, for individual maps of each LGS see **Green Spaces**.

## Green Spaces

- 4.3. Meeting housing needs and supporting the local business economy is essential, but it should be balanced with the protection of valuable natural and recreational areas. There's well documented evidence of the benefits to our physical and mental health from accessible green spaces, and green corridors provide essential protection to wildlife, and enhance biodiversity.
- 4.4. Through Neighbourhood Plans, communities can now identify natural areas of importance to them and give them additional protection through 'Local Green Space' (LGS) designation. This designation is only appropriate for areas which are 'demonstrably special' to a community. This could, for example, be for their tranquillity, richness of wildlife, historical significance, beauty, or recreational value. Public access is not a requirement for LGS designation, but the areas need to be in reasonably close proximity to the community.
- 4.5. During the Neighbourhood Plan's preparation, a number of natural areas were evaluated. These included: Hartham Common, the meads<sup>3</sup>, Foxholes woodland, The Pines and Rush Green roundabout. The meads and Hartham Common are all in the Green Belt but only Hartham Common is designated as a Green Finger through the East Herts District Plan.
- 4.6. The meads are recognised as a High Biodiversity Area and are described in Hertfordshire County Council's 'Local Character Assessment' as an area of key conservation importance. Many rare and endangered species can be found here, (see Section **Biodiversity**) making it vital to protect.

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<sup>3</sup> Including Park, Stockade, Hollow, Sweet, Kings, Tansy and Little Mead.

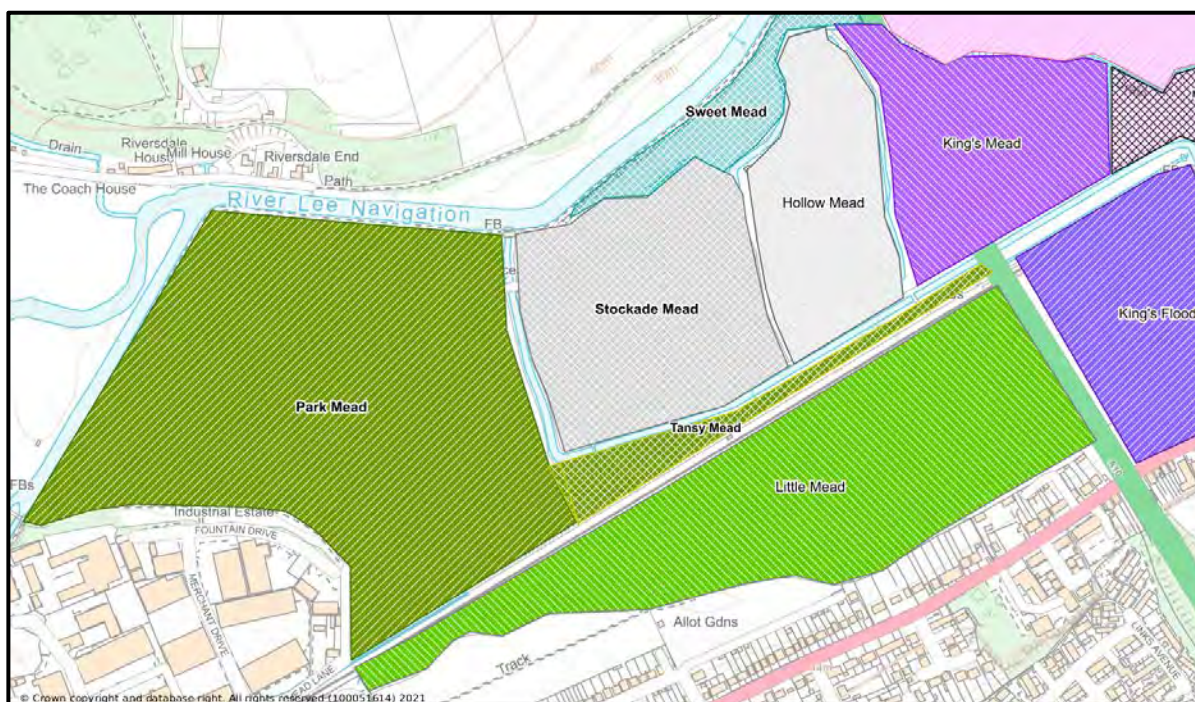


Figure 3 – Illustrative map of The Meadows

- 4.7. The meads and Hartham Common are in the Green Belt, which does afford some protection, however Green Belt is under huge pressure from development throughout the country. According to government statistics (UK Government, n.d.) in the year 2019-2020, there was a total reduction of 3,520 Hectares of Green Belt. Year on year large areas of Green Belt are losing their protection and being built upon; small parts of the meads are owned by the Hertfordshire and Middlesex Wildlife Trust; however most of the area is not afforded this extra protection. All Green Belt land is precious, however, given how well used this particular area is by local people and the benefits that it provides in terms of health and well-being, in addition to its significance as a habitat for rare and endangered species (see section **Biodiversity**), we believe the value of this area is significant. Special characteristics of the meads are described below.

## Park Mead

- 4.8. This is a marshy grassland habitat also used for grazing cattle as part of the management of the habitat and is bounded by the River Lea on two sides with an enclosed area with trees to the southern boundary and long grass and shrubs within. A raised right of way separates Park Mead on the diagonal and provides access to Sustrans route 61 running adjacent to the River Lea. Park Mead is designated Purple and Orange on the HERC (See **Figure 28 - HERC Map**) data recognising its significance for biodiversity.
- 4.9. This area is enjoyed by local people providing the main off road route from Kingsmead to Hartham Common, Ware and Hertford but is also especially important to local Remote Controlled Air Craft group enthusiasts who can often be found enjoying flying their aircraft in this beautiful this space.

- 4.10. Access is afforded to the river Lea, just below the Hertford Lock, adjacent to Sustrans route 61 and this is a well-used launch point for local canoeist, Stand Up Paddleboarders and other people enjoying the use of the canal for water activities. The Hertford to Ware Waterbus, from Lea & Stort Boats, provides a regular service in the summer months along this section of the Lea.
- 4.11. This amazing green space also acts as a carbon sink as do all of the spaces listed, helping to prevent climate change and should be afforded significant protection for this benefit. This natural habitat of course also helps to keep the air clean and fresh for everyone living nearby helping to prevent respiratory diseases caused by air pollution.
- 4.12. As with other meads this was designated as a Lammas meadow. See Section **VP3– View from River Lea to the Lock House & Hertford Lock** for photographs.

### **Stockade, Sweet, Hollow, Tansy & Part of King's meads**

- 4.13. This is an area of grassland and marshland between the Lea Navigation and the railway line on the southern boundary. The railway line was built in 1843. The River Lee was formed into the Lea Navigation in 1767 when a canal and towpath through the meads was built, diverting the Lee from its original course, to enable barges to reach the centre of Hertford from London. The Lea forms the northern boundary and the tow path is now Sustrans route 61.
- 4.14. The Lea is not the only artificial river in this Local Green Space; The New River was built in the early 17<sup>th</sup> Century to carry water from St Chad's Well (now Chadwell Spring) to London; this section lies just outside the NP area but over time it became necessary to supplement the spring water with water from the river Lea which, in the 19<sup>th</sup> century, required the construction of a Gauge House, bridges and New River Company markers, all of which contribute to the heritage of our area and have been granted Listed Status. The New River path starts in Kingsmead, at the Gauge House and traverses 28 miles of permissive paths to terminate in Islington.
- 4.15. Running parallel to the New River and between it and the railway line, is a manifold ditch that is the conduit for much of the stormwater drained from Kingsmead. This manifold ditch runs under the New River in a brick arched channel and thence to rejoin the river Lee at Ware Priory.
- 4.16. The area is intersected by other waterways and manifold ditches, the most northerly one being the probable, original route of the River Lee. This area is normally open to Park Mead via a bridge over the New River but at the time of writing has been gated off due to temporary works to install an eel screen and is also regularly used for grazing bullocks.
- 4.17. This area is an excellent place for wildlife and bird watching. Wildlife enthusiasts recognise this as a particularly good part of the meads to spot rare birds, including many migrating species, as well as water voles, great crested newts, dragon flies and damsel flies. This has been recognised by the HMWT trust who have created a new 'dragonfly' trail that runs through Sweet and Stockade meads. See Section **VP1 View from Sweet Mead towards the New River** for photographs of this greenspace.



## Little Mead

- 4.18. This is a lovely area of grass and marshland enjoyed, in particular by, walkers, cyclists and wildlife enthusiasts. It has slightly drier areas than the other meads and is known to be a particularly good place for spotting some of the meads rare and endangered species such as common lizards, slow worms, grass snakes and barn owls. Being such an important area for biodiversity this area is coloured mainly green on the HERC (See **Figure 28 - HERC Map**) map with some purple. This is partly due to the close location of Chadwell springs on the Kings Flood which is the main breeding ground for the great crested newt.
- 4.19. This area would have been part of the original 'Cockbush Field' so part of the site of the Cockbush Field mutiny during the English Civil war. See **VP7 View of the Meads from Ware Road** for photographs of this greenspace.

## Rush Green Roundabout

- 4.20. Rush Green Roundabout provides a vital, green lung in an area of high pollution. It also has a huge potential as a wildlife refuge; while it is surrounded by busy roads which may impede slow moving animals using it as a stepping stone to the adjacent green spaces this does not impede flying insects, birds nor bats. It is rarely disturbed by humans on foot and could be an important sanctuary. The site is currently purple on the HERC (See **Figure 28 - HERC Map**) data demonstrating the potential for this to become an important wildlife site.
- 4.21. This green space also benefits the local human population by providing a noise buffer between the busy roads, absorbing pollution and softening the harsh transport environment. It reflects the wooded landscape of much of Gallows Hill. The Roman road, Ermine Street, ran across the roundabout on the line of the Ward boundary and is still reflected in the walking paths that surround Kingsmead although sadly it is no longer continuous across the roundabout. Thieves Lane, another historic road, also ran from Pinehurst, between the existing McDonalds and BP garage and connected to another extant right of way to the south east of the Ward. The location of Rush Green roundabout is on an ancient transport 'hub' and any archaeological evidence that has not been destroyed by road building should be preserved.










Figure 4 – Rush Green Roundabout

## Designated Local Green Space

- 4.22. Through the process of consultation, and assessment of current levels of protection, thirteen areas were evaluated and twelve were identified for Local Green Space designation; Hartham Common was removed because it is a Green Finger, four were removed at Examination which leaves seven remaining. Feedback on the Neighbourhood Plan from all consultation sources reiterated the strength of feeling by the inhabitants of Kingsmead for the local environment with particular concern expressed around the number of different protected species that also call Kingsmead their home.
- 4.23. Designated LGS are shown on the Policies Map **Figure 2 - Policies Map & Key**. A description of each LGS and a large scale map of the space can be found below the policy. An assessment of the LGS can be seen in [Appendix B](#).

### Policy HKGE1- Local Green Space (LGS) Designation

- I. Seven Local Green Spaces have been identified on the Policies Map see **Figure 2 - Policies Map & Key** and in detailed maps below this policy:
-  **LGS1** – Small recreation space adjacent to Vixen Drive and Stanstead Road
  -  **LGS2** – Foxholes Woodland
  -  **LGS3** – Cromwell Road Allotments
  -  **LGS4** - Adjoining strips of mostly woodland running adjacent to the A10 from Rush Green roundabout to Nags Head Close
  -  **LGS5** - The Pines Woodland and Wheatcroft School woods
  -  **LGS6** - Pinehurst Recreation Ground
  -  **LGS7** - The Bowl Barrow at Birdie Way through to the copse of conifers known as the "Pine Hurst"
- II. Development within these designated areas will only be permitted where exceptional circumstances can be demonstrated, in accordance with the National Planning Policy Framework.



## LGS1 - Small recreation space Vixen Drive/ Stanstead Road

- 4.24. This is an attractive, open grass-covered area surrounded by wildflowers, hedges and trees on the edge of the Foxholes Estate. The only entrance is from Stoot's Close, the rest of the space is enclosed by a decorative metal fence, meaning that families can relax and play, safe in the knowledge that small children cannot run off into the busy, adjacent roads. With its wildflowers, fruit bearing plants and trees it provides food and shelter to much of the local wildlife such as bees, butterflies, birds and small mammals. LGS1 is 0.2 ha.



Figure 5 - Vixen Drive/Stanstead Road and LGS1 Map



## LGS2 – Foxholes & Woodlands Road Woodland

- 4.25. These woods form a circle around the Foxholes Estate and form an essential wildlife corridor between The Pines Woodland, the farm land on the other side of the A414 and the woodland adjacent to Woodlands Road. LGS2 is 8.9 ha.
- 4.26. This woodland is of huge benefit to the local community. The trees and shrubs protect residents from much of the noise and air pollution caused by the busy A414 and Stanstead roads. This area is also enjoyed as a recreation space by local people of all ages who enjoy walking, jogging and cycling along the routes amongst the trees including a circular walk around the entire estate. Children and young people enjoy exploring and playing in the woods and using the playground and football facilities. The grassy hill to the north east of the woodland provides a space to relax and admire views of the surrounding area and is a popular sledging spot during snowfall.
- 4.27. Many people walk through the woodlands on the right of way to access the local Foxholes Farm where they can buy local meat and produce, do Pilates or buy upcycled furniture.
- 4.28. This area is a vital haven for wildlife with a mixture of habitats including woodland, grassland, open spaces and a small stream. There are areas of older woodland with large oaks, aged over 300 years and hazel coppice with an understorey of honeysuckle and bluebells. In other areas there are more recently planted ash and silver birch. This variety of habitats provides potential homes for a wide range of wildlife. The stream also provides fresh drinking water for nearby wildlife and likely has some small creature inhabitants.





Figure 6 - Foxholes Woodland and LGS2 Map

## LGS3 - Cromwell Road Allotments

- 4.29. Cromwell Road Allotments provide a treasured local green space with a purpose. For generations people have grown fruit, vegetables and flowers here, benefiting from fresh air, hard work and a sociable environment. Being there is good for the general wellbeing of the allotment holders. One can smell beautiful scents, hear birdsong and see nothing but green. It is a peaceful place and is good for the mind, body and soul. LGS3 is 4.3 ha.
- 4.30. The allotments are also home to the Mudlarks Garden, a charity providing social, outdoor activities for adults with learning disabilities and mental health concerns. Mudlarks hosts a number of community activities during the year and is a valued community resource. All of Mudlarks' projects enable people to take a full and active role in our community and to lead more fulfilling lives. Mudlarks allotments offers horticultural training, therapy and work experience to 150 gardeners every week, and provides placements for local schools and colleges as well as corporate days for local companies. The activities ensure that people of all abilities can work together and learn from each other, building a stronger community for everyone.
- 4.31. The allotments plants, compost heaps, bee hives and ponds make this a superb habitat for numerous species including slow worms, grass snakes, great crested newts and other amphibians.
- 4.32. This area would have been part of the original 'Cockbush Field' so part of the site of the Cockbush Field mutiny during the English Civil war. Allotment holders have reported that they have found clay pipes and other items on their allotments over the years. See **VP9 Mudlarks Allotment** for a photograph of this Local Green Space.



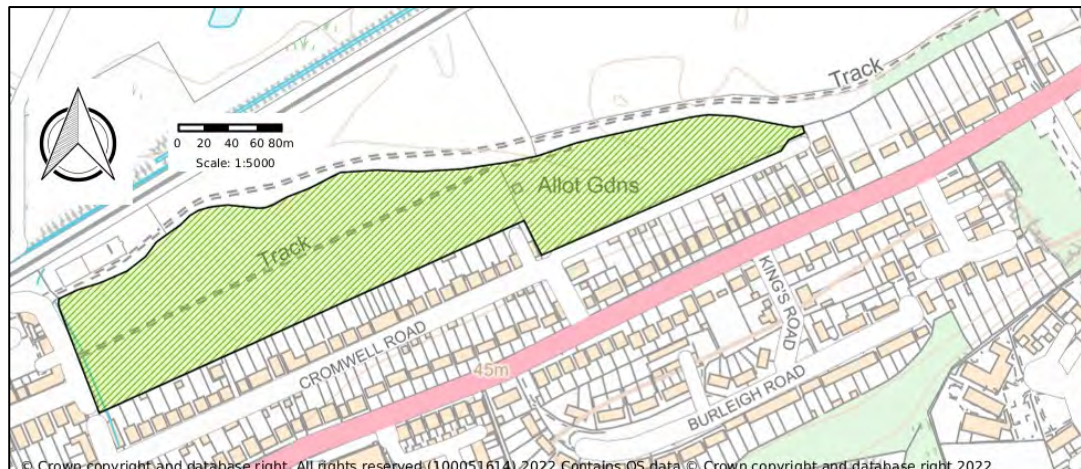


Figure 7 – LGS3 Map

## LGS4 - Adjoining strips of woodland adjacent to the A10

- 4.33. These pretty strips of woodland run from Rush Green roundabout between Links Avenue/Birdie Way and A10, then left behind Nags Head Close along back of Burleigh Road. This strip of woodland acts as a charming green screen from the unsightly A10 and acts as a buffer against noise and pollution from it, making it vital to the health and wellbeing of local residents. LGS4 is 1.3 ha.
- 4.34. This local green space is an important part of a wildlife corridor, linking to the Pines Woodland down onto Ware Road, enabling flying creatures to easily access the meads. It also flanks the chalk cliff where the known, winter hibernation, bat roost is located in a disused mine adit.



Figure 8 – Woodland adjacent to the A10 & LGS4 Map

- 4.35. There are a range of shrubs, some coniferous trees and many mature deciduous trees here including oak and sycamore making this potential habitat for a wide variety of our favourite wildlife which local people can enjoy seeing and hearing from their doorstep. Potential species are:
- 🏠 Birds: wood pigeon, collared dove, woodpeckers, dunnoek, wren, robin, blackbird, thrush, redwing, tits, nuthatch, crows, jays, magpie, starlings, finches, siskin (likes conifers), sparrows
  - 🏠 Mammals: hedgehogs, moles, bats, shrews, voles, wood mice, badgers, foxes, squirrels
  - 🏠 Reptiles and amphibians: slow worms, toads
  - 🏠 Insects: crickets, honey bees, bumble bees, butterflies and moths.
- 4.36. Local people benefit from the noise screening provided by this woodland, and it forms part of the right of way from Ware Road to Rush Green roundabout through the Pinehurst estate. The space between the residences and the woodland has been adopted by a number of residents with bird tables, animal hibernation and habitat provided along the route. It is a much loved area and may provide all important autumn and spring forage for the known bat roost to the rear of Mutiny Close.

## LGS5 - The Pines Woodland & Wheatcroft School woods

- 4.37. This area of woodland links Stanstead Road to Burleigh Road to the North East and Wheatcroft School to the North West. It enables access to Pinehurst Recreation Ground which has a play park and is popular with dog walkers. LGS5 is 2.0 ha.
- 4.38. There is a path through the woodland which creates an off road route to and from Ware Road for pedestrians, from where they can walk to town or onto the Meads. The path was cleared by volunteers in a Groundwork project and there are carved wooden sculptures along the route. This area is popular with joggers and dog walkers, it is a well-used strip of land for leisure and forest bathing.
- 4.39. For residents of Burleigh Road, it is a safer and more pleasant way to Wheatcroft School as it avoids the busy Ware Road. This walking route provides the opportunity for a safe route to school via a green corridor with the proven benefits of same. The area is also used by Wheatcroft School to facilitate their forest school programme.
- 4.40. Although a relatively small strip, it is densely packed with a variety of native trees. These trees support a diverse population of animals and birds including black birds, thrush, blue tits and wrens. Mammals like hedgehogs, moles, bats and voles can be found there too with a known winter hibernation bat roost at the foot of the chalk cliff at Mutiny Close. It is very important for Kingsmead biodiversity as it forms part of a wildlife corridor connecting the meads to Foxholes Woodland LGS2. See map of LGS5 below in **Figure 10 - LGS5 & LGS6 Maps**.





*Figure 9 - The Pines Woodland*

## **LGS6 -Pinehurst Recreation Ground**

- 4.41. Pinehurst Recreation Ground is very popular with local residents and people of Hertford of all ages. It offers both an open green space for dog walkers and children wanting to play ball or other games, as well as two playgrounds, one for younger and one for older children. There is also gym equipment and a basketball court which makes this a great resource for all ages. The picnic tables provide a focal point for local parents who can catch up while their children play and there is ample room to lay blankets so families with young children can spend a long time enjoying the park. It is a safe enclosed space for local people, far from busy roads and traffic. LGS6 is 0.7 ha.
- 4.42. Access is from three entrances: from Pinehurst Woodland, Iron Drive and a car park near Hamels Drive. The playground was opened in 2014. The toddler area which is fenced off includes a sandpit with a tower and buckets and other play equipment. The playground for older children has swings, a zip wire, a climbing frame and slide. There is also a basketball court and adult exercise equipment. In the survey response 96% of respondents supported making this a Local Green Space with only 4% expressing no opinion.
- 4.43. See Section
- 4.44. Recreational Spaces for pictures of this space.



Figure 10 - LGS5 & LGS6 Maps

## **LGS7- The Bowl Barrows at Birdie Way to the 'Pine Hurst'**

- 4.45. The open space from the bowl barrow at Birdie Way/the Knoll to the spinney of conifers known as the "Pine Hurst" by Eagles Court provides a precious green space in the centre of Pinehurst estate, with historical significance. LGS7 is 0.5 ha.
- 4.46. A bowl barrow (or Tumulus) is a funerary monument dating from the Late Neolithic period to the Late Bronze Age, 2400-1500 BC. They were constructed as earthen or rubble mounds, sometimes ditched, which covered single or multiple burials. Often occupying prominent locations, they are a major historic element in the modern landscape. The Pinehurst bowl barrow has not been excavated though it was slightly disturbed by the former golf course. It is protected by a Historic England Scheduled Monument designation (No. 1010757) and is considered to be of national importance by Historic England.
- 4.47. The grass covered bowl barrows connect to a small, raised copse of Pines which is called 'The Pine Hurst'. This area is highly valued by locals as a respite from buildings and traffic and contains a small memorial to a local resident.
- 4.48. This green space is part of a wildlife corridor which is probably used by many of the animals and birds to access the other green spaces within Kingsmead. In our survey response 95% of respondents supported making this a Local Green Space





Figure 11 - Bowl Barrow



Figure 12 - the Pine Hurst



# KNP Submission Neighbourhood Plan 2019-2033



Figure 13 - Map of LGS7





## Important Views

- 4.49. Protecting special views from inappropriate development, particularly across the meads was of high concern to consultees. The meads were noted by the majority of people as a vital wildlife reserve forming incredibly precious green space between the A10 viaduct and Hertford. Protecting this area will also help to preserve the character and aesthetic of this rare chalk, wetland habitat. Landscape Character Areas (LCAs) are 'unique individual geographical areas in which landscape types occur.' Kingsmead is covered by a single assessment the Kingsmead and Hartham Floodplain. [Appendix D](#) provides more detail on the LCA.
- 4.50. Eleven special views have been identified for protection and, at the consultation in March 2019, over 98% of those responding agreed with the proposal to protect these views from the impact of development. Each view is identified on the Policies Map see **Figure 2 - Policies Map & Key** and at a larger scale in [Appendix A](#), and an assessment of the views can be seen in [Appendix B](#).

### VP1 View from Sweet Mead towards the New River

- 4.51. A view which is the epitome of the water meadows; with the rush cradled stream in the foreground and the grassland stretching out in a continuous vista to the escarpment. This beautiful view forms part of Kingsmead Nature Reserve. This historic wetland is home to a variety of wildlife from warblers, water voles and wading birds as well as dragonflies and a host of amphibians.
- 4.52. Shrubs and wetland plants populate the Reserve and nestled among trees in the distance are the houses of Kingsmead.



Figure 14 - View from Sweet Mead

## VP2 View from the Gauge House bridge across the New River

- 4.53. This is a stunning viewpoint. From here you can admire the New River, The Gauge House along with the beautiful meadows and woodlands that surround them. The escarpment provides a glimpse of Kingsmead's varied heritage of housing from the Edwardian homes at the level of the Meads, rising to 1920's and 30's homes then to Pinehurst and Foxholes nestled in amongst the trees in the distance.
- 4.54. The pictures are slightly marred by temporary gates and hoardings due to work to install eel screens. We understand that these will be removed mid 2022.



*Figure 15 - View looking south from the bridge along the New River*



## VP3– View from River Lea to the Lock House & Hertford Lock

- 4.55. This well used path, forming part of Sustrans Route 61, looks towards Hertford Lock and the Lock House. To the right is the River Lea and Hartham Common providing a contrast to the wetland of the Meads to the left. This path is used by cyclists, dog walkers and pedestrians and has views across to Hartham Common where, on drier land, people enjoy ball games, picnics and dog walking. The photos show the view side by side.



Figure 16 - towards Hertford Lock with Hartham Common to the right



Figure 17 - View across Park Mead left to the towpath fence



## VP4 from Park Mead of Gauge House & New River

- 4.56. The panoramic view across Park Mead to the Gauge House is truly stunning. The bend on the New River provides an ideal vantage point to view this listed building and the wildlife and vegetation in this diverse landscape.



*Figure 18 - View to the north towards the Gauge House*

## VP5 View from Little Mead towards the railway

- 4.57. With the brutal architecture of the A10 flyover on the right there is the contrast of Little Mead in immediate view with a view across the railway towards Hollow, Stockade and Park Meads.
- 4.58. The mix of scrub, marsh and grazing land provides a varied environment for wildlife and is a bath of green providing a natural contrast to this urbanised area.



Figure 19 - Little Mead



## VP6 View opposite Lloyds Car Spares and Carisbrook House

- 4.59. From the busy Ware Road this gap in houses provides us with a lovely view over a well-cared for garden towards the Meads. A strip of mature trees offers cover during the summer teasing the viewer with a glimmer of the meads but in winter the view becomes fully resplendent.



Figure 20 - View to the north west



## VP7 View of the Meads from Ware Road

- 4.60. Glimpsed through a gap between houses this view offers a beautiful vista of the Meads framed by two majestic copper beech trees standing gatekeeper to a footpath leading further down the hill and into the Meads.



Figure 21 - View to the north west



Figure 22 - Close-up of the same aspect



## VP8 View from Hamels Drive

- 4.61. An unexpected treat that surprises the viewer hoves into view when reaching the top of the footpath leading from Hamel's Drive to Ware Road. From here, you can see a beautiful view of the Meads including the historic Gauge House and surrounding meadows and trees. The view is more comprehensive in winter months when the leaves have fallen.
- 4.62. The Gauge House, which is the River Lea source of the New River can be seen in the centre of the picture, just to the viewer's right of the near tree. Despite Pinehurst being significantly elevated from the housing below due to the chalk escarpment this is the only public area on the estate where residents can view the mead because of the high fence that has been built parallel and at the top of the escarpment on the mead edge of the rest of the estate.
- 4.63. There is also the possibility of seeing bats flying from their roost in base of the chalk cliff at sunrise and sunset during autumn and spring months as they forage at the start and end of hibernation.



Figure 23 - View from Hamels Drive



## VP9 Mudlarks Allotment

- 4.64. The view of Mudlarks Allotment from Cromwell Road includes Little Mead, and in the middle distance, Tansy, Stockade and Hollow Meads. It is precious as it is glimpsed from a corner of a residential road, close to the busy Ware Road. Thus, local residents experience the benefits of green views, big sky, trees and birds, while going about their day to day journeys.
- 4.65. In the KNP survey 87.62 per cent of respondents wanted this community facility to be protected from development and it scored the highest out of all the community facilities listed.



Figure 24 - View over Mudlarks Allotments to The Meads

## VP10 View from 'Toboggan Hill'

- 4.66. This beautiful hill top view is found within the little oasis on the edge of the Foxholes Estate that is the Foxholes circular, woodland walk. As is suggested by the name the steep hill has been used by locals as a toboggan run for generations and is surrounded by wildflowers and woodland. Looking at this view you can almost believe you are in the middle of the countryside. Trees largely obscure the factories to the east and the A414 to the south as well as some of the housing to the north and west. It is a great spot to relax and reflect or to socialise with friends and family. There are two photos because the view will not fit into a single photo.



Figure 25 - View to the south west



Figure 26 - View to the west



## VP11 View along the New River












- 4.67. The panoramic view along the New River is truly stunning. The bend on the New River provides an ideal vantage point to view the wildlife and vegetation in this diverse landscape together with the listed bridges along the New River
- 4.68. Along the banks of the river the lucky may spot a protected water vole or two given their preference for this locale. The New River is a popular walking route, providing a walk from Hertford into London along the water course and hikers can often be seen on the paths on either bank.
- 4.69. The estate style fencing matches the style of the bridges providing an interesting counterpoint to the natural setting.



Figure 27 - View along the New River

## Policy HKGE2 - Important Views

- I. The following views are designated Important Views. If a Landscape and Visual Impact Assessment and/or a Landscape Sensitivity and Capacity Assessment, as required by Policy DES2 of the East Herts District Plan, reveals a harmful impact on those views resulting from the proposal, the development will only be permitted where appropriate mitigation measures can be delivered.

-  VP1 View from Sweet Mead towards the New River
-  VP2 View from the bridge across the New River, by the Gauge House
-  VP3 View from the River Lea to the Lock House and Hertford Lock
-  VP4 View from Park Mead of the Gauge House and New River; Dual aspect
-  VP5 View from Little Mead towards the railway
-  VP6 View opposite Lloyds Car Spares and Carisbrook House. Mature trees provide a view of the Meads, fully in view in the winter months
-  VP7 Views of the Meads from Ware Road
-  VP8 View from Hamels Drive
-  VP9 Mudlarks Allotment - View from corner of the east side of Cromwell Road looking across the allotments to the Meads and the A10 viaduct
-  VP10 View from 'Toboggan Hill', Foxholes Woodland looking towards Foxholes Business Park
-  VP11 View along the New River

## Biodiversity

- 4.70. Hertford Kingsmead Ward has several areas that are protected through East Herts District Plan Policy NE1 International, National and Locally Designated Nature Conservation Sites, because of their nature conservation value. These include the River Beane, all of the meads, Cromwell Road allotments and the area around the adit in the chalk cliff at the southern end of Mutiny Close, adjacent to the A10. Strong support was shown in the Neighbourhood Plan survey for protecting and extending sites of nature conservation value with 89 per cent of respondents rating protecting sites of nature conservation value in Kingsmead as Extremely Important with a further 10 per cent rating it very or somewhat important showing that 99 per cent of respondents value and

want to protect the wonderful sites within Kingsmead. As such existing protections should be maintained as a minimum and ideally measures should be taken to extend the range of both protected and non-protected species between the pockets of habitat.

- 4.71. Maintaining isolated protected areas is not enough to halt and reverse continuing declines in nature's diversity and abundance. The Lawton Review highlighted the need for a 'step change' in approach, involving ecological restoration and re-creation on a landscape scale, as opposed to smaller, fragmented, interventions, to give biodiversity a boost and increase ecosystem resilience to climate change and other pressures. The 2019 IPBES global assessment report on biodiversity and ecosystem services highlights land-use change as one of the most important drivers of biodiversity loss. The report warns that *The health of ecosystems on which we and all other species depend is deteriorating more rapidly than ever. We are eroding the very foundations of our economies, livelihoods, food security, health and quality of life worldwide.*
- 4.72. The meads are recognised as a High Biodiversity Area and are described in Hertfordshire County Council's 'Local Character Assessment' as *This is an area of key conservation importance, being the largest (5 acres) remaining flood meadow complex in Hertfordshire, with several areas of unimproved alluvial grassland, ditch systems and the important chalk springs at Chadwell. Although much degraded, the site floods regularly and many scarce plants survive there. The area is important for birds and invertebrates as well as plants. The Lea contains species such as yellow waterlily, branched bur-reed, reed sweet grass and club-rush, at least seven coarse fish species and a number of uncommon invertebrates. Around the edge of the meadows there are wetland species such as willow, poplar and alder, with ash and beech. Within the meadows at Hartham there are plantings of more ornamental species and a broad area of predominantly wet grassland of joint nature conservation and informal recreation value (Kings Mead).*
- 4.73. Hertfordshire's Environmental Records Centre (HERC) Ecological Network Mapping is a key evidence base document, identifying how our habitats are spatially related to each other, and where the highest priorities are for expanding them and linking them together. This strategic approach ensures that efforts can be targeted to where they are of the most potential benefit. The map in **Figure 28 - HERC Map** indicates clusters of high value habitats (green) and high priority areas for ecological restoration (purple) along the River Beane valley, and along the Lea and Rib river valleys.
- 4.74. These areas should be managed sensitively for biodiversity and be the focus of strategic restoration initiatives to increase biodiversity levels and ecological network connectivity. Biodiversity offsetting contributions from developments within or closest to the Plan Area should be invested in projects in these areas, or in other high priority areas identified in the HERC Ecological Network Mapping. The Neighbourhood Plan would strongly support local designation of these areas as Nature Improvement Areas, in accordance with District Plan Policy NE4.

- 4.75. The District Plan notes the importance of taking opportunities to enhance biodiversity whenever possible, especially in urban areas, as this can *'contribute significantly to the success of the wider ecological network'*. This Neighbourhood Plan strongly supports any initiatives to enhance biodiversity within the built environment, including the creation of new wildlife corridors.
- 4.76. Hartham Common and the meads are made up of waterways edged with deciduous trees and shrubs with open grassland, pasture, marshland and wetland in between. This area, much of which is managed by Herts and Middlesex Wildlife Trust (HMWT), is a very rare environment owing to the chalk bed that lies beneath and provides vital habitat for many rare species of plants and wildlife.
- 4.77. The greatest strength of this area lies in its connectivity, both within this space and to the other green spaces that neighbour it: Hartham Common to the west, the woodlands and farmlands of the Bengoe Ward to the north and the rest of "the meads" to the east in the Chadwell Ward of Ware. This provides a huge wildlife corridor through Kingsmead. This connectivity is what makes it an excellent habitat for all sorts of wildlife, as they can move, unimpeded between the different parts.
- 4.78. This ability for species to move around makes it hard, and perhaps unhelpful, to pinpoint exact areas for any given species, therefore in conversation with HMWT it has been decided to give an indicative species list for the whole area:
- 🏠 Birds: There are a great many resident birds here, but the area is also extremely important to others as a stopping off point along their migration routes or as a place to breed or overwinter. This list is a mixture: kingfishers, mallards, coots, moorhens, grebes, herons, swans, Canada geese, kestrels, buzzards, sparrow hawks, red kites, short eared owls, barn owls, wood pigeons, collared doves, swallows, swifts, sand martins, woodpeckers, dunnocks, wrens, robins, blackbirds, thrush, redwings, tits, nuthatches, crows, jays, magpies, starlings, green finches, gold finches, sparrows, tufted duck, little grebe, cormorant, reed warbler, sedge warbler, jack snipe, stone chat, sandpipers, siskin.
  - 🏠 Mammals: Water voles, a protected species, are present in real strength around the meads area. There are also other protected and non-protected species such as Natterer's Myotis Natterii, Myotis Daubentons and soprano pipistrelle bats, hedgehogs, moles, shrews, voles, wood mice, squirrels, rabbits and foxes
  - 🏠 Amphibians and Reptiles: great crested newts and other protected species can be found here. As can common toads, common frogs, smooth newts, grass snakes, common lizards and slow worms.
  - 🏠 Fish and crustaceans: shrimp, roach, dace, bream, carp, pike, sticklebacks.



KINGSMEAD NEIGHBOURHOOD PLAN



4.79. **Hertfordshire Ecological Network Mapping:** Data from a study carried out in 2011-2013 by Hertfordshire Environmental Records Centre (HERC) ranks the ecological significance of the habitats in Kingsmead.

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## Policy HKGE3 - Nature Conservation and Biodiversity

- I. Development proposals should conserve and enhance biodiversity and deliver net biodiversity gains (in accordance with the current best practice Biodiversity Impact Calculator). The nature conservation value of wildlife sites and other significant habitats, including the meads, will be protected from any harmful impacts of development, in accordance with their status. In particular, the following designated local wildlife sites, as detailed below, will be protected, managed and where possible enhanced:
  - 🏡 Kings Meads
  - 🏡 Cromwell Road Allotments
  - 🏡 Ware Lines Quarry (rear of Nags Head and Mufiny Close)
  - 🏡 River Beane, River Lea & River Rib Confluence, Hartham
- II. Development should be avoided on areas coloured Green on the Hertfordshire Ecological Network Mapping. Where adverse impacts on biodiversity are unavoidable, measures as set out in District Plan Policy NE3, will be imposed.
- III. Developments located in areas coloured purple on the Hertfordshire Environmental Record Centre (HERC) Ecological Network Mapping (See **Figure 28 - HERC Map**) should contribute towards enhancing ecological connectivity (in accordance with the HERC mapping).
- IV. Developments located in areas coloured orange or adjacent to orange, purple or green areas on the HERC mapping should provide a wildlife corridor either joining up two orange, purple or green areas or providing a potential link in the direction of another area with orange, purple or green colouring.
- V. New green infrastructure (GI) should be included in all major development proposals. Such GI should provide functional wildlife habitat linking habitats together and where possible, public access.
- VI. Proposals to create new natural areas and wildlife habitats, or to expand or enhance existing provision, will be supported.
- VII. Replacement of trees with mature native species, in suitable locations, will be required where development results in the unavoidable loss of trees.



## Green Corridors

- 4.80. Creating new green corridors between housing areas and to link existing wildlife sites has been indicated as a necessity by The Royal Commission for Environmental Pollution;<sup>7</sup>) 'The Urban Environment' report which states that; *'Areas in and around towns can be networked together to support the functioning of urban ecosystems, and to reduce the environmental impacts of the built environment'*. Given the importance of wildlife in Kingsmead plus the potential for a number of the existing sites to become home to the protected species in other sites if there are linking green corridors this would potentially significantly mitigate the environmental impacts of development and possibly increase biodiversity if there are green corridors to habitats on the borders of Kingsmead.
- 4.81. Roads and buildings provide huge barriers to wildlife migration; a wildlife corridor should allow wildlife to move freely, safely and with forage from one habitat area to another removing any obstacles to migration. Wildlife corridors may have interruptions and would then provide 'stepping stones' rather than a continuous corridor; for example, Rush Green roundabout provides an important wildlife stepping stone from Foxholes woodland to the fields beyond. A wildlife corridor in urban environments can be provided by a number of different methods including:
- 🏡 Wildflower planting of road verges with appropriate mowing regimes to facilitate insect movement as forage is a major barrier to insect movement
  - 🏡 Provision of hedgerows, avenues of trees or woodlands
  - 🏡 Tunnels/bridges over roads
  - 🏡 Urban gardens with barrier penetration on the property lines
  - 🏡 Rivers, river sides, streams and ditches
  - 🏡 Field margins
- 4.82. A green corridor can have many uses including wildlife habitat and rights of way (pedestrian routes and cycle-paths) and improving the environment by absorbing noise and particles in the air. Bats use natural features as navigation aids to assist them in moving between roosts and feeding grounds which is particularly germane to Kingsmead with the known winter roost of two bat species in the adit near Mutiny Close. The better designed a corridor, the more effective it will be. Natural England's Green Infrastructure Guidance provides information on the value of green infrastructure and how to deliver this effectively (Natural England 2009).
- 4.83. New green infrastructure can also help to manage the local flood risk by incorporating effectively planned Sustainable Urban Drainage Systems (SuDS) and can provide off road access routes for use by people for either leisure or active travel purposes.

## Policy HKGE4 – Green Corridors

- I. Green Corridors should provide permeability for wildlife and people. In accordance with East Herts Green Infrastructure Plan, the green corridors in the Neighbourhood Plan Area as shown on the Policies Map see **Figure 2 - Policies Map & Key** will be protected from harmful development, managed and where possible enhanced.
- II. Existing wildlife corridors shall be retained:
  - a. **WC1** - Linking Hartham Common, LGS2 and LGS3
  - b. **WC2** – Linking LGS4, LGS5 and LGS6
  - c. **WC3** – Linking LGS12, LGS8, LGS7, LGS4, LGS10, LGS11, LGS9, and to green belt land adjacent to the Ward
- III. Informal wildlife corridors between green spaces will be encouraged as will the creation of new wildlife corridors that enable wildlife to move safely between green spaces to improve biodiversity.
- IV. New wildlife corridors should be created along roads, where highway safety permits, by leaving some sections of grass verges unmown and planting wildflowers. Buffer zones should be created between new development and the countryside to provide wildlife corridors.

## Green Infrastructure

- 4.84. Kingsmead Neighbourhood Plan Area includes areas of Flood Zone 2, 3a and 3b, associated with the floodplain of the River Lea/Lee. Surface water drainage from Kingsmead drains into two open ditches, one adjacent to Rowleys Road and the other, known as the Gulches, is perpendicular to Tamworth Road crossing the road next to number 22; these open ditches pass under the railway line to the old sewage works where they discharge into a manifold ditch which runs parallel to the railway and New River then under the New River to join the River Lea at Ware.
- 4.85. Since the two ditches were originally designed the Victorian and Edwardian properties have been substantially extended and additional infill properties built plus there has been additional development on Gallows Hill. The risk of flooding to properties in Mead Lane, Tamworth Road, Rowleys Road and Cromwell Road stems from heavy rainfall overwhelming the capacity of this existing structure rather than risk of river flooding. New developments in this area or using the existing infrastructure should therefore be fully assessed to ensure that they decrease, or, as a minimum, do not increase the flood risk.

## **Policy HKGE5 – Green Infrastructure and Sustainable Drainage Schemes (SuDS)**

- I. Development proposals are encouraged to use opportunities to build SuDS that enrich the aesthetic and recreational value of a development, promote health and wellbeing and support green infrastructure. They should also maximise wildlife habitat creation to increase and improve local biodiversity.
- II. Even where a development is not in a flood zone, external surfaces, paving and parking areas, should be permeable to prevent local flash floods and enable efficient soak away benefitting trees and shrubs.
- III. Development should be designed to reduce the risk of flooding in accordance with District Plan Policy WAT1. In particular, the use of efficient permeable paving and parking areas shall be required.

## **Recreational Spaces**

- 4.86. Well maintained recreational open spaces provide for healthy outdoor leisure pursuits. There are seven designated play and open spaces in Kingsmead, which are recognised as important for recreational purposes. These spaces are shown as Protected Recreational Open Space (PROS) on the Policies Map see **Figure 2 - Policies Map & Key** and on a detailed map in [Appendix A](#). The NPPF (paragraphs 98 – 100 stress the importance of access to a network of high quality open spaces for recreation and general health and wellbeing, including the benefits of protecting and enhancing public rights of way.
- 4.87. In accordance with policy CFLR1 of the East Herts District Plan, Protected Recreational Open Spaces that are accessible to all residents should be retained or enhanced. Enhancements might include appropriate mowing regimes, seating, outdoor gym equipment, soil improvement on allotments and new formal and informal opportunities to grow food.
- 4.88. These spaces are afforded protection from development through District Plan Policy CFLR1 Open Space, Sport and Recreation. Sport England oversee applications to the Community Asset Fund through which communities can apply for funds to improve their outdoor sport and fitness areas. If a suitable project is identified, funding will be explored.

## Policy HKGE6- Protected Recreational Open Space








- I. Recreational Open Spaces catering for younger children exist at the following locations and should be retained:
  -  PROS1 Rowleys Road
  -  PROS2 Foxholes Avenue
  -  PROS3 Lilbourne Drive
  -  PROS4 Pinehurst Recreation Ground
  -  PROS5 Burleigh Road
  -  PROS6 Martin's Drive
  -  PROS7 Nag's Head Close/ Hamels Drive
- II. Within these spaces proposals to include more outdoor recreation facilities within the Recreational Open Spaces for older children and teenagers, such as equipment for active use and to facilitate social gathering. For example: outdoor gyms, outdoor table tennis tables, outdoor "squash" wall will be supported provided they are consistent with other policies in this Plan.
- III. Development that results in the loss of all or part of the spaces will only be permitted if they are replaced elsewhere, with better facilities that are as accessible to the residents as the current recreational open spaces and/or the quality of those spaces is improved.
- IV. Implementation of the policy should include but not be limited to enhancing existing and increasing the number of Recreational Spaces including diversification of equipment to suit a larger age range.



Figure 29 – Burleigh Road



Figure 30 - Foxholes Avenue



# KNP Submission Neighbourhood Plan 2019-2033



Figure 31 -Lilbourne Drive



Figure 32 -Martins Drive



Figure 33 - Pinehurst Rec



Figure 34 - Rowleys Road



Figure 35 - Nags Head/Hamels Drive

## Air Quality

- 4.89. Local Authorities are responsible for monitoring air quality to meet the requirements of the UK Air Quality Strategy. Three areas within East Hertfordshire have been declared as Air Quality Management Areas (AQMAs). One of these is the Gascoyne Way AQMA which is just outside the Kingsmead Neighbourhood boundary, however the principal feeder roads; Ware Road and the A414, into the AQMA both run through Kingsmead.

### **Policy HKGE7 – Air Quality Improvement and Reduction in Carbon Emissions to Net Zero by 2050**

- I. Development proposals that use opportunities to increase the following are encouraged:
  - 🗑 Promoting walking and cycling through increased infrastructure such as footpaths, cycle paths and cycle parking
  - 🗑 Increasing the number of trees by planting British native species
- II. Developments and refurbishments, the latter where requiring planning permission, to be designed with low carbon principles, including the following are to be encouraged:
  - 🗑 Fit ground source heat pumps
  - 🗑 Include communal heating
  - 🗑 Install solar panels
  - 🗑 Install electric car charging points for all parking spaces
- III. S106 contributions towards a no-idling campaign or variable message signage outside schools, shops and other waiting areas throughout the Neighbourhood Plan Area will be encouraged where the development is likely to increase waiting traffic in such locations.
- IV. Development proposals should encourage and facilitate active travel to and from schools to reduce unnecessary car use wherever possible.
- V. Solutions that may reduce parking and/or create loading only spaces should specifically review access to disabled parking and access to provide full inclusivity.

- 4.90. Sustainable travel options that encourage reduced car use for shorter journeys are central to this Plan. Representations have been made by the Neighbourhood Plan Steering Group to local councillors in support of active travel initiatives. Achieving the sustainable travel routes indicated in our cycle

and walking routes, particularly the means of crossing Rush Green roundabout safely to provide a 'Rush Greenway' will significantly contribute to the wider strategy of reducing car use particularly for school runs.

- 4.91. Kingsmead has only one school within the boundary of the Neighbourhood Plan area, but school run congestion is a significant concern locally as traversing Kingsmead is frequently by car to undertake the school run due to the poor level of pedestrian and cycle routes through the ward. Access to Wheatcroft school for road and alternative transport requires improvement to reduce congestion. Development proposals should encourage and facilitate active travel to and from schools to reduce unnecessary car use wherever possible.

## Community Assets

- 4.92. In Hertford Kingsmead Ward, there are sparse venues for use in recreational and community activities albeit that there is an abundance of treasured local green space and Cromwell Road allotments. There are no church or other religious halls and the school does not encourage community activity within their curtilage. The First Hertford Scout Group does call Kingsmead their home but are located on the north of the railway which creates a barrier to access. There are also privately run facilities on Dicker Mill that are utilised and valued by the local community. A list of these assets is included at [Appendix F](#).

### Policy HKCA1 - Valued Community Assets

- I. Existing community facilities, as listed in [Appendix F](#), should be retained and protected. Loss of facilities will only be acceptable where alternative provision is of a scale and standard equivalent to, or superior to, the existing facilities. Alternative provision should be provided within walking or cycling distance of the existing facility.
- II. Proposals to improve or enhance community facilities will be supported when they improve the range, quality, suitability and accessibility of facilities for residents, and when the benefits of development outweigh any disadvantages. Contributions towards enhanced youth facilities and accessible GP services, collected pursuant to Policy CFLR7 in the District Plan, will be welcomed to address any shortfall in the existing provision within the Plan Area, which would be exacerbated as a result of development.



- 4.93. If people can travel to facilities and activities without using their car, it reduces the impact on local roads, so it's important that development does not result in the loss of community buildings or facilities and, ideally, enhances the provision of both locally to work towards achieving a 20 minute neighbourhood (Town and Country Planning Association). Good access to local facilities brings people together, builds social cohesion, and promotes wellbeing.
- 4.94. In the Neighbourhood Plan survey, the most valued community asset was Mudlarks allotment garden with over 85% of respondents confirming support, followed by the shop at Birdie Way with over 60% support. The survey response indicated that, for Kingsmead, Mudlarks is the highest scoring community facility. Mudlarks is a charity based in Hertford that supports adults with learning disabilities and mental health concerns. All of Mudlarks' projects enable people to take a full and active role in our community and lead more fulfilling lives. At Mudlarks allotments in Kingsmead, horticultural training, therapy and work experience is provided to 150 gardeners every week, as are placements for local schools and colleges as well as corporate days for local companies. Mudlarks also provides activities to the wider community and ensures that people of all abilities can work together and learn from each other, building a stronger community for everyone.
- 4.95. During consultation, residents were asked about the community buildings and facilities they valued. Although all community facilities are important, through a process of evaluation, five buildings and one allotment site were identified as suitable for registration as 'Assets of Community Value'. The allotment site received the most support as it houses Mudlarks, a Hertford based charity, creating opportunities for adults with learning disabilities and mental health concerns to train in horticulture providing both therapy and work experience. The allotment garden has been developed over the past decade to provide a welcoming, lively space for service users and the local community. Clear wayfinding is provided by the distinctive Mudlarks sign.
- 4.96. Through the rights and powers conferred on communities by the Localism Act, land or facilities can be registered as Assets of Community Value (ACV). Registered ACVs remain on the East Herts Council Assets of Community Value Register for up to 5 years. If, during that time, the facility's owner decides to sell, they must notify EHDC and the community will have an opportunity to raise purchase funds. Unless they are no longer needed, community facilities should be protected from development that may harm the function of the facility, and, where gaps in provision are identified, community facilities should be enhanced.

## **Policy HKCA2 New or Improved Community Facilities**

- I. Proposals to improve or expand community and recreation facilities, or provide new developments of multi-use community facilities, particularly the provision of services or recreational space for 13-17 year olds will be supported provided that all the following apply:
  - a. They fulfil the needs of existing and future residents of Kingsmead;
  - b. All Kingsmead residents are able to access them by walking/cycling or public transport;
  - c. Suitable parking provision is made for disabled and mobility impaired users, deliveries, and other parking space essential to the function of the facilities, so as not to cause traffic congestion; and
  - d. Any adverse impacts would not outweigh the benefits.

4.97. In relation to development of new facilities the first two priorities from our survey were providing a GP surgery and pharmacy, closely followed by developing facilities for 13-17 years old demographic. The last census for Kingsmead indicates a younger than the norm demographic with higher proportions of people with children living within the area. While the survey results indicated that there was no great issue with the provision for children under 13, the lack of facilities within the Ward for 13-17 year olds was a high priority issue for the community. The three most popular solutions to address the lack of activities for 13-17 years old demographic were the provision of outdoor sports equipment, organised activities during the school holidays and more youth club spaces.

4.98. The Neighbourhood Plan Area would benefit from a youth club or similar facility for young people. This will be explored if funding provision is available. Initiatives working with schools and YC Hertfordshire will also be encouraged. There have been incidents of anti-social behaviour in local parks and any initiatives to ensure our parks and recreation areas are safe and welcoming will be welcomed.

## **Healthcare Facilities**

4.99. The ward was served by a doctor's surgery which had 4,392 registered patients when it was closed in 2019. Currently there are no GP facilities within the ward and anecdotal evidence indicates that while Kingsmead patients were relocated to surgeries in the centre of Hertford, General Practitioner (GP) facilities are oversubscribed so some Kingsmead residents were reallocated to surgeries in Ware and Hoddesdon. East and North Herts Clinical Commissioning Group has stated that it does not have the data to provide information on how many Kingsmead residents have to travel significant

distances to visit a GP. Even with GP facilities in Hertford these present difficulty in access due to the poor transport links, particularly from Foxholes and Pinehurst.

- 4.100. Proposals for new health care facilities could be funded from S106 contributions from development, collected through District Plan policy CFLR2 and DEL2, or other funding mechanisms. Such facilities could include a satellite clinic from a Hertford GP or the expansion of the existing facilities at the Ware Day Centre.
- 4.101. The principle of the 20 minute neighbourhood (Town and Country Planning Association) is that services will be available locally to provide healthy and sustainable lives. Concentrating services within an urban area, without providing sufficient transport and given the medieval street plan of Hertford, without the possibility of improving access by car, does not contribute to healthy lives.
- 4.102. Over 75% of respondents supported a GP surgery being located in Kingsmead and 50% a pharmacy in answer to the question what facilities would you like to see in a new development? These two facilities were the highest scoring answer. In the consultation on the Draft Policies the provision of a doctors' surgery within Kingsmead received the following level of support:
- 🏠 32% of respondents rated the provision of a GP surgery as the most important priority
  - 🏠 59% a top priority, but not most important
- 4.103. Residents living on Foxholes and Pinehurst, with serious health conditions or mobility constraints, would benefit from more accessible health services. In the Neighbourhood Plan survey, 76% of respondents supported the provision of GP services as part of new development. Contributions from S106 could fund such a provision whether permanent or mobile.

## **Retail Facilities**

- 4.104. Retail facilities within Kingsmead are limited to three convenience stores with one each located on Rush Green roundabout, Birdie Way and Ware Road. There is also a drive through fast food outlet at Rush Green roundabout. There are no public houses or cafes. Pinehurst, with the shop and Community Centre is the nearest thing Kingsmead has to a community or village centre. Pinehurst and Foxholes provide a natural challenge to walking and cycling due to the steep hill and the chalk escarpment at the base of Pinehurst so local facilities are particularly key to reduce car journeys and enable the 20 minute neighbourhood (Town and Country Planning Association).

## **Policy HKCA3 –Retail Facilities**

- I. Improvements to existing retail facilities which provide better access to all ages and abilities, including those with disabilities, will be welcomed.
- II. Provision of additional food, other retail or catering facilities would be supported, to provide local services and supplies, reducing the need to travel, provided that they do not impact on residential amenity or reduce the amount of green space in the Neighbourhood Plan Area nor impact on traffic flows around Rush Green roundabout.

- 4.105. Any proposals for new or expanded shopping facilities or the addition of cafes on the site of the existing shopping and community centre on Birdie Way that would increase the range of the shopping parade and retain the parking area without impacting on the community centre would be supported.
- 4.106. The shopping parade, parking area and greenspace should be enhanced to ensure the longevity of the facilities it supports. These measures could include improving existing parking facilities, signposting of the two barrows to inform people of their historical significance and improving the local community centre along with providing bicycle parking facilities and repairing the dog tethering rings. Planned consultation with the local community and the existing shopkeeper should be carried out to ensure proposals fulfil community aspirations.

## **Heritage Assets**

- 4.107. There is one Scheduled Monument in the Plan Area, a bowl barrow dating from the Late Neolithic period to the Late Bronze Age which may also have been used as a beacon to warn of the approach of the Spanish Armada in 1598. This monument is located within the built up area of Pinehurst, adjacent to the Community Centre and shop.
- 4.108. Listed buildings and structures in the plan area are mainly associated with the New River and include the New River intake gauge built in 1856 at the junction of the Lea and the cut to the New River, bridges over the New River improved Hertford cut and New River markers.

## **Policy HKBE1 - Designated Heritage Assets**

- I. Development proposals which affect designated heritage assets in the Neighbourhood Plan Area, including Scheduled Monuments, listed buildings and structures, will be permitted provided they preserve or enhance the significance of the asset and its setting.
- II. A statement setting out any adverse impacts on the asset and its setting, along with any proposed mitigation measures, will be required.
- III. Proposals to bring empty listed buildings back into appropriate use, in line with Historic England's guidelines, will be supported when the benefits of development outweigh the disadvantages.
- IV. Local appreciation of the scheduled bowl barrow would help to preserve it for posterity. On-site interpretation to reduce further damage to the monument will be sought through S106 or other funding mechanisms in accordance with the Action Plan. The monument is unsigned and lack of awareness has led to misuse of the land and damage to the monument. Interpretation would help to reduce further damage.

- 4.109. District Plan Policy HA1: Designated Heritage Assets (II) says 'Development proposals that would lead to substantial harm to the significance of a designated heritage asset will not be permitted unless it can be demonstrated that the harm or loss is necessary to achieve substantial public benefits that outweigh that harm or loss. Less than substantial harm should be weighed against the public benefits of the proposal'.



## Policy HKBE2 – Non-designated Heritage Assets

- I. Seven non-designated heritage assets have been identified as having local historic importance:
  - 🏠 The 1930s/Art Deco houses on Ware Rd/Stanstead Road corner
  - 🏠 The Meadside Garage on the corner of Rowleys and Ware Roads
  - 🏠 The Lock House and Hertford Lock
  - 🏠 Green telephone/power box on corner of Rowleys Road and Ware Road
  - 🏠 Estate style (Painted green iron fencing) along the New River that matches (and is of a similar age to) the listed bridges)
- II. Development proposals which affect these non-designated heritage assets will be permitted provided that the scale of any harm or loss is balanced against the significance of the asset.
- III. Local appreciation of such non-designated heritage assets can help raise awareness of their importance and reduce damage or risk of removal due to lack of information to preserve them for posterity. On-site interpretation will be sought through S106 or other funding mechanisms in accordance with the Action Plan.
- IV. The industrial heritage landscape of the canalised river Lee or other features of the area, could reveal an as yet un-appraised heritage asset(s), which, when documented will become a non-designated heritage assets to which this policy will apply.

4.110. Hertford Conservation Area was extended to include all of Tamworth Road and Fairfax Road and the portion of Ware Road to its junction with Stanstead Road, in the Hertford Conservation Area Appraisal and Management Plan, Adopted March 2017. This identifies 52 unlisted buildings (two of which are in Fairfax Road) which make a contribution to the conservation area and should be protected from demolition. There are also two lengths of walls and railings, one in front of 84-102 Tamworth Road and another enclosing the corner of 135 Ware Road. Particularly important trees have identified along the frontage of 135 to 159 Ware Road, with an important view from the junction of Ware Road and Stanstead Road, looking towards Hertford Town Centre and including these trees on Ware Road. A historic utility box on the corner of Ware Road and Rowleys Road is described as unusual. This utility box is included in Policy HKBE2 as a non-designated heritage asset in this Plan.

- 4.111. Non-designated heritage assets are buildings, monuments, sites, places, areas or landscapes identified as having a degree of significance meriting consideration in planning decisions because of their heritage interest but which do not meet the criteria for designated heritage assets.
- 4.112. There are several buildings and structures which have been identified through the preparation of the Neighbourhood Plan, that do not meet the criteria for designated heritage assets. These buildings and structures are of sufficient historical or architectural interest to be worthy of a sympathetic approach should development proposals impacting on these assets be submitted. Interpretation of such assets will help raise awareness of their importance and reduce damage or risk of removal due to lack of information.
- 4.113. The houses on Ware Rd/Stanstead Road corner stand high above the road and provide a typical Art Deco frontage and features. The environment also includes the 1930s Meadside Garage opposite which provides a counterpoint to the housing.



*Figure 36 - Art Deco Houses*

- 4.114. The Meadside Garage, with the distinctive clock is a local landmark in Kingsmead. It gradually hoves into view when descending Gallows Hill or pops out when travelling along Ware Road. The unusual movable doors to the front elevation provide an indication that the garage was purpose built and are an unusual feature. The sloping site provides different aspects and the frontage on all sides indicates original expectation that this was not built to be a house. The building has been undergoing a refurbishment, but the trademark doors and clock have both been retained. The main change has been that the clock has been set back into working order.



Figure 37 - Meadside Garage 2022 with original doors& clock (left) and without scaffolding (right)

- 4.115. The Lock House, a Victorian lodge type house with dormer windows and several chimneys provides a traditional lock keepers cottage to the canal lock. The cottage is predominantly yellow stocks as is much of Victorian and Edwardian Kingsmead with red brick patterning. The lock is operational and sees much boat traffic. During refurbishment of the lock gates in 2014 a cast iron marker was discovered buried in the towpath. It is assumed to have marked the boundary of the land owned by the River Lee Trust and is embossed 'RLT 1866' which followed rebuilding of the lock by the Trust in 1865.



Figure 38 – The Lock House



- 4.116. Cast iron, early 20<sup>th</sup> century, green telephone/power box on corner of Rowleys Road and Ware Road. This is of an early design and provides interest. It does not appear to currently be in use but is an interesting feature that should be preserved as it sets off the early 20<sup>th</sup> century housing and is within the Ware/Tamworth/Rowleys Road section of the Conservation Area.



*Figure 39 – Green Box (left) and Close up including design number (right)*

- 4.117. Estate style (Painted green iron fencing) along the New River which is in the same style as the listed bridges and provides an interesting context for the setting of the bridges that would not be maintained were this fencing to be replaced with barbed wire.



*Figure 40 - Estate railings adjacent to New River bridge (left) and along the river (right)*



## Homes and Development

- 4.118. Kingsmead is relatively densely developed area interspersed by Green Belt of nature conservation value and as such no development sites in Hertford Kingsmead Ward are identified by the District Plan but, small sites have come forward for development and are likely to continue doing so along with the drive to convert existing industrial and commercial units to housing.
- 4.119. Latest available census data shows that in 2011, there was a higher proportion of three bedroom homes (41.38%) then 2 bed (26.16%) and 4 bed (19.45%) combined. Around 4% of homes were 5 or more bedrooms (Office for National Statistics, 2011 Census, Tables KS403EW, QS411EW, QS413EW, n.d.).
- 4.120. In consultation residents overwhelmingly prioritised the provision of three bedroom houses as being the most required new housing type in Kingsmead but also supported the provision of both accessible homes and affordable housing. As developments are likely to be relatively small scale or will be conversion projects achieving this will be challenging. The requirement to provide family houses may reflect the demographics; latest available census data (2011) shows that Kingsmead has an age demographic skewed towards younger people with a mean age of 34.6 and median age of 36 compared to 39.5 and 40 for East Herts and 39.3 and 39 for England. This is reflected in the number of people 17 years and under with a percentage of 29.9 in Kingsmead compared to 22.9 in East Herts and 21.4 in England. The household spaces were mostly terraced (37.6%) or semi-detached (29.4%) homes with only 12.92% being purpose-built or converted flats. Urban density is high at 27.7 people per hectare.

### Policy HKBE3 - Housing Supply

- I. Development proposals should comply with District Plan Policies HOU1 and HOU3. Where they also demonstrate how they will meet the following, identified needs in Kingsmead, they will be supported provided they are consistent with other policies in the Neighbourhood Plan:
  - a. Provision of three bedroom houses with private garden as a priority identified by residents over other dwelling types.
  - b. Provide alternative dwellings, particularly moorings for houseboats, that do not have a negative impact on biodiversity or other environmental policies or proposals.

- 4.121. In the 2011 census, 53.1% of residents owned their property with a mortgage, 23.7% owned outright, with 1.2% in shared ownership, 10.5% rented privately and 10.9% rented local authority or social housing properties. (Office for National Statistics, 2011 Census, Table KS402EW, n.d.).

## Design and Layout

- 4.122. Development should echo the best examples of layout and design. The most recent development in Kingsmead that demonstrates good design is the Pinehurst estate; housing backs onto the road with access via pedestrian only walkways, amenity greens and spaces are provided, there are community facilities including two shops that may be easily accessed by residents. There is a good mix of housing types and residents' parking provision is included to avoid vehicles parking on front gardens or obstruct roads and pavements albeit that due to local norms for vehicle ownership this should be extended to two spaces. Planting softens hard landscaping and wildlife corridors are included as a woodland on the Pines and along the A10, with grassed and shrubbed other areas.
- 4.123. In a speech to the March 2019 Waterwise Conference, the chief of the Environment Agency warned that, unless action is taken, within 25 years, England will not have enough water to meet demand. Climate change means that hotter, drier summers are predicted, with higher drought risk and less predictable rainfall. UK population growth is expected to rise from 67 million in 2019 to 75 million in 2050. The Environment Agency is working with planning authorities, businesses and local communities to *'design towns, cities and other places which put the sustainable use of water at the heart of their design and functioning'*.
- 4.124. Residents do not want development in the Plan Area to increase parking pressures on busy local roads. Throughout consultation, concerns were raised about vehicle speeds and hazards from parked cars, particularly on Ware Road, Tamworth Road, Cromwell Road and roads throughout Pinehurst. Criticism has been levelled at the lack of parking spaces on the Liberty Rise development, less car parking spaces than there are dwellings, resulting in overspill onto Ware, Burleigh, Woodlands, Cromwell, Tamworth and Stanstead Roads. District wide vehicle parking standards are contained within East Herts District Plan Policy TRA3 Vehicle Parking Provision and the District Council's Supplementary Planning Document Vehicle Parking Provision at New Development. However, the distance from the two stations coupled with the steepness of Gallows Hill impacts on peoples' ability to use non motor vehicle methods to access local transport, shops and other amenities.
- 4.125. Results from the survey indicate that the highest proportion of households in Kingsmead own two cars or more which bears out the Census information in Table 1 - Percentage car/van availability from Census Data 2011 [6]. The Census data indicates that:
- 🏠 Kingsmead has a higher proportion of car ownership than East Herts, Herefordshire and England in general
  - 🏠 Kingsmead has a higher mean average number of cars<sup>4</sup> per household than Hertfordshire or England

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<sup>4</sup> Kingsmead has a mean average of 1.48 cars per household from Census data

## Policy HKBE4 - Design and Layout

- I. The design of new buildings should follow sustainable design principles and reduce any negative impacts of development to protect the amenities of existing and future occupants. The following criteria should be accommodated in all development proposals:
  - a. Meet the Building for a Healthy Life criteria or equivalent replacement scheme
  - b. Indicative design measures contained in the London Energy Transition Initiative (LETI) Climate Emergency Design Guide for operational energy, embodied carbon, heating and hot water, demand response and data disclosure should be used as a reference guide
  - c. Include rainwater harvesting
  - d. Ensure green amenity areas are overlooked by windows to increase connection with and joy from outdoor spaces
  - e. Reduce parking issues for existing residences and provide a minimum of 100% of the East Herts District Council parking standard with permeable spaces in those locations that are congested to prevent exacerbation of parking issues on the following roads:
    - i. Burleigh Road, Ware Road, Cromwell Road, Tamworth Road, Woodlands Road and Woodland Mount
    - ii. Throughout the Pinehurst Estate
  - f. Avoid unnecessary uniformity in external design to increase individuality between buildings
  - g. Rooflines of any development in residential areas shall be limited to the physical height of those homes in existence immediately adjacent and/or opposite to the development to protect residential amenity
  - h. Provide discreet, accessible, bin storage (for residents in apartments as well as those in houses), with sufficient space to accommodate the full complement of recycling/refuse bins, and safe covered cycle parking
  - i. Protect the amenity and privacy of existing and future residents
  - j. Proposals for 'Gated Communities' in the Plan Area do not support the principles of community cohesion and inclusion and will not be supported
  - k. The use of micro-renewables for domestic scale heating and electricity generation is encouraged where appropriate.

- 4.126. In relation to commuting to work Kingsmead has a far smaller percentage of people working from home and a much larger percentage of people commuting using a private vehicle than either East Herts or Hertfordshire.
- 4.127. Further information on the specific issues with on street parking that impact on the ability to use sustainable means of travel within Kingsmead are included at Section **Parking** on page 70.
- 4.128. Alternative means of on-site generation are not appropriate to all developments due to local microclimates, shading from adjacent buildings or other hyperlocal factors such as impacting on a view. While installation of any and all methods to reduce reliance on fossil fuels and also provide robust, local supplies are encouraged by the Kingsmead Neighbourhood Plan we recognise that not all developments are suitable for installation of renewable energy sources.

## Landscaping

- 4.129. In designing the green spaces around new development, and their connection with surrounding countryside, developers have an opportunity to demonstrate best practice. Building with Nature is a benchmark for the design and maintenance of green infrastructure in housing and commercial development. Designers and planners can use Building with Nature standards to inform development from the outset. By encouraging developers to achieve an 'Excellent' rating, against this standard, we will ensure they deliver high quality green infrastructure including wildlife habitats.
- 4.130. Kingsmead is particularly rich in wildlife, with much of it protected. As such measures to increase wildlife urban permeability, habitat and access from the rural reserves to the semi urban whole are extremely important. Increasing the local biodiversity will further enhance this special landscape.
- 4.131. Where feasible, development proposals should aim to include wildflower meadow planting areas, the retention of rough grass edges to encourage and support wildlife, provision of green corridors linking wildlife sites and bird, bee and hedgehog nesting boxes and areas. Landscaping should also contribute to the provision of hedgehog access between gardens by providing linked, marked up hedgehog holes.
- 4.132. New development landscaping proposals should prioritise measures to mitigate the impact of development on local roads. The emphasis should be on improving, extending and, most importantly, in linking up walking and cycling routes to provide a cohesive network of routes.
- 4.133. Areas within Kingsmead have higher flood risks primarily due to high levels of rainwater run off during periods of heavy rain; landscaping solutions should contribute to mitigating or reducing the risk of high run off levels by providing local soakaways, ponds and innovative alternative drainage.



## Policy HKBE5 - Landscape Design

- I. Landscaping schemes should enhance the character of the development and reflect and complement the surrounding landscape, particularly when in or adjacent to the Green Belt or near the Kings Mead. They should be designed to incorporate wildlife friendly property boundaries and contribute to a net gain in biodiversity. All the following criteria should be incorporated where the scale and location of the scheme are appropriate and as many as possible should be included for smaller schemes:
  - a. Welcoming, accessible open spaces and natural play areas
  - b. Planting of native tree and hedgerow species with green buffers between large developments and adjacent countryside. Buffer zones should be at least 15m wide to provide protection to existing habitats (in accordance with Natural England's Green Infrastructure Guidance (2009)) and green corridors for wildlife
  - c. Hard landscaping areas should be minimised. Vehicle parking areas should be constructed to retain grass between and within spaces and allow drainage through paving materials
  - d. Incorporate highways improvements and a network of paths that provide good connectivity to existing routes and key services, and improve safe and accessible walking and cycling routes to local schools and other areas
  - e. Achieve a Building with Nature 'Excellent' rating
  - f. Incorporate appropriate measures to encourage and sustain wildlife from the list below:
    - 🏠 Bird boxes particularly swift nesting boxes
    - 🏠 Hedgehog holes in the base of fences to provide Hedgehog Highways and Hedgehog Boxes
    - 🏠 Bat boxes particularly in areas near Mutiny Close
    - 🏠 Ponds to provide migration and habitat particularly for our protected amphibians
    - 🏠 Window boxes for flowers
    - 🏠 Fit gulley pot ladders in open drains within 100m of amphibian rich wildlife sites
  - g. provide opportunities to grow food in residential developments.
  - h. Within existing residential areas, increased surface water through the loss of front gardens to provide vehicle hard standing should be mitigated through domestic rainwater harvesting or run-off or the use of permeable surfaces.

## Amenity Greens

- 4.134. Small amenity greens are scattered throughout the Pinehurst and Foxholes residential areas and contribute to their distinctive characters. They provide micro-scale breathing spaces and informal places for informal play as well as wildlife corridors and/or stepping stones. Through the early consultation stages of the Neighbourhood Plan, the community expressed their keenness to retain the amenity greens and avoid the intensification of residential development. No amenity greens should be lost without consultation and agreement with the local community.

### Policy HKBE6 – Amenity Greens in Existing Developments

- I. Amenity greens and informal green spaces provide a breathing space on the Pinehurst and Foxhole areas of Kingsmead and are a much-valued asset. These green areas should be retained and improved to maintain the open character of the estates in which they were provided. Proposals for development that results in the loss of amenity greens on Pinehurst or Foxholes will not be supported.

## Brownfield Land and re-use of buildings

- 4.135. In their 2018 report, State of Brownfield 2018: An analysis demonstrating the potential of brownfield land for housing, the Campaign to Protect Rural England examined brownfield registers produced by 320 planning authorities in England. One of the key findings in the report was that published registers demonstrate that there are suitable brownfield sites available for over 1 million homes in England. The District Plan prioritises the development of brownfield land over other sites. Rather than encroach on the Green Belt or reduce the volume of green spaces, it's preferable to re-use industrial land or disused buildings for housing, leisure, employment or enterprise.

### Policy HKBE7 - Brownfield Development

- I. Proposals for development on Brownfield land will be supported when they are consistent with other policies in this Plan and when they demonstrate that regeneration will:
  - a. significantly improve the visual appearance of the site or building.
  - b. complement the design and heritage of nearby buildings.
  - c. protect the amenity of nearby residents and business occupants.
- II. Proposals that provide tangible benefits to the Kingsmead community through the provision of community facilities or housing that meets the requirements of Policy HKBE3 will be encouraged.

- 4.136. There is relatively little unused land in the Plan Area, but small areas of disused industrial land or buildings may become available for development and should be utilised if the benefits to the community outweigh the disadvantages. Most development proposals that will be judged against the policies in this Plan will be on brownfield land.

## **Sustainable Travel**

- 4.137. National, County, and District Plans place a strong emphasis on reducing car use and increasing more sustainable modes of travel. This Plan echoes the transport hierarchy in local plans and seeks to improve conditions for pedestrians and cyclists so that more of us feel safer when walking or cycling.
- 4.138. The Hertford and Ware Urban Transport Plan 2010 (Hertfordshire County Council, 2010) Pages 44 and 45<sup>5</sup> identified the following as key issues relating to transport in and around Hertford that are germane to Kingsmead and remain as issues as remedial action has either not been taken or has been ineffective:
- 🏠 Ref H1.8a - Poor cycle access between Foxholes Estate (Caxton Hill) to Simon Balle School
  - 🏠 Ref H.1.16 Peak time congestion on the A119 Ware Road
  - 🏠 Ref H1.1c Congestion on the A414 / A10 (Rush Green) Roundabout
  - 🏠 Ref H1.18 - Congestion / Access Issues in the Mead Lane employment area
  - 🏠 Ref 2.19 - Parking on the footway of Ware Road and roads to the south restricts pedestrian movement
  - 🏠 Ref H2.5 - No footway on either side of Mead Lane near the Business Park
  - 🏠 Ref H2.6 - No pedestrian crossing facilities around Mead Lane and Marshgate Drive junction, Marshgate Drive does not have a footway on the eastern side
  - 🏠 Ref H1.7a Vulnerable road user access to Simon Balle School
  - 🏠 Ref SA3.10 - Parked traffic / driving on pavements
  - 🏠 SA 3.9 - Reduce speed limits in all residential areas to 20mph
  - 🏠 SA 3.18 - Poor reliability of bus services
  - 🏠 SA1.17 - Poor pedestrian provision between Hertford and Middleton, Pinewood and Presdales schools.

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<sup>5</sup> We note that the plan should have been updated in 2015/16 and reviewed annually but have been unable to find any subsequent document

## **Walking and Cycling**

- 4.139. During consultation the four preferred options to decrease residents driving in order of preference were:
- 🏠 Improved ease of cycling
  - 🏠 Improved ease of walking
  - 🏠 Reduced bus fares
  - 🏠 More frequent buses
- 4.140. During consultation, many residents indicated they would cycle more if there were more joined up routes that were separated from cars, lorries and pedestrians. Concern was expressed by residents with the condition of the off road routes used to access local schools, Wheatcroft primary within the Kingsmead boundary and the two local secondaries, Presdales and Simon Balle both just outside the ward.
- 4.141. A number of pedestrian and cycle route proposals were tested within the survey questions and particularly those contained within the proposals for Hertford Sustainable Travel Town. All of these proposals received significant levels of support, particularly those providing safe crossings at Rush Green roundabout and improved routes across Foxholes woodland. These latter proposals providing an off road walking and cycle route to Presdales and Simon Balle respectively. These proposals have received considerable local support, particularly as they have the potential to improve connectivity for pedestrians and cyclists to Stanstead St Margarets and Balls Park and points west. Proposals to achieve this will be supported, subject to compliance with other policies in this Plan.
- 4.142. The Hartham Common and Beyond project, part of the Hartham Common Greenspace Action Plan (GAP), is developing seven circular walking routes centred on Hartham Common and connecting all the major public green spaces around the town. Signage and infrastructure improvements, including the replacement of stiles with gates, and making routes more welcoming, are part of the project. The route network will be displayed on an interpretive map panel in Hartham Common and seven leaflets will promote the walks. This project should be extended to provide the links to Balls Park through Kingsmead.



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4.143. Walking route improvements identified during the consultations include but are not limited to the routes below.<sup>6</sup> Where appropriate, and with agreement from the relevant organisations, S106 contributions could contribute to route improvements.

## Route to Simon Balle School

<b>PR1</b>	Improved pedestrian route across Foxholes woodland from Stanstead Road to Caxton Hill
<b>PR2</b>	Improved pedestrian route from Woodlands Road to Caxton Hill
<b>PR3</b>	New pedestrian route from Caxton Hill to Balls Park
<b>PR4</b>	Improvement of off-road footpath through The Pines from Burleigh Road to Stanstead Road; providing a link to the Simon Balle route from Burleigh Road and via Pinehurst recreation ground
<b>PR5</b>	A new footpath through the Pines to join with Stanstead Road and the route to Simon Balle

## Improved Recreational routes through The Meads

<b>PR6</b>	Provide a public right of way from Mead Lane to the Meads
<b>Sustrans Route 61</b>	Widen the existing tow path along the River Lea/Lee; Sustrans route 61 and include signage at Hertford Lock indicating that the route west of this point is pedestrian only, with clear signage showing the course of Route 61 across Hartham Common

## Route to Presdales, Middleton and Pinewood Schools by providing Rush Green roundabout active travel links between PRowS

<b>PR8</b>	Provision of light controlled safe crossings and footpaths around Rush Green roundabout. This allows use of existing Restricted Byway so that children at Presdales, Middleton and Pinewood schools can walk to their school as there is no safe walking route
<b>PR9</b>	Provision of light controlled, safe crossing on the West bound carriageway of the A414, to allow access to the public footpath following the route of Ermine Street

<sup>6</sup> A map showing the Improvements to Pedestrian Routes is included at [Appendix A](#)

## **Policy HKTP1 – Safe, Accessible, Joined Up Pedestrian Routes to Encourage Walking**

- I. Where possible all significant developments should deliver improvements to walking routes that result in good connectivity between new and existing pedestrian routes, to encourage walking as a first option. The emphasis should be on safe and unobstructed pedestrian routes designed in consultation with individuals who have reduced mobility and visual impairments and facilitate sustainable travel to key services particularly schools, health care, railway stations, bus stops, local employment, shops and leisure facilities.
- II. New pedestrian routes within developments should ideally be separated from other traffic, including bicycles, either physically or with road markings. Routes should be suitable for those with pushchairs, wheelchairs or other mobility aids providing dropped kerbs at natural crossing points.
- III. Development proposals should include clear strategies for:
  - a. making it possible, easier and safer for children to walk to local schools
  - b. ongoing maintenance of new routes to ensure they are fully accessible and not obstructed
- IV. Development proposals that include safe crossing points for pedestrians; traffic calming measures to reduce vehicle speeds; minimising of unnecessary road and pavement gradients; level/even pavements, and widening of pavements, will be supported when consistent with other policies in this Plan.

- 4.144. S106 contributions collected under the provisions of Policy TRA1 of the East Herts District Plan could contribute towards the cycle route improvements identified during the consultations which include but are not limited to:

### **Route to Ware**

<b>CR1</b>	Segregated cycle lane on Ware Road from Cromwell Road to Ware.
<b>CR2</b>	Designate Cromwell Road as a 'cycle friendly' road. Improve surfacing to facilitate cycling and install signage to indicate.
<b>CR3</b>	Make the remainder of Rowleys Road a cycle friendly road route and improve the level crossing for cycle use. Either by alterations to the gates or by the installation of a bridge over the railway

<b>CR4</b>	Provide a cycle route along the south side of Mead Lane using the unused land to the North of the railway. This would provide alternative cycling routes to Hartham Common and the centre of Hertford as well as the Mead Lane industrial estate and Dicker Mill.
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## Ware Road to Balls Park Cycle Route: cycle route to Balls Park, Simon Balle school & link to existing cycle routes

<b>CR5</b>	Upgrade the designation of the existing public Right of Way from Mead Lane to Sustrans Route 61 as a Bridleway. Provide improved access gates for cycle use.
<b>CR6</b>	Designate Foxholes Avenue as a preferred cycle road
<b>CR7</b>	Provide a new cycle path across Foxholes woodland from Foxholes Avenue through to the A414; including upgrade of the existing pedestrian crossing of the A414 to allow use by cycles
<b>CR11</b>	cycle route segregated from the road between Rowleys Road and Foxholes Avenue.

## Route to Presdales, Middleton and Pinewood Schools

<b>CR8</b>	Provide a light controlled, safe cycle crossing around Rush Green roundabout; to allow use of the existing Restricted Byway, to facilitate increased uptake of cycling to Presdales, Middleton and Pinewood schools.
<b>CR9</b>	Provide a segregated cycle path around Rush Green roundabout and along the A414 to Foxholes Business Park to link with cycle route CR11 and bridleway Right of Ways across Balls Park

## Route to Sustrans 61

<b>CR10</b>	Provide an enhanced and signposted cycle friendly road from Sustrans Route 61 to Marshgate Road to enhance connectivity of cycle routes
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## **Policy HKTP2 - Safe, Accessible, Joined Up Cycle Routes to Encourage Cycling**

- I. Development proposals should contribute to the establishment, enhancement, and improved connectivity of cycle routes into, out of, and through the Neighbourhood Plan Area.
- II. New cycle routes within developments should ideally be separated from other traffic, including pedestrians, either physically or with road markings.
- III. Development proposals should include clear strategies for:
  - 🗑️ making it possible, easier and safer for children to cycle to local schools
  - 🗑️ ongoing maintenance of new routes to ensure they are fully accessible and not obstructed.
  - 🗑️ Cycle training courses for children and adults
- IV. Development proposals that include segregated cycle paths and the on-site provision of electric bikes, cycle hire, secure cycle storage of at least one bike per potential occupant and bike club schemes, will be supported if they are consistent with other policies in this Plan.

## **Public Transport**

- 4.145. A number of bus services run along Ware Road to provide a daytime service to Hertford, Ware and points East and West. These buses are relatively frequent albeit that the survey results indicate that more people drive, walk or cycle than use the bus for work, leisure and accessing childcare/schools.

## **Policy HKTP3 - Public Transport**

- I. Where possible and appropriate major new residential development should be capable of being served by local public transport services which should complement the provision of safe walking and cycling routes.
- II. Travel Plans shall include initiatives that promote sustainable travel and reduce pollution. Contributions to a Sustainable Travel Voucher or similar scheme(s) will enable access to a variety of sustainable modes of travel, but information on public transport services shall be included to facilitate a behavioural change. The overall aim should be to facilitate behavioural change and reduce pollution.



- 4.146. Pinehurst and Foxholes are not as well served as the residences around Ware Road; There is a commuter shuttle to Hertford North on weekdays before 8 am and in the late afternoon and there is a service during the day between Pinehurst/Foxholes and Bengoe; Saturday and Sunday services are more limited and there is no evening service. Bus services either do not pick up in Kingsmead or not at the correct time to provide a practical service to local school such as Presdales and those located to the west of Hertford. The lack of school buses was raised as an issue during the face to face consultations<sup>7</sup>.
- 4.147. The geography of Kingsmead means that the flatter areas around Ware Road facilitate walking however the steep hill to Pinehurst and Foxholes renders driving the most attractive option in the face of infrequent, expensive bus services and a lack of alternative routes without steps or a steep gradient.
- 4.148. Consultation feedback showed that a significantly higher number of residents walk for shopping and leisure than drive, while the number who cycle also outstrips those who would use the bus.
- 4.149. Significantly higher numbers use their car or train to get to work and more walk or cycle to work than use the bus. Just over a 30 percent of those responding said they would drive less locally if there were more frequent buses and 35 percent if the bus fares were lower than the cost of driving. Development should ensure good pedestrian access to local, sheltered, bus stops to support the modal shift from cars to public transport. Opportunities to enhance bus services are to be encouraged.
- 4.150. Bus operation suffers from traffic congestion and high levels of on-street parking, making services slower and more expensive to operate and causing unreliability which makes them unattractive. A much better bus service, with regular evening and Sunday operation, would benefit residents without use of a car, who are the main users at present, and would encourage those with cars to use buses and hence reduce congestion and pollution. This could be achieved through reduction in delays to buses caused by traffic congestion and on-street parking, through the creation of bus priority measures, supported by effective traffic management.

## Parking

- 4.151. On street parking in urban parts of the Ward is challenging. In response to the survey the installation of less than two parking spaces per dwelling was rated as a major issue by more than 70% of respondents and was the second most problematic issue in Kingsmead after the problems caused to traffic flow at Rush Green roundabout due to the poor design of the retail entrance area. The primary concern around potential development was Increased traffic closely followed by lack of adequate parking.
- 4.152. Particular issues included parking on Ware Road impeding traffic flow and blocking the pavements for pedestrians particularly between the junction with Stanstead Road immediately adjacent to Liberty Rise although the issues

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<sup>7</sup> Issues with morning buses to Abel Smith, Richard Hale and Simon Balle have been resolved by an additional bus service

extend to the A10. Overspill parking on roads near Liberty Rise is a particular concern with Tamworth, Cromwell, Ware, Woodlands, Burleigh Roads all being affected as is Woodland Mount and to a lesser extent roads on Pinehurst and Foxholes. On the narrower roads within Kingsmead, mainly those built before 1950, pavement parking is a particular issue as it impedes pedestrians and with the narrow pavements on these roads can prevent disabled users and those with buggies or mobility trolleys from passing the parked cars. On Pinehurst there are issues with parking close to road junctions and there are areas throughout Kingsmead where emergency vehicles will struggle to access certain roads due to parking near to junctions. These parking issues were all highlighted as a safety issues. It's essential that development proposals include strategies to promote walking and cycling and discourage car journeys to the train stations.

- 4.153. Parking provision in high housing density areas needs to be managed and balanced against the protection of green spaces and well-connected and accessible foot and cycle paths. The Neighbourhood Plan is opposed to the development of the meads for housing or car parking but supports new parking provision that is consistent with other policies in this Plan.
- 4.154. Parking in Kingsmead is particularly problematic due to the poor levels of public transport available coupled with the lack of services within 20 minutes travel means that most households require a vehicle to facilitate visits to GPs and other health services, shopping as Hertford does not have locally available clothes shops and other similar services. Kingsmead primarily has medium and large family houses which, coupled with high prices of dwelling in the area means that many houses are occupied by more than two adults. Each area within Kingsmead has particular issues as follows:
- 🏠 Tamworth, Cromwell, Ware and other predominately Victorian/Edwardian areas have little off street parking with high demand for on street parking.
  - 🏠 While Pinehurst was built with garages these are not of a size that permits the parking of a car within them. While some of the garages allow parking in front of them others do not and where parking in front of garages is not possible there is a high requirement for on street parking.
  - 🏠 Woodlands Road/Woodland Mount and surrounds do have off street parking as part of the design of these 1930s housing, but these are mostly limited to a single space whereas Kingsmead has a higher than standard number of two or more car households due to the lack of services within walking distance.
  - 🏠 When the development of Liberty Rise was built in circa 2016 it was constructed with less than one space per property. Nuisance parking from residents of Liberty Rise impacts on street parking in all surrounding streets but predominately Burleigh Road, Ware Road, Cromwell Road, Tamworth Road, Woodlands Road and Woodland Mount with some issues on Pinehurst.
  - 🏠 When developments have been built in Kingsmead previously, for example the housing from 103 to 125 on Tamworth Road, garages with a tandem parking space on a drive were included but many of these garages have been converted to additional living space which has not only reduced the

off road parking spaces available but increased the requirements for such spaces as the family houses became larger and there is multi-generational occupation ie parents living with adult children. This is reflected in other developments and existing housing within Kingsmead.

- 4.155. Concerns were expressed at our in person consultation around the impact of developments with private roads on parking in surrounding areas and there was widespread support for Residents Parking Zone introduction in some areas to address nuisance parking from businesses.
- 4.156. Provision of electric vehicle charging should be in line with our emerging Electric Vehicle Charging Infrastructure Strategy.
- 4.157. Development throughout East Hertfordshire will put additional pressure on the transport network and on locally congested roads. Nearly 1,000 new homes are scheduled for development in Hertford up to 2033, and, throughout East Hertfordshire, around 18,500 new homes are planned. Only a small number of these are scheduled for development in Hertford Kingsmead but traffic on local roads is not restricted to local residents and Kingsmead includes the main east/west travel route through Hertford.
- 4.158. Concern about local travel conditions generated more feedback during consultation than any other issue. In the survey the primary issue expressed by residents as a result of development was Increased traffic, followed by lack of adequate parking. Numerous individual comments were received relating to congestion, dangerous parking, commuter and business parking, speeding, school-gate congestion, lack of safe walking/cycling routes to local schools outside of Kingsmead and, the number one issue reported across all issues on the survey, was dangerous queuing at Rush Green Services due to inadequate access facilities from the roundabout to McDonalds Drive Thru. Other particular issues reported on the survey concerned parking on Ware Road, which is a major route from Ware to Hertford. There is significant obstruction of the route due to on street parking on both sides and footpaths are impassable due to cars parking on the pavement, reducing the width so that pedestrians cannot pass.
- 4.159. S106 contributions collected under the provisions of Policy TRA1 of the East Herts District Plan could contribute towards the following priorities:
  - 🏠 New Residents Parking Zones or extensions/improvements to existing schemes.
  - 🏠 Provision of public electric charging points in car parks including parking provided in retail developments and sufficient electric car charging points in new and existing developments both commercial and domestic.

## Policy HKTP4 – Parking

- I. Proposals to both increase off street parking where there is insufficient parking for existing residents and for new developments to include off street parking so that existing parking issues are not exacerbated will be supported when consistent with other policies in the Neighbourhood Plan.
- II. Proposals for residential development resulting in the loss of garage parking spaces must demonstrate how the property/ies will continue to meet 100% of East Herts District Council's parking standards and the provisions of District Plan Policy TRA3.
- III. New homes should be supplied with an appropriate level of safe, covered cycle parking that is also suitable for storage of wheelchairs and/or mobility scooters.
- IV. Sufficient electric car charging points will be required in new developments, both commercial (including car parks) and domestic. Provision of public charging points in existing car parks will be encouraged.

## Car Travel

- 4.160. Latest available data shows that vehicle availability per household in Hertford Kingsmead is higher than that for the whole of Hertfordshire, with a larger proportion of households having two or more vehicles in comparison to the rest of East Hertfordshire District and Hertfordshire County.

*Table 1 - Percentage car/van availability from Census Data 2011 [6]*

Vehicles in Household	Hertford Kingsmead	East Hertfordshire	Hertfordshire	England
No cars or vans	10.0	12.8	16.93	25.8
1 car or van	42.1	40.8	42.16	42.2
2 cars or vans	39.8	34.6	30.89	24.7
3 cars or vans	6.2	8.4	7.23	5.5
4 or more cars or vans	1.9	3.5	2.79	1.9
At least one car/van	<b>90.0</b>	<b>87.2</b>	<b>83.1</b>	<b>74.2</b>
Mean Average Cars per household	<b>1.48</b>	<b>1.51</b>	<b>1.38</b>	<b>1.16</b>



- 4.161. Given the proximity to two local rail stations it appears surprising that the Ward has a high proportion of car ownership and of people driving to work especially in comparison to the rest of Hertfordshire; however the steep hills to both Foxholes and Pinehurst coupled with the lack of local shops and facilities exacerbated by poor availability of public transport means that people are more likely to drive than use alternative transport with a significantly higher percentage of people using motorised vehicles to travel to work than is the norm for either East Hertfordshire or Hertfordshire as a whole.

*Table 2 - Method of travel to work: Percentages from the 2011 census*

Method of travel / Statistical area	Hertford Kingsmead	East Herts	Hertfordshire
Work at/from home	3.75%	8.86%	7.98%
Underground/ metro/ light rail/ tram	0.36%	0.55%	1.58%
Train	9.17%	9.36%	7.80%
Bus/ minibus/coach	1.62%	1.32%	2.19%
Taxi	0.41%	0.24%	0.30%
<b>All above public transport methods</b>	<b>11.56%</b>	<b>11.48%</b>	<b>11.87%</b>
Motorcycle/ scooter /moped	0.46%	0.41%	0.49%
Driving car/ van	51.68%	41.88%	39.61%
Passenger in car/ van	3.03%	2.49%	2.80%
<b>All the above motorised vehicle methods</b>	<b>55.18%</b>	<b>44.78%</b>	<b>42.90%</b>
Bicycle	1.70%	0.90%	1.13%
On Foot	5.63%	5.91%	5.95%
<b>All the above self-powered methods</b>	<b>7.32%</b>	<b>6.81%</b>	<b>7.08%</b>
<b>Total of all Travel to work methods <sup>8</sup></b>	<b>77.81%</b>	<b>71.92%</b>	<b>69.83%</b>

- 4.162. There is a lack of traffic calming measures in Kingsmead as a whole; the 'Kingsmead 20 mph zone' is not actually located in Kingsmead with the only part of Kingsmead included in this zone being a small section of Tamworth Road. It's essential that development proposals demonstrate how the impact of more vehicles on congested roads will be mitigated, and any initiatives to tackle the current traffic crisis will be strongly supported as would extending the Kingsmead 20 mph zone to Kingsmead roads.
- 4.163. The urban environment envisaged by the Neighbourhood Plan requires supportive highway measures that give priority to pedestrians and cyclists on all roads that are essentially residential, whether designated A, B or C roads or not. The highways environment needs to encourage walking to school, to the shops, and, indeed, walking and cycling for most local journeys. The

<sup>8</sup> Does not include unemployed or other, non-specified travel.

Neighbourhood Plan will support traffic calming measures, including, but not restricted to:

- 🏠 20 mph speed limit extended to all roads, excluding A roads, in Kingsmead in line with guidance in (Hertfordshire County Council )Hertfordshire County Council Speed Management Strategy
- 🏠 Increased enforcement of speed limits including restrictions to access and/or sleeping policemen/rumble strips, where permitted by Hertfordshire County Council Speed Management Strategy (Hertfordshire County Council )
- 🏠 Consultation on the introduction of quiet ways; for example, on Tamworth Road or on Ware Road from Rowleys Road/Ware Road to the A10 in conjunction with the Hertfordshire County Council South Eastern Growth and Transport Plan (Hertfordshire County Council)
- 🏠 Parking restrictions to bar parking on one side of Ware Road from the junction with Stanstead Road to the A10 viaduct.
- 🏠 Increase in off road car parking spaces on Pinehurst; potentially replacing undersized garages<sup>9</sup> with controlled parking spaces and restricting parking on corners to allow emergency vehicle access.

## Policy HKTP5 - Traffic Congestion and Road Safety

- I. Development proposals of 10 or more dwellings should be accompanied by a transport assessment proportional to the scale of the development. Smaller developments may also require a transport assessment in accordance with current planning practice guidance. Transport assessments for developments that will generate significant amounts of transport movement should demonstrate predicted levels of generated vehicular traffic and the impact of this on traffic congestion. Solutions should not only mitigate impact but improve congestion and road and pavement safety, particularly for pedestrians and cyclists. S106 agreements could contribute towards the cost of road safety improvement measures.
- II. Development proposals that include sustainable measures such as car club provision and the installation of electric car charging points will be supported if they are consistent with other Policies in this Plan.
- III. Development proposals for new schools or school extensions should include school travel plans that promote sustainable transport choices and reduce school-gate congestion. Community involvement in the management of travel plans will be encouraged.

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<sup>9</sup> Garages are not sufficiently wide to allow car doors to open if a car is in the garage

## Local Business Development

- 4.164. Thriving local businesses contribute to the vitality and economy of the area, create employment, and provide services for local people. If they can be reached by foot, cycle, or public transport, it reduces the need for unnecessary car use.
- 4.165. There are more than 100 businesses in Hertford Kingsmead Ward, mainly located in the four business areas of Mead Lane Industrial Estate, Dicker Mill, Windsor Industrial Estate and Foxholes Business Park. There are also a number of businesses operating out of private homes plus the two shops and the Meadside Garage which was in development at the time of writing.
- 4.166. During the preparation of the Neighbourhood Plan, a phone survey was undertaken with over 100 local businesses using a questionnaire and with the option to complete by email. Concerns included high business rates and rents, flood risk, parking and traffic congestion. Significant concern has also been expressed by local residents regarding the high number of applications to convert industrial/commercial units into housing with the resulting loss of local employment.
- 4.167. The District Plan includes both Foxholes Business Park and Mead Lane Industrial Estate within the designated Employment Areas. However there have been a number of recent developments, converting facilities from business to residential use which has diluted the availability of employment areas within Kingsmead.

## **Policy HKBD1 – Support of Business Development**

- I. Sustainable proposals for the development and/or redevelopment of business premises will be supported when they provide one or more of the following:
  - a. Provide enhanced employment opportunities.
  - b. Demonstrate sustainable options for long-term business use.
  - c. Provide new or enhanced community facilities that meet an identified need, and economic benefit to the local community.
  - d. For Dicker Mill retention of business use would be preferred but the inclusion of leisure facilities and/or a marina for alternative housing would be supported.
  - e. For Foxholes Business Park retention of business use is preferred.
- II. Proposals should:
  - a. Be designed to be in keeping with and complement the surrounding landscape and nearby buildings.
  - b. Enhance and complement the appearance and aesthetics of the existing building/s.
  - c. Mitigate the impact of development on the occupants of nearby residential and business premises.
  - d. Be consistent with other policies in the Neighbourhood Plan.
- III. Inclusion of mixed use live/work, shops or restaurants within developments is encouraged.

4.168. Dicker Mill Industrial Estate is a development of industrial and commercial units housing a diverse range of mainly independent businesses. There are 16 companies including Krav Maga Elite (self-defence and fitness company), Talisman Gymnasium and Direct Mobility Hire (mobility equipment for rent or hire) as well as a number of garages and companies selling car parts providing invaluable services to the local community. Dicker Mill is a vibrant neighbourhood housing some unique, independent businesses and is extremely important for the greater community. Concern has been expressed at the potential loss of employment in this area coupled with some interesting buildings due to the gradual conversion of Dicker Mill to housing; losing an environment that is unique in Hertford. Designating Dicker Mill as an employment area will assist in maintaining a mix of uses within the Kingsmead Ward.



## Schools

- 4.169. There is only one school, Wheatcroft Primary School, located within the Kingsmead Neighbourhood Plan area, with several primary, secondary and special schools located in adjacent Wards. The majority of Kingsmead residents of school age travel out of the Ward to access these schools.
- 4.170. Concerns were expressed during consultation relating to the availability of school places within walking distance, particularly given that there are significant increases in the number of dwellings, due to new developments, in adjacent areas. Residents offered historical instances where children from Kingsmead have been forced to travel significant distances to attend school due to a lack of provision of local school place. Kingsmead has a history of relatively small developments that are aimed at families; these developments may be small but have had a large impact on the number of school places required due to Kingsmead having a higher proportion of families when compared to both the Hertfordshire and National norms.
- 4.171. With a high volume of Kingsmead primary children and all secondary children and young adults accessing schools that lie outside of the Ward there is significant concern about the quality of the sustainable travel routes. Walking routes to the closest secondary schools have individual issues with walking to the schools to the east requiring either crossing the slip road to the A10 to access an off road right of way or crossing the A414 to access a busy, national speed limit road without pavement and the ones to the south west would be along either a muddy track or the congested pavements of the busy Ware Road. The pedestrian route from Hertford (including Kingsmead) to Presdales School is listed in the Hertford and Ware UTP Stage 2 Report (Hertfordshire Highways, 2010), produced by Hertfordshire County Council. at item SA.1.17 in the Summary of Key Issues in Hertford while poor cycle access between Foxholes and Simon Balle School is listed at item H1.8B while issues with vulnerable road user access to both Simon Balle and Richard Hale schools are also listed as key issues. There are limited options to use public transport to travel to these schools from the majority of the Kingsmead area.
- 4.172. Improving the pedestrian and cycle access routes to these school and providing affordable public transport is essential to any increased densification in Kingsmead; particularly given the skew towards a younger demographic evidenced by the census results.

## 5. Implementation

- 5.1. The Policies in this Neighbourhood Plan will be implemented by East Herts District Council through the determination of planning applications within the Plan Area. The policies are intended to support sustainable residential and commercial development, protect important natural areas and community assets, and improve local travel conditions. S106 Agreements, negotiated between developers and local authorities, should take account of the policies in this Plan and should improve local infrastructure and enhance facilities for residents.
- 5.2. The Neighbourhood Plan policies may be amended at intervals to ensure they remain in line with the District Plan. Any such review or update will be carried out in accordance with the process and procedures in place at that time.
- 5.3. Projects in the Action Plan will be achieved through various public and private funding mechanisms.



## Acknowledgements

We would like to thank everyone involved in putting together this plan, you know who you are but a few, special mentions:

Dave Willis from the Hertfordshire and Middlesex Wildlife Trust for the conducted walks on the meads, indefatigable help and ideas for the plan, not to mention reintroducing the Deputy Chair to a slow worm. Liz McGarry, Maura Connolly, Andrew Goodman and Les Middlewood for being tireless members of working groups providing superb assistance, ideas, encouragement and support, not to mention much writing of the documents.

I would like to particularly thank Lisa Glithero for being both Deputy Chair of KNP and Chair of the all-important Sustainability and Community Working Group. This plan would not have materialised without your hard work and dedication.

A special thanks to Jackie Haynes, Venue Hire Administrative Manager at Hertford Town Council, for stepping into an unfamiliar role superbly and going above and beyond, particularly for braving Hertford Castle dungeons in search of archived documents.

Dr Anne Rowe for all her hard work researching the history of Kingsmead and providing the superb potted notes beautifully illustrated by maps a massive thank you.

A debt of gratitude to local photographers Steve Beeston and Stuart Fox for allowing use of their photos and making special trips to take additional pictures for the plan.

Mark Sutton and Hertford Cyclehub; big thanks for the two wheeled advice and enthusiasm for a new bump track.

To all the persistent leaflet deliverers who went out and posted during a global pandemic, thank you.

Finally, to the people that started us on the road, Karen Johns and Mike Viitmaa, I cannot fully express my thanks for your roles in starting the KRA and setting us on the road to the Neighbourhood Plan. Big, big, big thanks.

# Thank You

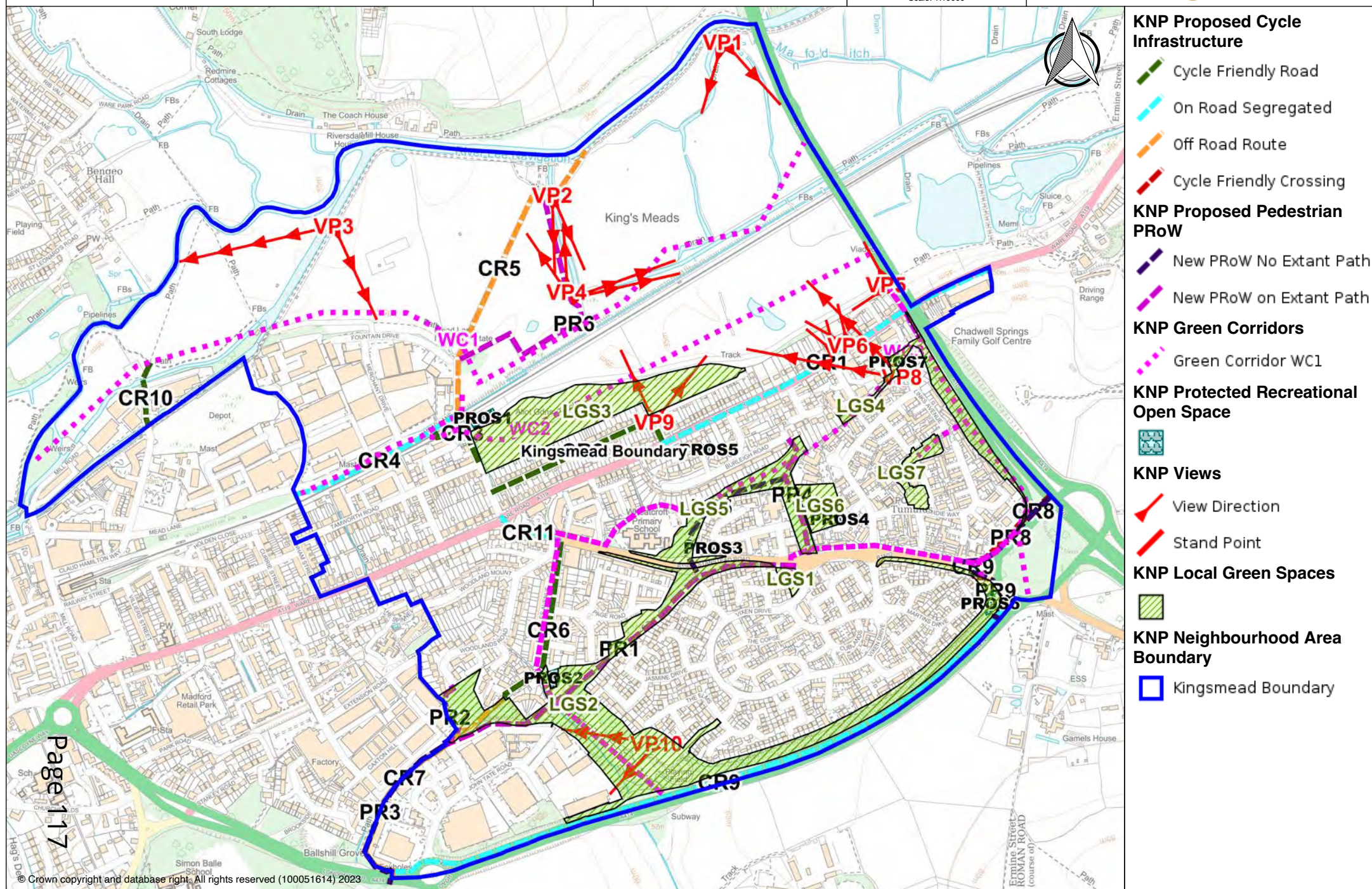
Victoria Glover-Ward, Chair Kingsmead Neighbourhood Plan Steering Group



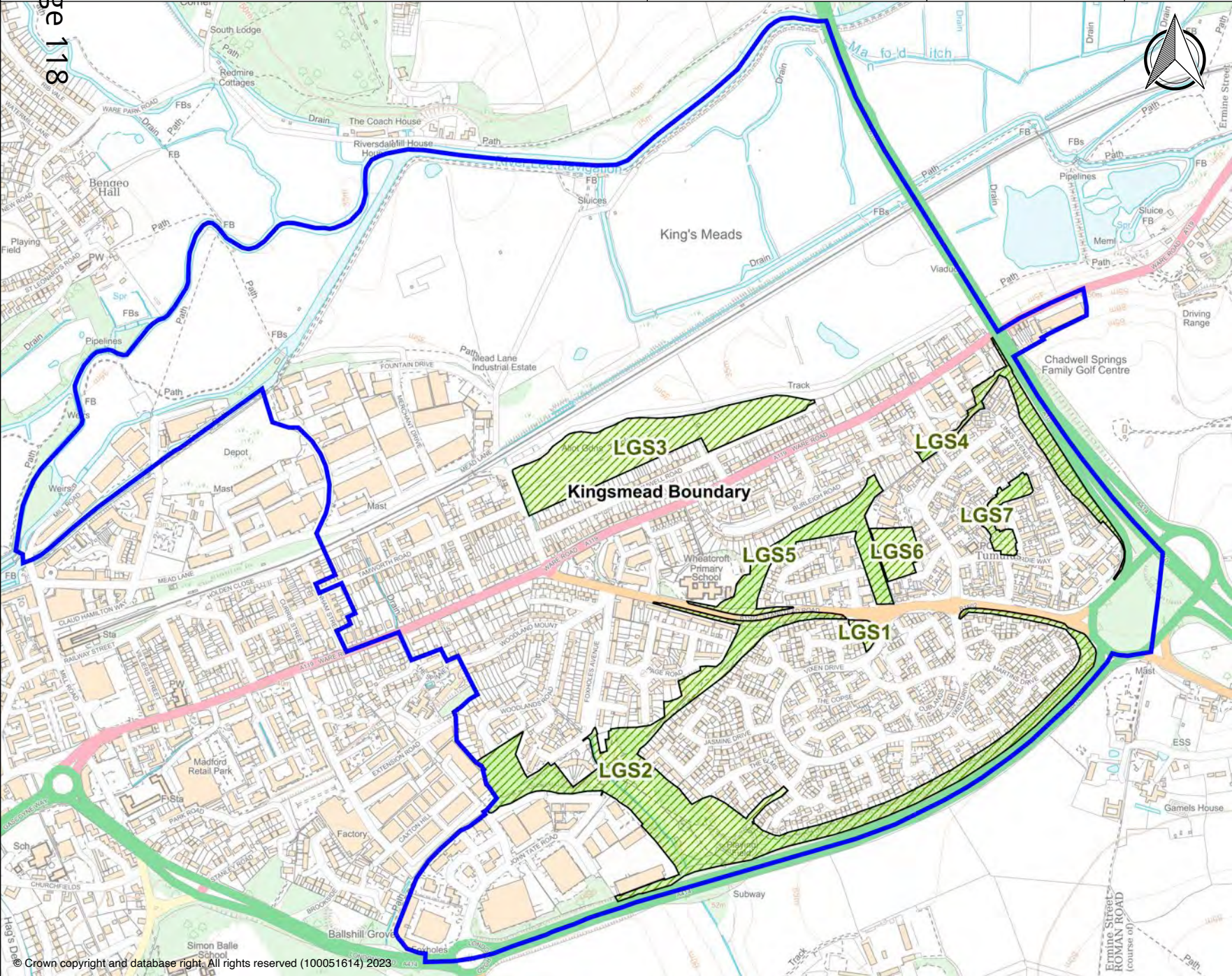
## **6. APPENDICES**

### **Appendix A – Policies Map (by policy)**









KNP Local Green Spaces

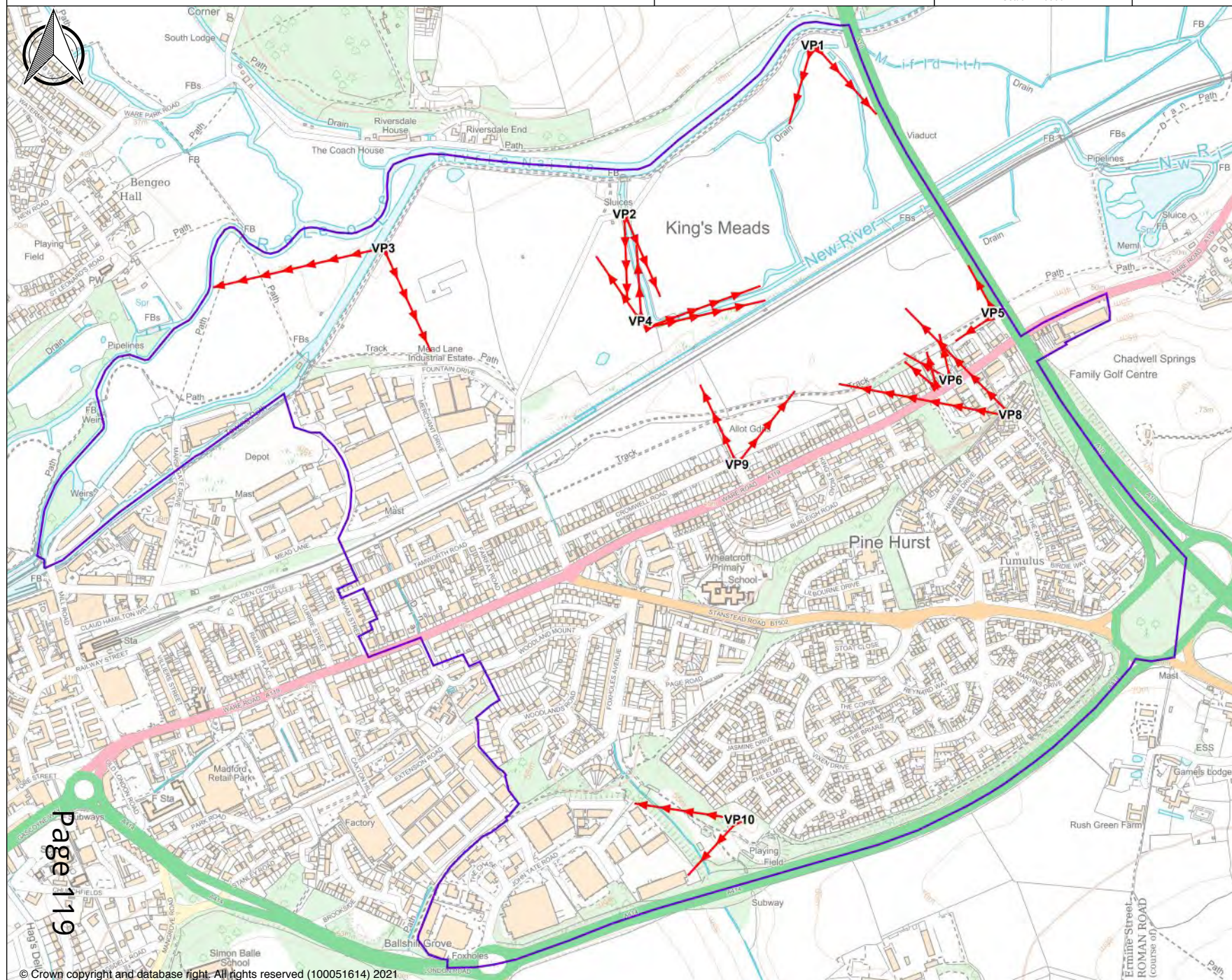


KNP Neighbourhood Area Boundary



Kingsmead Boundary





KNP Neighbourhood Area Boundary



KNP Views

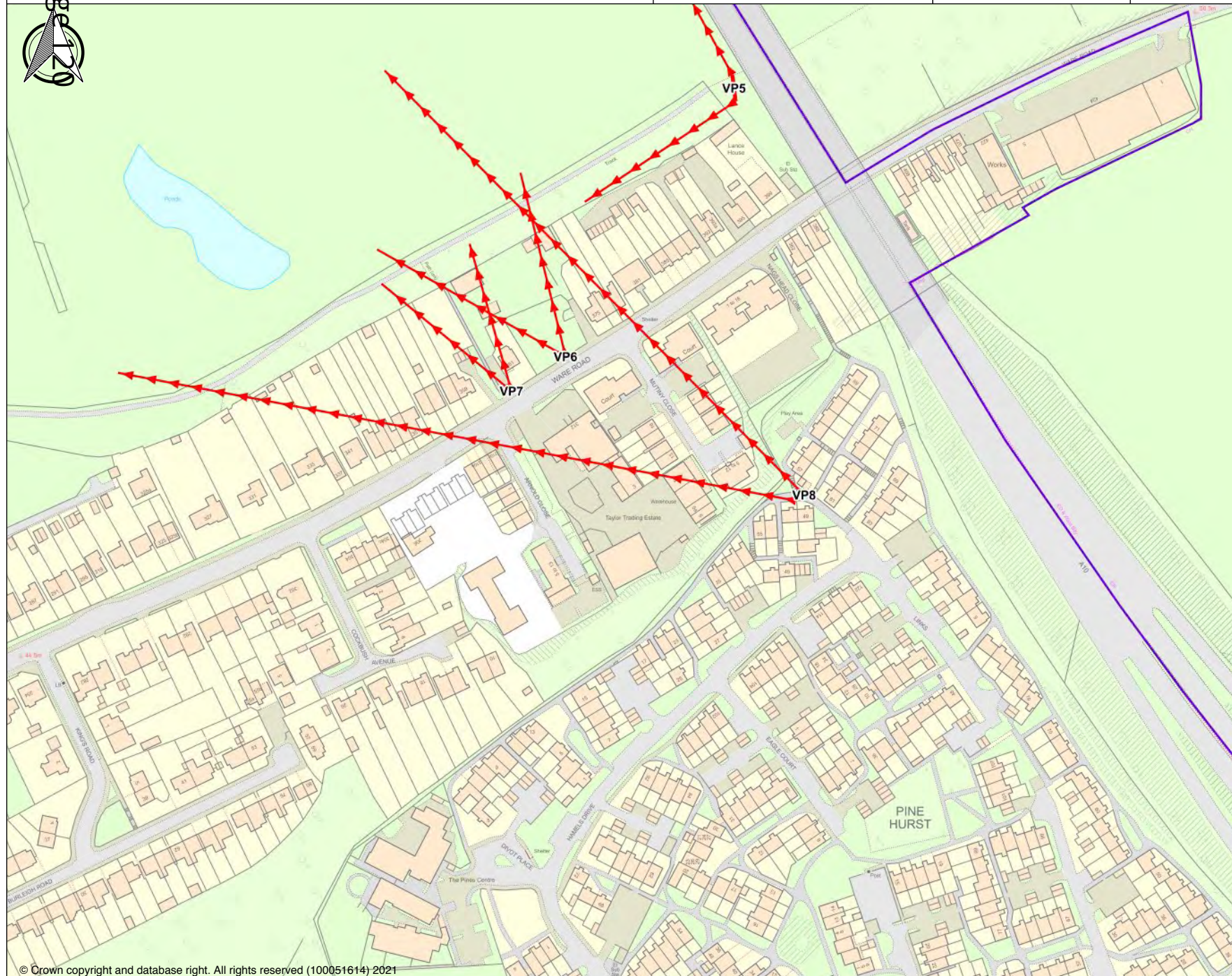


Arrow



Standpoint



☐

## KNP Views

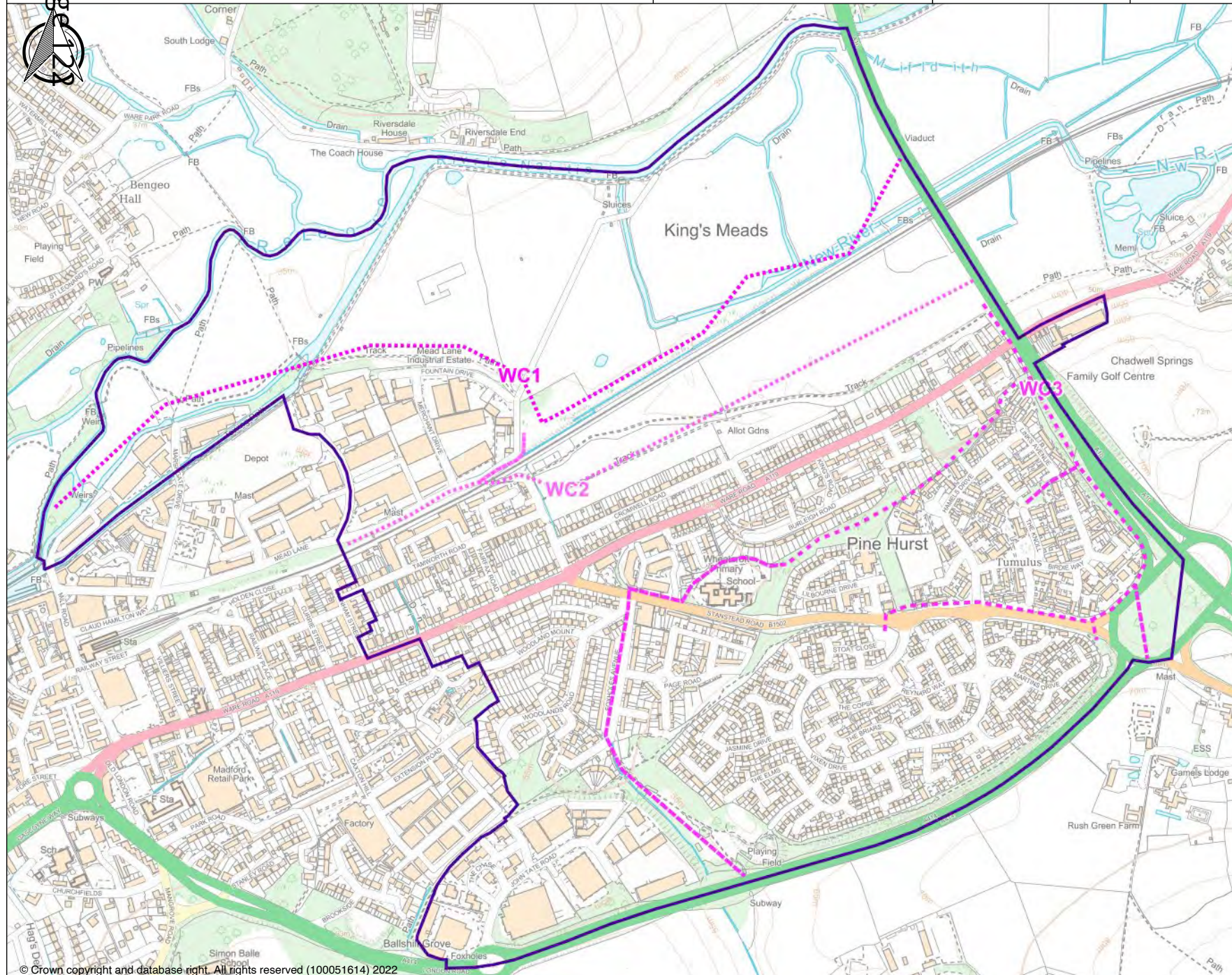
 Arrow

Standpoint













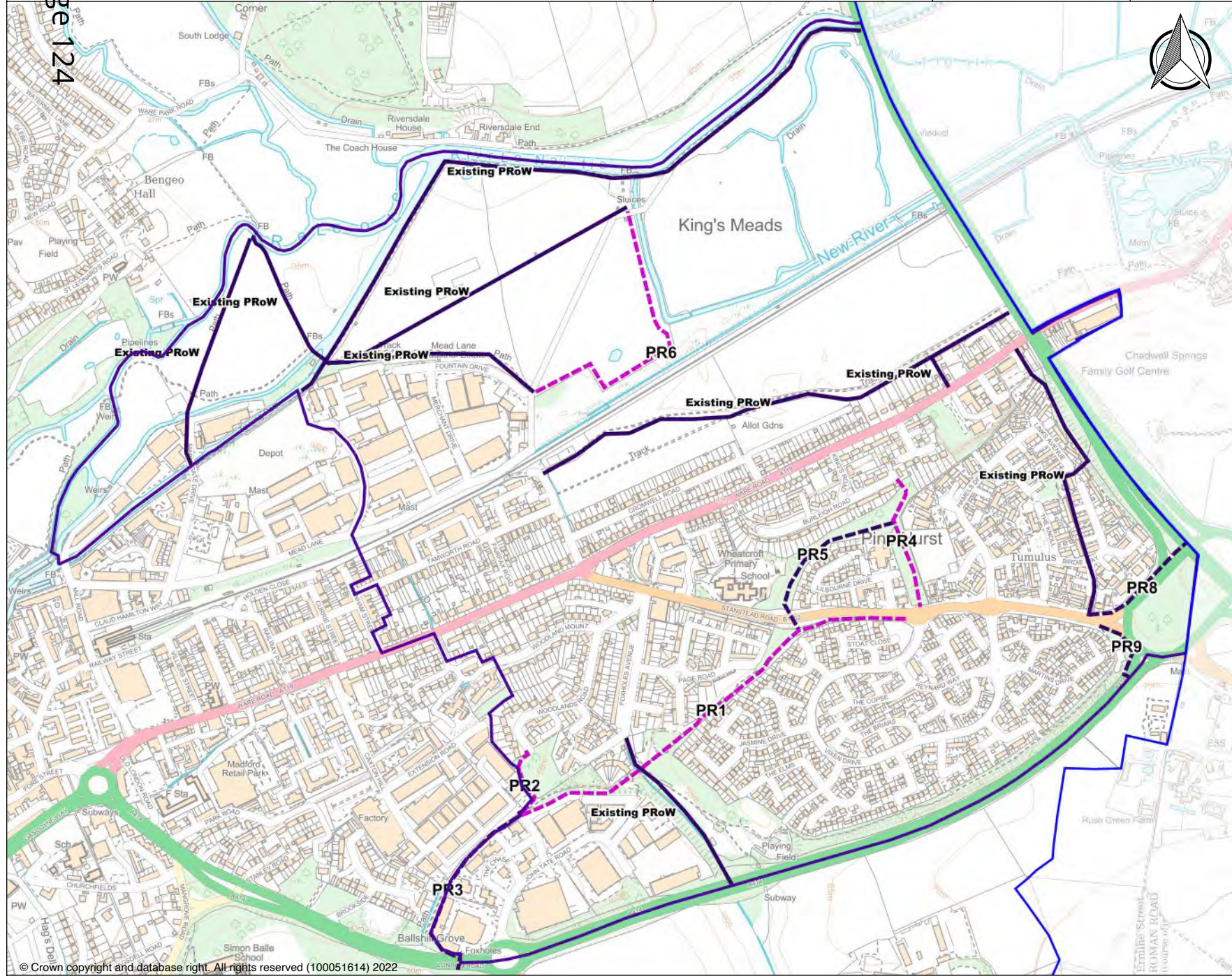
KNP Recreation Areas



KNP Neighbourhood Area Boundary



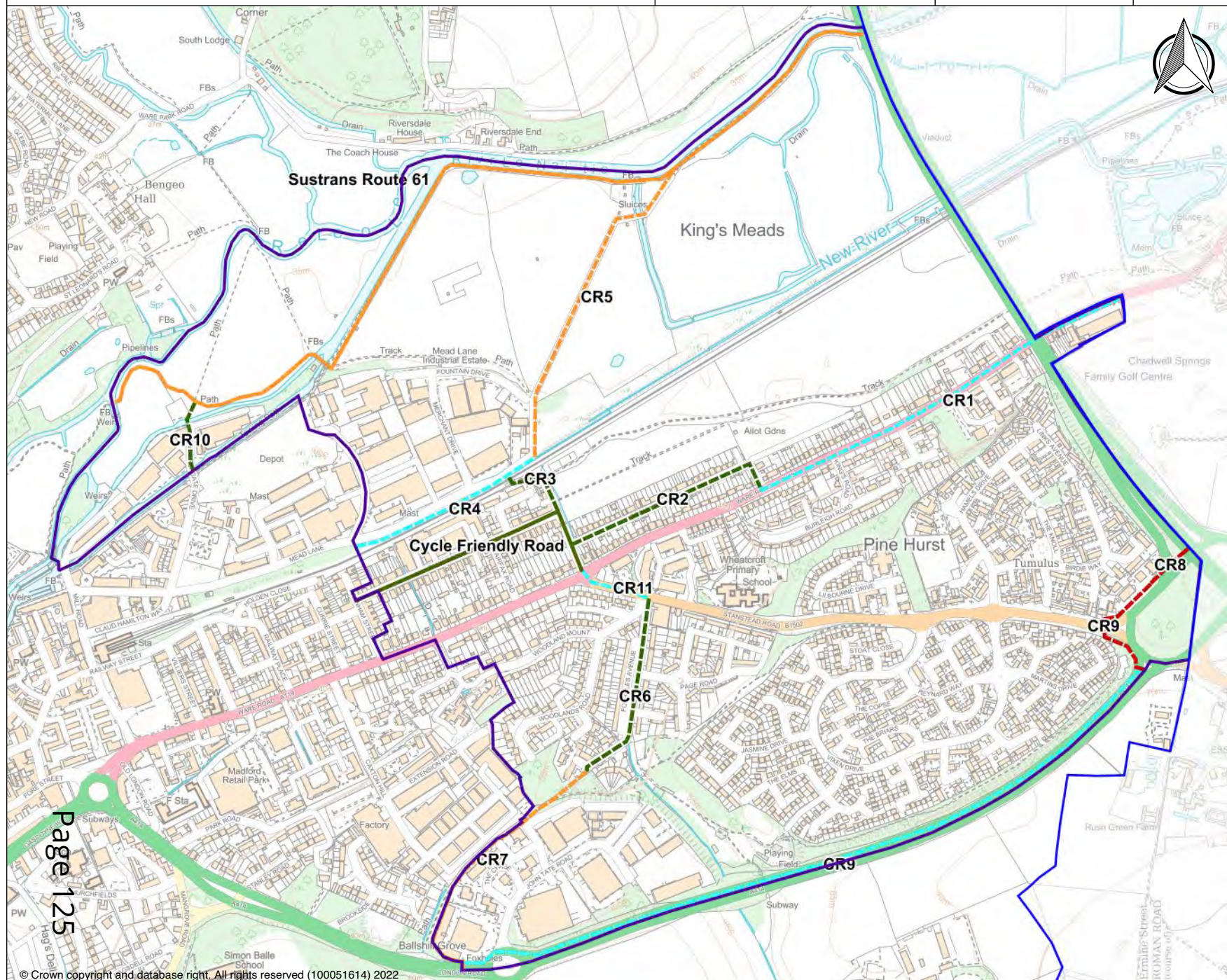








- KNP Proposed Pedestrian PRow**
-  New PRow No Extant Path
  -  New PRow on Extant Path
- KNP Existing Rights of Way (PRow) (illustrative)**
-  Existing PRow
- KNP Neighbourhood Area Boundary**
- 





Shows existing PRoW that permit cycling and existing on road cycle infrastructure (for illustrative purposes) and proposed new routes



## KNP Proposed Cycle Infrastructure

-  Cycle Friendly Road
-  On Road Segregated
-  Off Road Route
-  Cycle Friendly Crossing

## KNP Existing Cycle Infrastructure (illustrative)

-  Sustrans Route 61
-  Cycle Friendly Road - Existing

## KNP Neighbourhood Area Boundary



## **Appendix B – Local Green Spaces and Important Views Assessment**



# Appendix B – Local Green Spaces and Important Views



## Local Green Spaces (LGS)

LGS no and ha	Description	Character	Proximity to Community	Special Qualities
LGS1 (0.2 ha)	Vixen Drive Recreation space	Local grassed area.	Small recreation space adjacent to Vixen Drive and Stanstead Road The entrance is from Stoa's Close, Foxholes estate. The rest of the space is enclosed by a decorative metal fence	This is an attractive, open grass-covered area. With its wildflowers, fruit bearing plants and trees it provides food and shelter to much of the local wildlife such as bees, butterflies, birds and small mammals. It also provides a safe play area for children.
LGS 2 (8.9 ha)	Foxhole's Woods and Woodland Adjacent to Woodlands road	Local woodland, rolling meadow and a stream providing a green oasis.	These woods surround the Foxholes Estate and form an essential wildlife corridor between The Pines Woodland, the farm land on the other side of the A414 and the woodland adjacent to Woodlands Road	This woodland is of huge benefit to the local community. The trees and shrubs protect residents from much of the noise and air pollution caused by the busy A414 and Stansted roads. This area is also enjoyed as a recreation space by local people of all ages who enjoy walking, jogging and cycling along the routes amongst the trees including a circular walk around the entire estate. This area is a vital haven for wildlife with a mixture of habitat including woodland, grassland, open spaces and a small stream. There are areas of older woodland with large oaks, aged 300 years or more and hazel coppice with



## Appendix B – Local Green Spaces and Important Views



LGS no and ha	Description	Character	Proximity to Community	Special Qualities
				an understorey of honeysuckle and bluebells. In other areas there are more recently planted ash and silver birch. Such a variety of habitats provides potential homes for a wide range of wildlife. The stream also provides fresh drinking water for nearby wildlife and likely has some small creatures living in it.
LGS3 (4.3 ha)	Cromwell Road Allotments	Community allotments between housing and the nature reserve of Little Mead.	This area is adjacent to Little Mead and the Rowley's Road Play area.	<p>Cromwell Road Allotments provide a treasured local green space where for generations people have grown fruit, vegetables and flowers. The allotments are also home to the Mudlarks Garden, a charity providing social, outdoor activities for adults with learning disabilities.</p> <p>The area is also a great habitat for wildlife including rare species providing a safe hibernation spot for many of the reptile species on the meads</p>
LGS4 (1.3 ha)	Woodland parallel to	Strip of woodland comprising	The area encloses the Pinehurst Estate on the north and east side	The shrubs and trees form a green screen and buffer against noise and

# Appendix B – Local Green Spaces and Important Views



LGS no and ha	Description	Character	Proximity to Community	Special Qualities
	Hamel's Drive, and between Links Ave and Birdie Way and the A10.	densely packed shrubs and trees including oak and sycamore.	and provides an enjoyable, traffic free walk along the footpath behind Links Avenue all the way to the Ware Road.	pollution from the busy A10. These trees also form part of a wildlife corridor, linking to the Pines Woodland and even down onto Ware Road, enabling creatures such as bats to easily reach The Meads.
LGS5 (2.0 ha)	The Pines Woodland and Woods owned by Wheatcroft School.	Densely packed woodland with a variety of trees, some very old.	These woodlands link Stanstead Road to Burleigh Road to the North East and Wheatcroft School to the North West	These woods provide an area of respite and escape into nature for local people and habitats for a wide variety of wildlife. The footpath through the woods is dotted with charming carved wooden sculptures.
LGS6 (0.7 ha)	Pinehurst Recreation Ground	Local natural green space adjacent to woodland. A small section fenced off for small children.	The recreation ground can be accessed from Pinehurst Woodland, Iron Drive and a car park near Hamels Drive.	Pinehurst Recreation Ground is very popular with local residents. It offers both an open green space for dog walkers and children wanting to play football and alike, as well as playgrounds designated for younger and one for older children.  The playground was opened in 2014.

## Appendix B – Local Green Spaces and Important Views



LGS no and ha	Description	Character	Proximity to Community	Special Qualities
				There's a fenced off toddler area with play equipment and a sandpit and a playground for older children with swings, a zip wire, a climbing frame and slide. There is also a basketball court and adult exercise equipment.
LGS7 (0.5 ha)	Green space combining The Pine Hurst (copse of pine trees) and a 3,500 to 5,000 year old tumuli	Grass covered mounds and small copse of pine trees	The open space from the bowl barrow at the Knoll through to the copse of conifers known as the "Pine Hurst" by Eagles Court provides a precious green space in the centre of Pinehurst estate, with historical significance	<p>A bowl barrow (or Tumulus) is a funerary monument dating from the Late Neolithic period to the Late Bronze Age, 2400-1500 BC.</p> <p>This green space is part of a wildlife corridor which is used by many of the animals and birds to access the other green spaces within Kingsmead. The grass covered bowl barrows lead around to the small copse of Pines, "The Pine Hurst". This area is highly valued by locals as a respite from buildings and traffic and contains a small memorial to a local resident.</p>

### Important Views



# Appendix B – Local Green Spaces and Important Views



Proposed View	Type	Justification	Design Considerations
VP1- View from Sweet Mead towards the New River	Mid distance view over nature reserve.	Retain this nature reserve setting. It is an historic wetland and is home to a variety of wildlife from warblers, water voles and wading birds as well as dragonflies and a host of amphibians.	Seek to retain this view which is the epitome of water meadows. Shrubs and wetland plants populate the Reserve. The houses of Kingsmead nestled among trees in the distance are acceptable.
VP2 View from the Gauge House bridge across the New River	Mid distance view over nature reserve and river with industrial heritage of the New River	Retain important nature reserve and river view with industrial heritage setting.	Seek to retain this stunning viewpoint. From here admire the New River, which is an industrial heritage river built in the 19 <sup>th</sup> century to supply water to East London, and the beautiful meadows close to the residential area. Distant glimpse of some of Kingsmead 20s and 30s homes nestled in amongst the trees acceptable.
VP3- View from the River Lea to the Lock House and Hertford Lock	Mid distance view of nature reserve, river, parkland and heritage setting.	Retain use and appreciation of countryside setting with a well-used public route.	Seek to retain appreciation of this view and path through avoidance of encroachment

## Appendix B – Local Green Spaces and Important Views



Proposed View	Type	Justification	Design Considerations
			and retention of rich treelines.
VP4 from Park Mead of Gauge House & New River	Mid distance view of nature reserve and river.	Seek to retain The appreciation of the setting from Park Mead to the Gauge House and New River	Seek to retain this stunning landscape so close to residential area and trainline
VP5 - View from Little Mead towards the railway	Mid distance view of nature reserve	Seek to retain views of the meads and distant countryside.	Seek to retain this stunning landscape so close to the residential area and A10 flyover.
VP6 - View opposite Lloyds Car Spares and Carisbrook House	Distant view of nature reserve between residential properties.	Important countryside glimpse from a busy road between houses.	Seek to retain visual connection to countryside by avoiding foreground encroachment and retention of treeline.
VP7 - Views of the Meads from Ware Road, including mature trees.	Distant view of nature reserve, through majestic trees, beside a public footpath providing access to the meads.	Important countryside glimpse from a busy road between houses.	Seek to retain visual connection to countryside by avoiding foreground encroachment and protection of stunning trees.
VP8 - View from Hamels Drive	Distant view of nature reserve, countryside, heritage aspects.	Treasured and stunning summer and winter views from a busy housing estate.	Seek to retain the visual connection between residential estate to the

## Appendix B – Local Green Spaces and Important Views



Proposed View	Type	Justification	Design Considerations
			countryside by avoiding encroachment.
VP9 - Mudlarks Allotment to the Meads and the Gauge house	Mid distance view across allotments to the nature reserve, heritage setting and distant countryside.	Retain the brief glimpse of a nature reserve and heritage setting.	Seek to retain the visual connection between busy residential roads and countryside.
VP10 - View from 'Toboggan Hill	Middle distance view of meadow and woodland	Retain important countryside setting and public amenity.	Seek to retain woodland which beautifully obscures surrounding industrial units, dual carriageway and housing. Brief glimpse of roof of industrial unit acceptable.
VP11 View along the New River	Mid distance view over nature reserve and river including bridges	Retain important nature reserve and river view with industrial heritage setting together with listed bridges.	Seek to retain this stunning viewpoint. From here admire the New River and the beautiful meadows close to the residential area.





## Appendix C – Action Plan

## Action Plan

This Action Plan contains projects/tasks arising from consultation on the Neighbourhood Plan. These projects/tasks have been prioritised and, where necessary, funding sources assigned. Action Plan items have been worked upon with some completed. This is why the numbering is non sequential

Key					
Timeframe		Projected Cost		Status	
Quick Win	Project would be under a month	High	£50,000+	In progress	Action currently being worked on
Short Term	Project 1 month to 6 months	Med	£10,000 to £50,000	Not Started	Action on the Action Plan but not
Medium Term	Project 6 months to a year	Low	Under £10,000	Complete	Action has been completed
Long Term	Project over a year			NFA	No further Action at this time; either because we have hit a brick wall or there is a time issue
Priority		Council			
High	Highest need/benefits	HCC			
Med	Medium need/benefits	EHDC			
Low	Low need/benefits	HTC			

No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
1	Built Environment	Environmental	Set up a regular programme of dredging for the ditch that takes storm water run off from Ware, Tamworth, Cromwell roads plus Mead Lane from the Old Sewage Works on Mead Lane to the area where it passed under the New River	Stops flooding to existing and new development in this area due to the manifold ditch having reduced capacity for water run off due to sedimentation	Potential for flooding in these areas is increased	The body responsible for the manifold ditch is identified. A policy to dredge the ditch is put into place and dredging is undertaken at appropriate intervals	KRA	High	Medium Term	Low	8	In progress
3	Built Environment	Heritage	Improve the bowl barrow off Birdie Way, Pinehurst	Improves maintenance of the bowl barrow. Provides wildflower planting for biodiversity	People are unaware of one of the only Ancient Scheduled Monuments in Kingsmead	Review the maintenance of the bowl barrows to determine whether regularly mown grass which potentially causes damage to the burial chamber could be replaced with a wildflower meadow or similar.  Also review whether railings or similar should be erected around the barrows	EHDC	Low	Medium Term	Low	6	Not Started
4	Built Environment	Heritage	Provide signage showing the history of the bowl barrows off Birdie Way, Pinehurst	Provides a point of interest and clearly shows where it is	People are unaware of one of the only Ancient Scheduled Monuments in Kingsmead	Provides local interest and marks historic sites. May prevent contractors parking their vans on an Ancient Monument	HCC	Med	Quick Win	Low	9	In progress
5	Community, Education and Business	Community Facilities	Provide additional community events and services for people between 13 and 17 years old. This could include but not be limited to youth clubs, discos, sports, Amateur dramatics, music.	Provides services for this under serviced part of the community	Continued under service to this community	A varied programme of different events and services to service the teenagers within Kingsmead	KRA	Med	Medium Term	Low	7	Not Started
7	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 1. New play equipment, swings and seating in Burleigh Road play area.	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized.	Well used and maintained play areas that serve the local community	EHDC	High	Short Term	Low	9	Not Started
8	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 2. Fence a large section of Pinehurst play area to exclude dogs and provide more picnic tables	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continues to be covered in dog excrement and as a result, under utilized by children.	Well used and maintained play areas that serve the local community	HTC	High	Short Term	Low	9	In progress

## Action Plan

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No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
9	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 3. Refurbish Foxholes Avenue recreation ground.	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized.	Well used and maintained play areas that serve the local community	EHDC	Med	Medium Term	Med	6	Not Started
10	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 4. Rowley's Road should have a valid and long term lease. Improvement of the MUGA should be considered including provision of goals at two opposite ends and improvement of play equipment given the large development in Tamworth Road that does not have any play space within the development	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized.	Well used and maintained play areas that serve the local community	EHDC	High	Medium Term	Med	3	Not Started
11	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 5. PROS6 - Martins Drive should be monitored for pollution and re-sited if necessary	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized.	Well used and maintained play areas that serve the local community	EHDC	High	Quick Win	Low	3	Not Started
12	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 6. Create more outdoor recreation and sports opportunities for teens and young adults:	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized.	Well used and maintained play areas that serve the local community	EHDC	High	Long Term	Med	3	Not Started

## Action Plan

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No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
13	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 7. Add fixed sports equipment suitable for teens and young adults to existing locations such as the recreation area on Pinehurst Estate.	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized. Young teenagers more likely to be involved in antisocial behaviour.	Well used and maintained play areas that serve the local community	EHDC	High	Long Term	Med	3	Not Started
14	Sustainability and Community	Community and Public Services	Improve Kingsmead Play areas. 8. Create a BMX/Dirt or pump track for cycling Extend skate boarding facilities	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be inadequate and under utilized. Young teenagers more likely to be involved in antisocial behaviour.	Well used and maintained play areas that serve the local community	EHDC	High	Short Term	Low	3	Not Started
15	Sustainability and Community	Community and Public Services	Support the creation of a forest school/ecology learning centre on the redundant sewage works adjacent to the Meads off Mead Lane. Educate the public on the wildlife on their doorstep and how to protect it;	Provide education to the public, to young people and children on their local environment, to give them the skills to help maintain our local biodiversity. Effective use of partly derelict site. Could be led by HMWT	Continued under service to this community	Area is used and provides useful education	KRA	Med	Medium Term	Med	2	Not Started
16	Sustainability and Community	Countryside, Green Spaces & Conservation	The Pines to become public park	The Pines currently may be taken away from public use at the will of HCC due to notices erected on it	Well used and loved green space may be developed inappropriately. Loss of valuable and essential wildlife corridor	Provide The Pines to the community in perpetuity as a valuable green space and wildlife corridor	HCC	High	Medium Term	Low	3	Not Started



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17	Sustainability and Community	Countryside, Green Spaces and Conservation	improve maintenance of existing trees and shrubs. plant more native species of trees, shrubs and wildflowers as appropriate. Perhaps create a wildflower meadow. create more nature reserves, change mowing regimes to enhance biodiversity	Benefits to physical and mental health from accessible green spaces, and green corridors. Provide essential protection to wildlife and enhance biodiversity. Improve air quality and reduce carbon emissions.	Decline in biodiversity.	Increases penetration of the wildlife pockets to the wider habitats. Removes invasive species such as snowberry. Hedgerows and planted verges have the possibility of becoming a wildlife corridor.	EHDC	Med	Medium Term	Med	6	Not Started
18	Sustainability and Community	Countryside, Green Spaces and Conservation	Provide biodiversity information to the public: *Provide teaching on how to plant up front gardens to increase wildlife, * create more information boards in green spaces to tell the public about interesting plants and wildlife, * raise awareness of the uses of our green spaces. * educate the public to report sightings of wildlife so that it can be added to the HERC data. * create Nature trails with information and signboards for the public to follow. * Provide information boards in green spaces regarding wildlife and history of the area	Benefits to physical and mental health from accessible green spaces, and green corridors. Provide essential protection to wildlife and enhance biodiversity.	Poor biodiversity, reducing wildlife.	Established wild life corridors.	K&A	Med	Short Term	Low	8	Not Started
19	Sustainability and Community	Countryside, Green Spaces and Conservation	Review location, sizes and frequency of emptying of existing litter and dog bins against usage to optimise. Review whether recycling separation would be desirable and feasible. Consider use of Smart bins	Improves presentation of green spaces and means less overflowing bins	Well used and loved green space may be developed inappropriately. Loss of valuable and essential wildlife corridor	Provide The Pines to the community in perpetuity as a valuable green space and wildlife corridor	EHDC	Med	Medium Term	Low	7	Not Started

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		East Herts District Council			
		Hertford Town Council			

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20	Sustainability and Community	Environmental	Projects in different areas to create hedgehog highways throughout a street/road for existing buildings	Provides habitat and feeding ground to an endangered species. Provides a community focus project	Lower hedgehog numbers in the area	Increased number of areas for hedgehogs to roam. Restore lost hedgehog populations	KPA	Med	Medium Term	Low	7	In progress
21	Sustainability and Community	Environmental	Review whether a renewable community energy initiative could be provided for Kingsmead	Reduction in carbon emissions, cost savings to residents	Failure to meet local and national environmental targets.	Reduced carbon emissions and financial savings to residents.	HCC	Med	Medium Term	Med	6	Not Started
22	Sustainability and Community	Health	Create nature trails within Kingsmead:  Circular Foxholes wood with option to extend to Hertford Heath via Foxholes Farm then Ermine St The Pines and Foxholes wood Trails on the meads (involve HMWT?)  History trail as well (eg Gallows Hill, bowl barrow then down to the Little Mead and Cromwell/roundheads plus mutiny?)	Encourages walking through Kingsmead	Not meeting requirements of survey	Incentivise walking	KPA	Med	Short Term	Low	8	Not Started
23	Sustainability and Community	Health	improve Pines Woodland pedestrian access and refurbish / replace the sculptures. Improve access into the Pines woodland at Buteigh Road.	Provides pedestrian routes from Ware Road to Pinehurst, Macdonalds and Presdales	Areas do not look maintained. Potential to reduce use	Vibrant, well used woodland with focus points for all ages	HCC	Med	Medium Term	Low	7	Not Started

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24	Sustainability and Community	Health	Review whether allotment produce could be sold in an allotment shop	Provides local food reducing food miles. Children learn the 'farm to fork' principle.	Failed opportunity to enhance the impact of the allotments	Well used allotments with potential for raising money for charity/non profit	HTC	Med	Long Term	Low	6	Not Started
25	Transport & Parking	Cars & Roads	Inclusion of complementary traffic calming measures. Areas to target: Ware Road and Stansted Road - maximum speed enforcement cameras Non A roads - 20 mph zones (20 is plenty) with enforcement where appropriate	Reduces the number of speeding incidents. Reduces emissions. Provides safer streets. Reduces impact of accidents	A roads will have people travelling over 70 mph. Potential for accidents. No mitigation of climate change	Safer streets with more pedestrian/cycle use	HCC	High	Medium Term	Med	7	In progress
26	Transport & Parking	Cars & Roads	Provide on street electric car charging to existing areas. This should include provision for charging of taxis at any ranks.	Allows change to less polluting cars. Supports government environmental targets	Lack of impetus to change to electric cars	Charging points on all new developments and also available on street parking	EHDC	Med	Long Term	High	4	Not Started
27	Transport & Parking	Cars & Roads	Rush Green roundabout - improve situation regarding queuing for McDonalds and BP garages	Addresses an issue that is ranked as a major annoyance by 89% of Kingsmead survey respondents and a minor annoyance by a further 6%	Dangerous road situation	Install the additional slip road while maintaining the current pedestrian access to Rush Green roundabout (nb the slip road is being built upon the current pedestrian access so the pedestrian route should be rerouted to provide access to the roundabout  McDonalds/BP have a plan to install an additional slip road off the roundabout that will reduce the length of time that the queuing stretches onto the roundabout but will not, without alterations to the operation of McDonalds, address the issue completely.	HCC	High	Medium Term	Low	8	In progress
28	Transport & Parking	Cars & Roads	Rush Green roundabout - improve situation regarding queuing for McDonalds and BP garages	Addresses an issue that is ranked as a major annoyance by 89% of Kingsmead survey respondents and a minor annoyance by a further 6%	Dangerous road situation	The law regarding the installation of traffic cameras for enforcement has changed according to HCC Highways. Hertfordshire Constabulary have indicated, in response to an FOI request that to enforce the Urban Clearway they require a camera.  Installing a camera to enforce the Urban Clearway, is, in the opinion of KNP Transport and Parking group the only long term solution to this issue	HCC	High	Medium Term	Med	7	In progress

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29	Transport & Parking	Parking	Install double yellow lines around the Pinehurst areas to prevent parking in inappropriate locations.	Allows people to access all areas of the estate in a vehicle	Dangerous situation as the parking on corners prevents access to some areas by other cars which means that there is no access for emergency vehicles	Increase access to all areas of the estate in a vehicle. Review parking allocation	HCC	High	Medium Term	Med	7	Not Started
30	Transport & Parking	Parking	Introduce a controlled parking scheme to Tamworth Road, Cromwell Road and Rowleys Road.	Encourages off street parking where available. Funds enforcement including on pavement parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Incentivise walking	EHDC	High	Medium Term	Med	7	In progress
31	Transport & Parking	Parking	Introduce Residents Parking Schemes on Burleigh Road. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
32	Transport & Parking	Parking	Introduce Residents Parking Schemes on Cromwell Road. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
33	Transport & Parking	Parking	Introduce Residents Parking Schemes on Foxholes Avenue. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started



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34	Transport & Parking	Parking	Introduce Residents Parking Schemes on Hamels Drive. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
35	Transport & Parking	Parking	Introduce Residents Parking Schemes on Ware Road. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
36	Transport & Parking	Parking	Introduce Residents Parking Schemes on Woodland Mount. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
37	Transport & Parking	Parking	Introduce Residents Parking Schemes on Woodlands Road. Residents of new developments should not have the ability to obtain Residents Parking Permits. Implement, improve or extend Residents Parking Zones in streets surrounding new developments. Off street parking for existing residents to replace any on street parking lost due to development.	Mitigates nuisance parking from commuters, businesses and overspill from neighbouring areas with controlled parking	Increased on road parking as no incentive to park off road where available. Will reduce pavement parking which inhibits pedestrian useage	Encourages assessment of the requirement for private cars. Once the circle of poor public transport/alternative travel options has been mitigated may lead to reduced car ownership	EHDC	Med	Long Term	Med	5	Not Started
38	Transport & Parking	Public Transport	Improve bus services from Pinehurst and Foxholes to Hertford Town Centre/ Hertford North Train station particularly early morning and early evening to cover school and work commutes	Provides viable alternatives to private car use for short journeys. Reduces traffic.	Increased private car usage for easily replaced journeys that require a shuttle service	Allows viable alternative to use of private car journeys for short distance travel	HCC	High	Medium Term	Low	8	In progress

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39	Transport & Parking	Public Transport	Inclusion of bus priority lanes on the A414 or other routes for use during shuttle and school bus services	Will reduce time frames for buses to be caught in traffic and incentivise use of the use. Increased bus use reduces congestion	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	Med	Medium Term	Med	6	Not Started
40	Transport & Parking	Public Transport	Provide real time bus passenger information at all bus stops in Kingsmead	Improves attractiveness of using public buses for local journeys	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	High	Medium Term	Low	8	Not Started
41	Transport & Parking	Public Transport	Providing well-designed and located bus stops	Significantly improves access, attractiveness and reliability of buses. Improved service to the community. May mitigate car ownership	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	Med	Medium Term	Med	6	Not Started
42	Transport & Parking	Public Transport	Provision of community transport solutions	Significantly improves access, attractiveness and reliability of buses. Improved service to the community. May mitigate car ownership	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	Med	Medium Term	Med	6	Not Started
43	Transport & Parking	Public Transport	Provision of on demand bus services to Kingsmead	Significantly improves access, attractiveness and reliability of buses. Improved service to the community. May mitigate car ownership	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	High	Long Term	Low	7	Not Started
44	Transport & Parking	Public Transport	Review of bus fare pricing for existing and new routes to ensure that they are economic when compared with the costs of driving and/or taking a taxi	Bus fares are significantly higher than the cost of a car mileage rate so are a disincentive to using the buses; particularly for families. Pricing is around 50% 70% of the cost of a taxi. Reviewing and reducing bus fares to incentivise use would reduce the number of car journeys for short journeys.	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	High	Short Term	Low	9	Not Started
45	Transport & Parking	Public Transport	Shuttle bus services to Hertford East and North stations from 0700 – 0830 and 1730-1930 for new developments that may be able to service other developments	Reduces congestion during morning and evening rush hour.	Does not provide incentives to use bus services	Allows viable alternative to use of private car journeys for short distance travel	HCC	High	Long Term	Med	6	Not Started

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46	Transport & Parking	Sustainable Travel	Assisting local schools and businesses in providing and implementing sustainable travel plans including the provision of affordable public transport	Improves access to schools. Encourages sustainable travel from childhood	Increased traffic on roads. No impact on climate change	Incentivises use of walking, bicycling and public transport	KPA	Med	Medium Term	Med	6	Not Started
47	Transport & Parking	Sustainable Travel	Cycle route - Provide clear signage for Sustrans Route 61 at the Lock House	Reduces number of cyclists using the tow path between the Lock House and Dicker Mill as this section is not designed to be used by cyclists and is too narrow	Friction between cyclists and pedestrians. Potential for accident	Improves walking and cycling experience. Enhances routes	HCC	Med	Quick Win	Low	9	Not Started
48	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR10 Make road and bridge through Dicker Mill a cycle friendly route	Enhances cycle connectivity. Will meet up with existing cycle routes Sustrans 61 and connect with Hertford East station providing enhanced connectivity with existing cycle route and transport hub	Does not meet policy on increasing cycle routes.	Improves cycle access to Sustrans route 61. Links up with other cycle friendly roads. Enhances cycle route connectivity	HCC	Med	Medium Term	Med	6	Not Started
49	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR11 Provide a segregated cycle lane on Stansted Road with a crossing of Ware Road from Rowleys Road to Foxholes Avenue to provide a cycle route link	Enhances cycle connectivity. Will meet up with existing cycle routes cycle friendly Tamworth Road and Sustrans 61 providing enhanced connectivity with existing cycle routes as per policy	Does not meet policy on increasing cycle routes.	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through the 'Woodlands' and Foxholes area with the meads and routes to central Hertford	HCC	Med	Medium Term	Low	7	Not Started
50	Transport & Parking	Sustainable Travel	Cycle Route - Provide cycle route CR5 - Upgrade existing footpath PRoW from Mead Lane to Sustrans Route 61/River Lea towpath to a cycle PRoW (CR5)	Official sanction provided for current use. Improved access to Sustrans Route 61.	Sustrans route 61 cannot be accessed from Kingsmead	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up Kingsmead with Sustrans Route 61.	HCC	Med	Medium Term	Low	7	Not Started
51	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR2 Make Cromwell Road a 'cycle friendly road' using signage and enhancing the road surface to facilitate use by bicycles	Enhances cycle connectivity	Does not meet policy on increasing cycle routes	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads and to central Hertford	HCC	Med	Quick Win	Low	9	Not Started

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52	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR3 Current level crossing is not cycle friendly. As a short term measure review current gates and ingress/egress to the level crossing. Gate onto Mead Lane should be hinged on the opposite side as a minimum to assist cyclists in accessing it (currently have to walk past it then open which is tricky. Gates should be lighter/easier to open	Enhances cycle connectivity	Disincentive to using the route currently and also potentially dangerous as impedes ingress and egress	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, Foxholes and 'Woodlands' area as well as to central Hertford	HCC	High	Medium Term	Low	8	Not Started
53	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR3 Provide cycle friendly road designation to Rowleys Road from Tamworth Road to the level crossing	Enhances cycle connectivity	Does not meet policy on increasing cycle routes	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, Foxholes and 'Woodlands' area as well as to central Hertford	HCC	Med	Medium Term	Low	7	Not Started
54	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR3 Provide a bridge/tunnel or other structure to remove the requirement for this level crossing as it is a barrier to cycling and walking	Enhances cycle connectivity	Does not meet policy on increasing cycle routes. Will enhance safety	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, Foxholes and 'Woodlands' area as well as to central Hertford	HCC	High	Long Term	Med	6	Not Started
55	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR4 Provide an off road or segregated cycle route along the south side of Mead Lane by purchasing and converting the land to the north of the railway line.	Enhances cycle connectivity. Will meet up with existing cycle route (Sustrans 61) providing enhanced connectivity with existing cycle routes as per policy	Does not meet policy on increasing cycle routes.	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, Foxholes and 'Woodlands' area as well as to central Hertford	HCC	Med	Medium Term	Med	6	Not Started
56	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR6 Make Foxholes Avenue and Braziers Field a 'cycle friendly road' using signage and enhancing the road surface to facilitate use by bicycles. NB this will require CR7 (EHDC action) to make the route effective	Enhances cycle connectivity. Will meet up with existing cycle routes cycle friendly Tamworth Road and Sustrans 61 (via route CR11) providing enhanced connectivity with existing cycle routes as per policy	Does not meet policy on increasing cycle routes.	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, central Hertford and provides a much needed cycle route to Simon Balle school from Kingsmead.	HCC	Med	Medium Term	Low	7	Not Started



## Action Plan

This Action Plan contains projects/tasks arising from consultation on the Neighbourhood Plan. These projects/tasks have been prioritised and, where necessary, funding sources assigned. Action Plan items have been worked upon with some completed. This is why the numbering is non sequential

Key					
Timeframe		Projected Cost		Status	
Quick Win	Project would be under a month	High	£50,000+	In progress	Action currently being worked on
Short Term	Project 1 month to 6 months	Med	£10,000 to £50,000	Not Started	Action on the Action Plan but not
Medium Term	Project 6 months to a year	Low	Under £10,000	Complete	Action has been completed
Long Term	Project over a year			NFA	No further Action at this time; either because we have hit a brick wall or there is a time issue
Priority		Council			
High	Highest need/benefits	HCC			
Med	Medium need/benefits	EHDC			
Low	Low need/benefits	HTC			

No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
57	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR7 Provide a cycle route (cycles only and segregated from the existing pedestrian path until very close to Caxton Hill to provide the segregation mandated in our policy) from the end of Braziers Field, through one of the existing gates onto the land owned by EHDC through to Caxton Hill.  Eventually this route will join up with the proposed cycle route provision as part of the new Caxton Hill development but as the existing roads through Foxholes Business Park can be used in the interim development of this new path	Enhances cycle connectivity. Will meet up with existing cycle routes cycle friendly Tamworth Road and Sustrans 61 providing enhanced connectivity with existing cycle routes as per policy	Does not meet policy on increasing cycle routes. Provides a cycle route from Kingsmead to Simon Balle school	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, central Hertford and provides a much needed cycle route to Simon Balle school from Kingsmead.	EHDC	Med	Medium Term	Med	6	Not Started
58	Transport & Parking	Sustainable Travel	Cycle Route - Provide Cycle Route CR9 Provide an off road or segregated cycle route along the A414.  NB this will involve discussions with other NP areas as the A414 is potentially shared between three areas - Kingsmead, Castle and Hertford Heath	Enhances cycle connectivity. Will meet up with existing cycle routes (restricted byway) at Rush Green roundabout and brideways through Balls Park providing enhanced connectivity with existing cycle routes as per policy	Does not meet policy on increasing cycle routes.	Links up with other cycle friendly roads. Enhances cycle route connectivity. Joins up with routes through to Ware, the meads, central Hertford and existing cycle routes through Balls Park.	HCC	High	Long Term	High	5	Not Started
59	Transport & Parking	Sustainable Travel	School and pedestrian access - Improve the PRoW network by adding The Pines footpath (PR4) as a PRoW by landowner consent	The Pines currently may be taken away from public use at the will of HCC due to notices erected on it	Well used and loved green space may be developed inappropriately. Loss of valuable and essential wildlife corridor	Grant the request for a PRoW (PR4) to be created through The Pines. Improve the access from Burleigh Road with clear 'arrival' signage and a signpost. Review policing of the area to afford protection from petty vandalism	HCC	Med	Short Term	Low	8	In progress
60	Transport & Parking	Sustainable Travel	School and pedestrian access - Improve the PRoW network by adding The Pines footpath (PR5) as a PRoW by landowner consent	The Pines currently may be taken away from public use at the will of HCC due to notices erected on it	Well used and loved green space may be developed inappropriately. Loss of valuable and essential wildlife corridor	Research as to whether PR5 is feasible as a footpath. Implement additional PRoW and new footpath to provide a more direct link with the Foxholes route to Simon Balle school	HCC	Low	Long Term	Low	5	Not Started
61	Transport & Parking	Sustainable Travel	Include dropped kerbs on corners on all roads to facilitate buggy use/access for those with reduced mobility. Particularly in the Pinehurst area	Facilitates walking for all users not only the able bodied	Does not meet DDA Act	Meets requirements for accessibility	HCC	High	Medium Term	Med	7	In progress

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No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
62	Transport & Parking	Sustainable Travel	Inclusion of innovative travel solutions such as an electric scooter scheme if this becomes legal or hire bicycles	Provides alternative method of travel	No impact on climate change and no uptake in active travel	Provides sustainable travel alternatives	KBA	Med	Medium Term	Med	6	Not Started
64	Transport & Parking	Sustainable Travel	Cycling - Provide bicycle racks at Pinehurst Community Centre and other strategic locations in Kingsmead, such as Hartham Common by the Lock and near the Marshgate Road car park (in the park)	Facilitates the use of bicycling as an alternative method of transport	Does not encourage use of alternative means of transport	Facilitates increased use of bicycles.	TBC	High	Short Term	Low	9	Not Started
66	Transport & Parking	Sustainable Travel	School and pedestrian access - Rush Green roundabout - provide crossings (either bridge or light controlled) across the A10 (PR8) slip roads suitable for both pedestrians and cyclists with segregated paths connecting same to the existing byeway	Provides a safe pedestrian and cycle route from Kingsmead to Presdales, Middleton and Pinewood schools. Provides an off road/cycle friendly and walking route to Stansted St Margarets/Abbots via Van Hages. Reconnects two historical PRoW that used to connect that were truncated when Rush Green roundabout was built	School children will continue to cross with potential for accident	Provides a much needed pedestrian and cycle route from Kingsmead to Presdales school as well as a longer route through to Stansted Abbots via off road and cycle/walk friendly routes.	HCC	High	Medium Term	Med	7	Not Started
67	Transport & Parking	Sustainable Travel	School and pedestrian access - Rush Green roundabout - provide pedestrian light controlled crossings across the A414 (PR9)	Provides an off road walking route to Hertford Heath via Ermine Street (existing PRoW on roman road). Reconnects two historical PRoW that used to connect that were truncated when Rush Green roundabout was built	School children will continue to cross with potential for accident	People discouraged from using this route. Provides safe crossing for the current, 'official' walking route to Presdales. NB: No footpaths on Hoe Lane currently	HCC	High	Medium Term	Med	7	Not Started
68	Sustainability and Community	Countryside, Green Spaces & Conservation	Install frog ladders in drains near amphibian breeding areas in Kingsmeads.	Prevents loss of wild life in heavy rain when animals are washed into drains and cannot get out.	Loss of local wild life.	Supports policies on biodiversity and wildlife.	KBA	Med	Medium Term	Low	7	Not Started
69	Sustainability and Community	Countryside, Green Spaces & Conservation	Improve Kingsmead play areas 9 - Reinstate and refurbish the Nags Head Close/Hamel's Drive play area.	Increased outdoor play for children improving health and wellbeing. Provide safe hang-out locations for teenagers.	Play areas continue to be poor	Well used and maintained play areas that serve the local community	EHDC	High	Medium Term	High	6	Not Started

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No	Working Group	Area	Project/Task	Impact/Benefits?	Effect of Non Implementation	Outcome sought/Objective/Policy	Project Lead	Priority	Timeframe	Projected Cost	Overall Score	Status
70	Sustainability and Community	Countryside, Green Spaces & Conservation	Protect and enhance existing green spaces, including wildlife corridors. Plant green spaces and grass verges with shrubs and trees	Improve biodiversity, increase wildlife. Make Kingsmead wildlife corridors more robust. Reduce noise and pollution in residential areas.	Poor biodiversity, reducing wildlife.	Established wild life corridors.	KRA	Med	Medium Term	Med	6	Not Started
71	Transport & Parking	Sustainable Travel	Work with HCC to reduce parking on pavements on Ware Road from Stanstead Road through to A10 so that pedestrians can use the pavements	Allows walking use of pavements especially for people with buggies	Prevents use of walking	Specific space for parking that permits use of the pavement	HCC	High	Medium Term	Med	7	Not Started
72	Community, Education and Business	Environmental	Organise a monthly community litter pick	Allows fostering of community spirit. Will improve situation on litter	No impact on existing litter	Regular community involvement in litter picking in addition to the Wombles of Hertford Abouts. Suggest that litter pick should be organised with the Wombles of HA	KRA	Med	Medium Term	Low	7	Not Started
73	Built Environment	Design	Review the fencing adjacent to the walkway for Hamels Drive to see whether viewing access can be provided to access the spectacular views of the meads without infringing privacy or causing a hazard	Allows spectacular views of the countryside to enrich peoples' lives	Pinehurst does not have views	Community engagement with the meads	EHDC	Med	Medium Term	Med	6	Not Started
74	Built Environment	Community & Public Services	Shop on Pinehurst should be reviewed for compliance with DDA	Allows people with disabilities to access the local retail facilities	Section of the community suffers discrimination	Shop is fully DDA accessible	EHDC	High	Medium Term	Med	7	Not Started

## Appendix D – Landscape Character Areas Extract

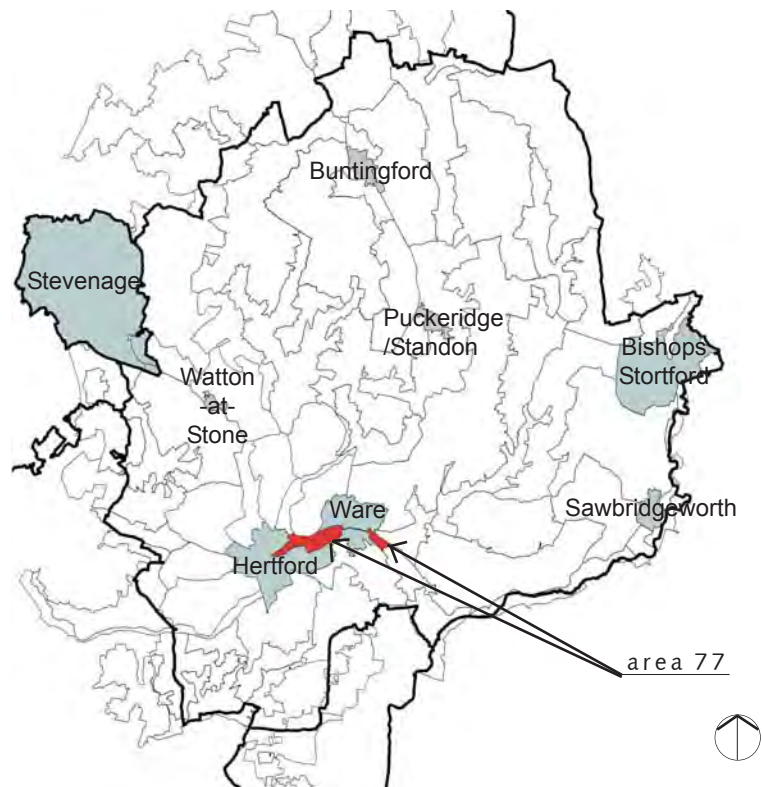


County map showing location of  
LANDSCAPE CHARACTER AREA

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Hertfordshire County Council

100019606 2004

**LOCATION**

Lea river valley within the confines of the urban settlements of Hertford and Ware

**LANDSCAPE CHARACTER**

Urbanised public amenity/nature conservation site between Hertford and Ware, with some rural characteristics; large area of public open space, divided between formal/informal sports facilities at Hartham and a broad area of predominantly wet grassland of joint nature conservation and informal recreation value (Kings Mead). The eastern end of this area is more urbanised, with the Lee Navigation a particular feature through Ware.

**KEY CHARACTERISTICS**

- flat river valley tightly enclosed by urban development on the surrounding slopes
- very linear, but extensive area of open space within urban envelope
- mainly grassland, but managed in different ways
- strong urban influences
- engineered character of Navigation
- confluence of rivers Beane, Rib and Lee

**DISTINCTIVE FEATURES**

- locks and narrow boats on the Navigation
- sports facilities at Hartham
- A10(T) road bridge over Kings Mead



Gazebos •  
on the River Lea in Ware  
(T. Hamilton)

**PHYSICAL INFLUENCES**

**Geology and soils.** Gleyed (poorly draining) soils over alluvial drift (Fladbury 1 series).

**Topography.** Flat river valley

**Degree of slope.** Fall of 1 in 1000 between Hartham and Hartmead Lock

**Altitude range.** 31m to 35m

**Hydrology.** This area is notable as the confluence of most major rivers in central and eastern Hertfordshire. Within the area the Lea has been altered to a broad, deep, artificial navigable channel which now reflects lowland riverine habitat. At Kings Mead several sluices have been constructed to retain a higher water level across the meads and reinforce its nature conservation importance. Within Ware the river assumes a more confined, canalised character, enlivened by the historic gazebo lining it on the northern bank. The New River lies parallel to the railway towards the southern edge of this area, with its additional source at Chadwell springs.

**Land cover and land use.** There is an extensive area of informal public open space/nature reserve at Kings Mead, with playing fields and formal recreation further west at Hartham and sheep-grazed meadows visible to the west. The river Lee/Lea and the Lee Navigation flow closely together along the northern edge of the area, with the Navigation providing a well used transport route into the centre of Hertford, past new and old housing and allotments. Within Ware the two watercourses unite, only to divide again to the east of the town.

**Vegetation and wildlife.** This is an area of key conservation importance, being the largest (5 acres) remaining flood meadow complex in Hertfordshire, with several areas of unimproved alluvial grassland, ditch systems and the important chalk springs at Chadwell. Although much degraded, the site floods regularly and many scarce plants survive there. The area is important for birds and invertebrates as well as plants. The Lea contains species such as yellow waterlily, branched bur-reed, reed sweet grass and club-rush, at least seven coarse fish species and a number of uncommon invertebrates. Around the edge of the meadows there are wetland species such as willow, poplar and alder, with ash and beech. Within the meadows at Hartham there are plantings of more ornamental species.

**HISTORICAL AND CULTURAL INFLUENCES**

The Lea was the most important natural waterway in Hertfordshire, linking the rich grain-producing lands of the north-east to London, and was the more useful because of the poor state of most of the roads, which ran over (or into) the heavy, waterlogged London clay. The royal borough of Hertford had been given monopolies over navigation on the Lea in the 12th century, but the construction of weirs at Ware to obstruct navigation led to its decline. The Lea Navigation canalised sections of the river and still provides a route through the valley, with frequent locks.

**Field pattern.** The drainage pattern within Kings Mead echoes the former field pattern. This would have been large and irregular, subject to the vagaries of the river's course through the grazing meadows.

**Transport pattern.** The Lee Navigation offered the first transport route through the area, and still does. The railway follows the line of the valley but partly bisects Kings Mead, while the A10(T) bridge soars overhead.

**Settlements and built form.** Although this area is hemmed in at either end by settlement, only in Ware does this development occur within the floodplain. Here the river has been canalised and houses and gardens extend to the water's edge. At the eastern end of Ware, running back from the High Street, there is a group of gazebos built out overlooking the water by the wealthy maltsters and merchants of the town in the 18th/19th centuries. Although it is within the urban area, mention should be made of Scott's Grotto in Scotts Road. Built c 1760, it consists of a number of passages and chambers lined with flint, shell, quartz and bits of glass, with a Gothick-windowed gazebo above. Other structures within the valley are the locks on the Lea Navigation and footbridges over it.

**OTHER SOURCES OF AREA-SPECIFIC INFORMATION**

Pevsner, N., rev. Cherry, B., *Hertfordshire*, Penguin (2000).  
Lee Valley Regional Park *Park Plan Part Two*.

**VISUAL AND SENSORY PERCEPTION**

At Hartham there is small-scale unity around the combination of Edwardian terraced houses with allotments and the Lea Navigation, echoed by the scale of more recent development around it. It is also quite tranquil, with road traffic noise masked by the dense tree cover. Hartham Meadow is a mainly medium-scale contained landscape, unified and made coherent by the simplicity of its elements, as is the Navigation within Ware. Kings Mead is larger in scale, so that the A10(T) bridge overhead does not dwarf it (although it destroys any hint of tranquillity), but is also contained by urban development.

**Rarity and distinctiveness.** The section of river within Ware is unique and valuable as an example of the historic continuity of use. The watermeadow habitats are unusual relics of previous land use and require conservation, protection and sound management.

**VISUAL IMPACT**

The gazebos at Ware and the Lea Navigation at Hartham are locally distinctive features, while the scale of the meadows at Hartham and Kings Mead offers a refreshing change from the tighter, denser scale of their urban surroundings.

**ACCESSIBILITY**

Noted recreational land uses: walking, cycling, fishing, jogging, boating  
Frequency/density of footpaths: extensive (there are more routes than shown on OS map)  
Waymarked routes: widespread  
Access not particularly good from north east  
Condition: good; wide, narrow; surface: tarmac, gravel, rendered concrete with setts

**COMMUNITY VIEWS**

This area is significant for its distinctiveness (C).

**LANDSCAPE RELATED DESIGNATIONS**

Landscape Development Area.

**CONDITION**

<i>Land cover change:</i>	<b>widespread</b>
<i>Age structure of tree cover:</i>	<b>mixed</b>
<i>Extent of semi-natural habitat survival:</i>	<b>widespread</b>
<i>Management of semi-natural habitat:</i>	<b>good</b>
<i>Survival of cultural pattern:</i>	<b>interrupted</b>
<i>Impact of built development:</i>	<b>high</b>
<i>Impact of land-use change:</i>	<b>high</b>

**STRENGTH OF CHARACTER**

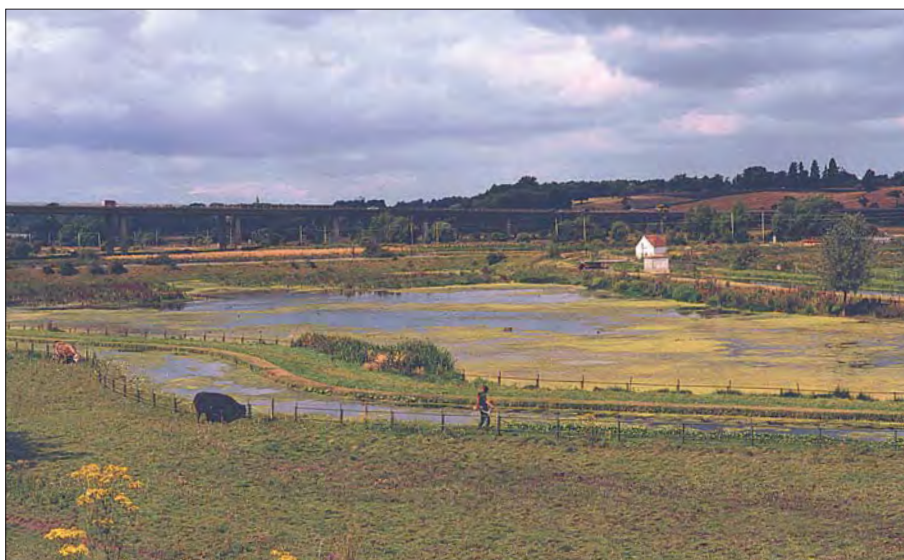
<i>Impact of landform:</i>	<b>prominent</b>
<i>Impact of land cover:</i>	<b>apparent</b>
<i>Impact of historic pattern:</i>	<b>relic</b>
<i>Visibility from outside:</i>	<b>concealed</b>
<i>Sense of enclosure:</i>	<b>contained</b>
<i>Visual unity:</i>	<b>unified</b>
<i>Distinctiveness/rarity:</i>	<b>rare</b>

CONDITION	GOOD	Strengthen and reinforce	<b>Conserve and strengthen</b>	Safeguard and manage
	MODERATE	Improve and reinforce	Improve and conserve	Conserve and restore
	POOR	Reconstruct	Improve and restore	Restore condition to maintain character
	STRENGTH OF CHARACTER			
		WEAK	MODERATE	STRONG

## STRATEGY AND GUIDELINES FOR MANAGING

### CHANGE: CONSERVE AND STRENGTHEN

- support the work of HMWT in managing the Kings Mead site to enable it to realise its full potential
- encourage the development of connected wetlands along the river valley
- protect the area from development that would alter its character visually or environmentally, such as culverting, impact on floodplain or water table, loss of water meadows or storage ponds
- encourage the establishment of wet native woodland along watercourses, such as black poplar and pollarded willow
- ensure that proposed improvements within the Landscape Development Area will contribute to and reinforce the distinctiveness of this area and that they will not jeopardize any existing areas of historic, ecological or landscape importance
- ensure that all landowners and developers are aware of the BAP objective of creating a 'necklace' of inter-connected wetland habitats along the river valleys
- encourage the establishment of buffer strips of semi-natural vegetation along all watercourses, avoiding potential conflict with recreational use
- resist the targeting of redundant or derelict pasture for development
- resist development in adjoining areas that could lower the water table and affect wetland habitats
- promote the use of low-density grazing as a management technique
- promote the re-introduction of permanent pasture and flooding regimes as normal agricultural practices, to increase landscape and habitat diversity
- encourage the management of the area through zoning, to maximise its potential for both wildlife and recreation



• Kings Mead and the New River, between Hertford and Ware (C. Bailey)





## Appendix E – Policy Matrix

## Appendix E – Policy Matrix

Provide a Biodiversity Net Gain for all new build and refurbishment projects in Kingsmead.	<ul style="list-style-type: none"> <li>• HKLGS1 to HKLGS7 inclusive - Local Green Space</li> <li>• HKGE3 - Nature Conservation and Biodiversity</li> <li>• HKGE4 - Green Corridors</li> <li>• Policy HKGE5 – Green Infrastructure and Sustainable Urban Drainage Schemes (SUDS)</li> <li>• Policy HKGE6- Protected Recreational Open Space</li> <li>• Policy HKBE5 - Landscape Design</li> </ul>
Include energy and water efficiency standards for new build and refurbishment projects that are enhanced compared to existing legislative norms to meet or exceed the LETI Climate Emergency Design Guide	<ul style="list-style-type: none"> <li>• Policy HKGE7 – Air Quality Improvement and Reduction in Carbon Emissions to Net Zero by 2050</li> <li>• Policy HKBE4 - Design and Layout</li> </ul>
Provide services, employment and housing in navigable clusters for new developments in line with the principles of the 20 minute neighbourhood	<ul style="list-style-type: none"> <li>• Policy HKGE6- Protected Recreational Open Space</li> <li>• Policy HKGE7 – Air Quality Improvement and Reduction in Carbon Emissions to Net Zero by 2050</li> <li>• Policy HKCA1 - Valued Community Assets</li> <li>• Policy HKCA2 New or Improved Community Facilities</li> <li>• Policy HKCA3 –Retail Facilities</li> <li>• Policy HKBE1 - Designated Heritage Assets</li> <li>• Policy HKBE2 – Non-designated Heritage Assets</li> <li>• Policy HKTP1 – Safe, Accessible and Joined Up Pedestrian Routes to Encourage More Walking</li> <li>• Policy HKTP2 - Safe, Accessible and Joined Up Cycle Routes to Encourage More Cycling</li> <li>• Policy HKTP3 - Public Transport</li> <li>• Policy HKBD1 – Support of Business Development</li> <li>• Action Plan</li> </ul>
Increase the provision of 3 bed houses and 2 bed bungalows on brownfield sites	<ul style="list-style-type: none"> <li>• Policy HKBE3 - Housing Supply</li> <li>• Policy HKBE7 - Brownfield Development</li> </ul>
Retain / attract small business ventures wherever practicably possible to promote a mixture of use and reduce commuting	<ul style="list-style-type: none"> <li>• Policy HKCA3 –Retail Facilities</li> <li>• Policy HKBD1 – Support of Business Development</li> </ul>
Design in crime prevention measures to reduce anti-social behaviour, petty crime and illegal drug littering	<ul style="list-style-type: none"> <li>• Policy HKBE4 - Design and Layout</li> </ul>
Ensure the community is enabled to access primary healthcare	<ul style="list-style-type: none"> <li>• Policy HKBD1 – Support of Business Development</li> </ul>
Develop community facilities to meet the current and future needs of all demographics of the community	<ul style="list-style-type: none"> <li>• Policy HKCA1 - Valued Community Assets</li> </ul>
Protect and enhance current green spaces, increase biodiversity and eco system services and provide new green space to improve climate impact adaptation and mitigation.	<ul style="list-style-type: none"> <li>• HKLGS1 to HKLGS7 inclusive</li> <li>• HKGE2 - Important Views</li> <li>• HKGE3 - Nature Conservation and Biodiversity</li> <li>• HKGE4 - Green Corridors</li> <li>• Policy HKGE5 – Green Infrastructure and Sustainable Urban Drainage Schemes (SUDS)</li> <li>• Policy HKBE5 - Landscape Design</li> <li>• Policy HKBE6 – Amenity Greens in Existing Developments</li> <li>• Action Plan</li> </ul>

## Appendix E – Policy Matrix

Enable Kingsmead Residents to live more sustainable lifestyles	<ul style="list-style-type: none"> <li>•HKLGS1 to HKLGS7 inclusive - Local Green Space</li> <li>•HKGE3 - Nature Conservation and Biodiversity</li> <li>•HKGE4 - Green Corridors</li> <li>•Policy HKGE5 – Green Infrastructure and Sustainable Urban Drainage Schemes (SUDS)</li> <li>•Policy HKGE6- Protected Recreational Open Space</li> <li>•Policy HKGE7 – Air Quality Improvement and Reduction in Carbon Emissions to Net Zero by 2050</li> <li>•Policy HKCA3 –Retail Facilities</li> <li>•Policy HKBE5 - Landscape Design</li> <li>•Policy HKBE6 – Amenity Greens in Existing Developments</li> <li>•Policy HKBE7 - Brownfield Development</li> <li>•Policy HKTP5 - Traffic Congestion and Road Safety</li> <li>•Policy HKTP1 – Safe, Accessible and Joined Up Pedestrian Routes to Encourage More Walking</li> <li>•Policy HKTP2 - Safe, Accessible and Joined Up Cycle Routes to Encourage More Cycling</li> <li>•Policy HKTP3 - Public Transport</li> <li>•Policy HKTP4 – Parking</li> <li>•Policy HKBD1 – Support of Business Development</li> <li>•Action Plan</li> </ul>
Improve travel conditions, road safety and mitigate the impact of development on local roads.	<ul style="list-style-type: none"> <li>•Policy HKGE7 – Air Quality Improvement and Reduction in Carbon Emissions to Net Zero by 2050</li> <li>•Policy HKBE5 - Landscape Design</li> <li>•Policy HKTP1 – Safe, Accessible and Joined Up Pedestrian Routes to Encourage More Walking</li> <li>•Policy HKTP2 - Safe, Accessible and Joined Up Cycle Routes to Encourage More Cycling</li> <li>•Policy HKTP3 - Public Transport</li> <li>•Policy HKTP4 – Parking</li> <li>•Policy HKBD1 – Support of Business Development</li> <li>•Action Plan</li> </ul>
Enhance commuter, shopping, school and other walking routes via pavements and/or off road footpaths to attract more pedestrians for short journeys within and across the borough	<ul style="list-style-type: none"> <li>•Policy HKBE5 - Landscape Design</li> <li>•Policy HKTP5 - Traffic Congestion and Road Safety</li> <li>•Policy HKTP1 – Safe, Accessible and Joined Up Pedestrian Routes to Encourage More Walking</li> <li>•Policy HKTP4 – Parking</li> <li>•Action Plan</li> </ul>
Provide commuter, shopping, school and other cross borough cycle routes including cycle parking to improve connectivity to transport hubs; extending and connecting the existing cycle network to join up routes and thereby increase levels of cycling to reduce vehicle traffic; particularly the school run.	<ul style="list-style-type: none"> <li>•Policy HKBE5 - Landscape Design</li> <li>•Policy HKTP5 - Traffic Congestion and Road Safety</li> <li>•Policy HKTP2 - Safe, Accessible and Joined Up Cycle Routes to Encourage More Cycling</li> <li>•Policy HKTP4 – Parking</li> <li>•Action Plan</li> </ul>
Provide realistic improvements to affordable, local, public transport to make it a preferred option over cars to encourage use of same.	<ul style="list-style-type: none"> <li>•Policy HKTP3 - Public Transport</li> <li>•Action Plan</li> </ul>
Implement a borough wide residential and business car parking scheme together with communal car charging points to free up road space, reduce inappropriate parking on pavements and optimise travel.	<ul style="list-style-type: none"> <li>•Policy HKTP4 – Parking</li> <li>•Action Plan</li> </ul>
Ensure that development in the area is catered for by appropriate, local, educational provision	<ul style="list-style-type: none"> <li>•Action Plan</li> </ul>

## Appendix F – Community Assets

### Community Assets:

- 🏠 Cromwell Road Allotments
- 🏠 Mudlarks allotment garden at Cromwell Road allotment site
- 🏠 Pinehurst Community Centre
- 🏠 First Hertford Scout Hut
- 🏠 Ware Road Day Centre
- 🏠 Ware Road Dentist
- 🏠 Shop and post office on Pinehurst
- 🏠 Shop Ware Road
- 🏠 The Mill House, Dicker Mill

### Assets of Community Value:

- 🏠 Cromwell Road Allotments
- 🏠 Pinehurst Community Centre
- 🏠 First Hertford Scout Hut
- 🏠 Ware Road Day Centre
- 🏠 Shop and post office on Pinehurst
- 🏠 Shop Ware Road





## Appendix G – Abbreviations

Item	Description
AQMA	Air Quality Management Area
CR	Cycling Route
EHDC	East Herts District Council
HCC	Hertfordshire County Council
HTC	Hertford Town Council
HERC	Hertfordshire Environmental Record Centre
HMWT	Hertfordshire and Middlesex Wildlife Trust
KNP	Kingsmead Neighbourhood Plan
LCA	Local Character Areas
LGS	Local Green Space
Mudlarks	Mudlarks is a Hertford based charity that supports adults with learning disabilities and mental health concerns. Mudlarks key site, where they undertake many of their activities, their large allotments, are based at Cromwell Road allotments in Kingsmead.
NP	Neighbourhood Plan
NPPF	National Planning Policy Framework
PR	Pedestrian Route
PROS	Protected Recreational Open Space
PRoW	Public Rights of Way
VP	View Point
20 Minute Neighbourhood	20 minute neighbourhood is a model of urban development that creates neighbourhoods where daily services can be accessed within a 20 minute walk.

## Appendix H - References

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**Research sources:** The following sources were used to inform us of the plants and wildlife living in each area:

LGS on the meads : Dave Willis of Herts and Middlesex Wildlife Trust; The HMWT website; The Herts Bird Club website, Ware Angling Club and personal observations.

LGS 1, 5, 9, 10 & 11 Data was not readily available so along with personal observations, research has been done into what wildlife each given habitat is best suited to using sources from the RSPB and Woodland Trust and in discussion with Dave Willis of HMWT.





## East Herts Council Report

### Council

**Date of meeting:** 26 July 2023

**Report by:** Councillor Ben Crystall – Leader of the Council

**Report title:** Proposed Community Governance Reviews

**Ward(s) affected:** Bishop's Stortford South, Great Amwell & Stansteads, Hertford Heath & Brickendon, Hertford Kingsmead, Hertford Rural, Sawbridgeworth, Ware Priory, Ware Rural, Ware St. Mary's and Ware Trinity.

**Summary** – Council on 16 November 2022 agreed in principle to undertake community governance reviews of (i) Ware town and certain neighbouring parishes and (ii) the Rush Green area, with a view to considering any changes to town/parish or town/parish ward boundaries that may be desirable in those areas.

The Council's decision arose from consideration of the Local Government Boundary Commission for England's Electoral Review of East Herts and, in the case of (i) above, a request from Ware Town Council.

Council agreed that the community governance reviews should take place after the May 2023 local elections and that the Head of Legal and Democratic Services should bring forward as soon as practicable after those elections draft terms of reference for the reviews for consideration by the Council.

This report presents those draft terms of reference and proposes that the two community governance reviews identified be taken forward. It also identifies a number of further areas where a review



of community governance arrangements may be beneficial (in relation to electoral arrangements of certain town/parish councils) and proposes that consultation be undertaken with those town/parish councils in this regard.

## **RECOMMENDATIONS FOR COUNCIL**

- a) That a community governance review be undertaken of Ware Town and parts of Wareside and Thundridge Parishes and that the draft terms of reference and indicative timetable for the review be agreed as attached at Appendix B.**
- b) That a community governance review be undertaken of the area covered by the Rush Green roundabout and that the draft terms of reference and indicative timetable for the review be agreed as attached at Appendix C.**
- c) That the Head of Legal and Democratic Services be authorised to progress the community governance reviews at a) and b) above including making any minor amendments necessary to the terms of reference and timetable for the reviews prior to formal publication.**
- d) That Tewin Parish Council, Thorley Parish Council and Sawbridgeworth Town Council be consulted as to whether they would support a community governance review being undertaken of their respective areas to address the issues regarding warding of their town/parish councils as set out at paragraphs 2.24 to 2.31 below.**

## **1.0 Proposal(s)**

1.1 As above.

## **2.0 Background**

2.1 The Local Government and Public Involvement in Health Act 2007 ('the 2007 Act') empowers a principal council such as East Herts District Council to review and make changes to community governance within its area. The term 'community governance' in this context relates to town and parish councils.

2.2 Changes to community governance arrangements must be made in accordance with the recommendations of a Community Governance Review (CGR) undertaken by the Council. A CGR is a review of the whole or part of the district with a view to making recommendations on one or more of the following:

- Creating, merging or abolishing parishes;
- Boundary alterations between existing parishes;
- The naming of parishes and the style of new parishes;
- The establishment of parish councils;
- The electoral arrangements for parish councils (the ordinary year of election; council size; the number of councillors to be elected to the council, and parish warding), and/or
- Grouping parishes under a common parish council or de-grouping parishes.

2.3 In undertaking a CGR, a principal council must undertake certain actions set out in the 2007 Act and must follow guidance issued by the Secretary of State and the Local Government Boundary Commission for England (LGBCE).

- 2.4 The Council may undertake a CGR at any time either in response to a specific issue such as a change in population resulting from new housing development or as part of a periodic programme of reviews (the guidance states that principal councils should consider undertaking a CGR every 10-15 years). Subject to certain qualifications a principal council must carry out a CGR if it receives a valid community governance petition or formal 'application' under the terms of the 2007 Act.

### **Electoral Review of East Herts 2022**

- 2.5 On 16 November 2022 the Council received a report on the outcome and implementation of the LGBCE's Electoral Review of East Herts. This review resulted in changes to ward boundaries and names across East Herts at district council level, which came into effect at the local elections on 4 May 2023.
- 2.6 Although the LGBCE may make consequential changes to the warding arrangements of town and parish councils as part of an Electoral Review – and did so in this case in relation to the electoral arrangements for the town or parish councils of Bishop's Stortford, Hertford, Ware and Wareside - it is not empowered to change the external boundaries of parishes themselves. Rather it is East Herts Council using its powers as above under the 2007 Act that has responsibility for reviewing and making any changes to parish boundaries.
- 2.7 As part of a community governance review a principal council may request the LGBCE to make 'related alterations' to bring

district ward and/or county division boundaries into line with any amended parish boundaries.

2.8 The most recent community governance reviews in East Herts were undertaken in 2018 when changes were made to the boundaries between Bishops Stortford and Thorley and between Buntingford and Cottered parishes, and to the electoral arrangements of Bishop's Stortford Town Council, Thorley Parish Council and Eastwick & Gilston Parish Council.

2.9 There were two areas in the LGBCE's 2022 report where the Commission suggested that it may be appropriate for the Council to undertake a community governance review following the implementation of its recommendations, as set out below. In relation to one of these a separate request for a review was also received from the relevant town council.

2.10 Council on 16 November 2022 agreed in principle to undertake the community governance reviews suggested and that the Head of Legal and Democratic Services should bring forward after the May 2023 local elections draft terms of reference for consideration by the Council.

### **Proposed community governance review – Ware and parts of Wareside and Thundridge**

2.11 The current boundary of Ware Town Council follows quite closely the built-up residential area of the town. As a result, the proposed North and East Ware housing development designated in the East Herts Local Plan (2018) as WARE2, lies in the main outside the town boundary and within the parishes of Wareside and a small part of Thundridge.



2.12 The LGBCE's recommendations addressed this matter by extending the northern boundary of Ware Trinity district ward to include most of the new development within the ward, with a new single-councillor Ware Rural ward composed of the parishes of Thundridge, Widford and part of Wareside.

2.13 Ware Town Council considers that a similar logic should apply to parish boundaries and agreed on 18 July 2022 to write to East Herts Council requesting a community governance review with a view to expanding the Ware town boundary to include the whole of the designated area for WARE2. A copy of Ware Town Council's request is attached at Appendix A to this report.

2.14 In relation to the LGBCE's recommendations, the proposed boundary near Moles Farm and the A10 does not follow the entirety of the residential development. The LGBCE explained that this is because it decided to follow the existing parish and county division boundary and has suggested that a community governance review would be the most effective way to make parish boundary changes in this area, with a subsequent request to the Commission for related alterations to update the district ward and county division boundaries accordingly.

2.15 The LGBCE also suggested a further area of Ware for a possible community governance review. This is to tidy up the boundary between Ware St Mary's and Ware Priory wards, which appears to unnecessarily split a number of roads.

Again, this is because the LGBCE decided to follow the county division boundary in the first instance. Ware Town Council has also identified this issue in its request for a review, together with a number of other detailed changes to the town wards and boundary that it would wish to see addressed.

### **Proposed community governance review - Rush Green**

2.16 The LGBCE received a number of requests that the Rush Green roundabout should be incorporated into a single ward so that issues pertaining to the roundabout could be directed to a single ward councillor, rather than being split between four wards as currently. However, the legislation governing Electoral Reviews (the Local Democracy, Economic Development and Construction Act 2009) requires the LGBCE, where it proposes a principal council ward boundary that cuts across a parish ward or unwarded parish, to create an equivalent parish ward boundary. Therefore, placing the entirety of the roundabout in one of the four existing wards would have required the creation of a parish ward with no electors, which would not promote effective and convenient local government. Again, the Commission suggested that a community governance review with a subsequent request for related alterations may be the most appropriate process for addressing this issue.

### **Community governance reviews – process, timing and terms of reference**

2.17 The Council may decide how to undertake a CGR, provided it complies with the legislation and statutory guidance. The review must include a period or periods of public

consultation and must satisfy certain requirements in relation to the publication of recommendations and consideration of representations received.

2.18 When undertaking a review the Council must have regard to the need to secure community governance that reflects the identities and interests of the community in the area, and that is effective and convenient. The Council must consult local electors in the area under review and other persons or agencies who appear to have an interest in the review. The Council must take into account any representations it receives as part of the review. In relation to proposed electoral arrangements, a CGR must take into account projected electorate figures over a five year period.

2.19 A community governance review will typically take up to 12 months to complete (and in the case of a review triggered by a statutory petition or request must be completed within this timescale). Following the statutory process, if the Council accepts the recommendations arising from a review it will make a Community Governance Reorganisation Order to implement the proposals.

2.20 Any revised electoral arrangements made as a result of a community governance review will then come into effect at the next ordinary local elections (i.e. in May 2027).

2.21 Draft terms of reference for the proposed community governance reviews of Ware, Wareside and Thundridge and Rush Green are attached at Appendices B and C respectively.

### **Other possible areas for review**

2.22 In addition to the reviews proposed above by the LGBCE and Ware Town Council, officers have identified a number of town/parish councils where there may be potential to enhance community governance by revisiting the arrangements currently in place. These represent relatively minor changes to electoral arrangements and no changes are proposed to the external boundaries of any of the parishes.

2.23 Members are invited to consider whether consultation should be held with the town/parish councils below to ascertain whether they would welcome a community governance review of their area(s) to address the issue(s) identified:

### **Tewin Parish Council**

2.24 Tewin Parish is currently divided into two wards – Tewin North and Tewin South - for electoral purposes. This reflects the previous situation under which the boundary between the former district council wards of Hertford Rural North and Hertford Rural South ran through the parish.

2.25 Following the changes recommended by the LGBCE and implemented in May 2023, the whole of Tewin Parish now falls within the new district ward of Hertford Rural. Subject to consideration of any other reasons why it may be desirable for any area or areas of the parish to be separately represented, the opportunity now exists to consider whether Tewin Parish should in future be unwarded, with a single election of councillors being held for the whole parish.



### **Thorley Parish Council**

2.26 Thorley Parish is currently divided into two wards – Thorley Rural and Thorley Urban - for electoral purposes. This reflects the previous situation under which the boundary between the former district council wards of Bishop's Stortford South and Much Hadham ran through the parish.

2.27 Following the changes recommended by the LGBCE and implemented in May 2023, the whole of Thorley Parish now falls within the new district ward of Bishop's Stortford South. Subject to consideration of any other reasons why it may be desirable for any area or areas of the parish to be separately represented, the opportunity now exists to consider whether Thorley Parish should in future be unwarded, with a single election of councillors being held for the whole parish.

### **Sawbridgeworth Town Council**

2.28 Sawbridgeworth town council is currently not divided into wards, with a single election of councillors being held for the whole area of the town council, which is coterminous with the district council ward of Sawbridgeworth.

2.29 In considering whether or not a parish/town should be divided into wards, the 2007 Act requires that consideration be given to whether:

- a) The number, or distribution of the local government electors for the parish/town would make a single election of councillors impracticable or inconvenient; and
- b) It is desirable that any area or areas of the parish should be separately represented.

2.30 There are currently 6,933 local government electors registered in Sawbridgeworth, electing 12 town councillors. At the ordinary elections to the town council in 2019 and 2023 there were 18 and 17 candidates respectively, leading to lengthy ballot papers and a protracted election count.

2.31 It is suggested that Sawbridgeworth Town Council be consulted on whether there would be any wish to examine, through a community governance review, the desirability of the town being divided into wards for the purpose of electing town councillors at future elections.

### **3.0 Reason(s)**

3.1 The changes to warding arrangements recommended by the LGBCE took effect at the May 2023 local elections.

3.3 The proposed community governance reviews will ensure that parish/town boundaries and wards are reviewed in the light of the changes to district ward boundaries with a view to putting in place governance arrangements at parish/town level that are effective and convenient and reflect community interest and identities.

### **4.0 Options**

4.1 The option exists for the Council to decide not to proceed with the community governance reviews outlined in the report.

4.2 However, this option is not recommended as a community governance review represents an opportunity to put in place parish/town governance arrangements that reflect community interests and identities and promote efficient and convenient

local government and to address any anomalous boundaries. In relation to the proposed Ware/Wareside/Thundridge and Rush Green reviews, the LGBCE has suggested that the Council should consider taking these forward.

## **5.0 Risks**

- 5.1 Failure to undertake the community governance reviews proposed would carry a risk that community governance arrangements going forward do not fully reflect community interests and identities or promote efficient and convenient local government.
- 5.2 In addition, the 2007 Act provides for local electors to petition for a review, which the Council would have to complete within 12 months of receipt of a valid petition under the Act.
- 5.3 It will be necessary for adequate staff resources within the Electoral Services team or elsewhere in the authority to be allocated to ensure that the reviews can be completed within the timetable required.

## **6.0 Implications/Consultations**

### **Community Safety**

No

### **Data Protection**

No

### **Equalities**

Yes – The proposed community governance reviews will include consultation with local electors and other interested parties including organisations working with and on behalf of under-represented

groups. The guidance issued by the Secretary of State and LGBCE states that 'community cohesion is about local communities where people should feel they have a stake in the society, and in the local area where they live by having the opportunity to influence decisions affecting their lives. This may include what type of community governance arrangements they want in their local area. The 2007 Act requires principal councils to have regard to the need to secure that community governance reflects the identity and interests of local communities; the impact on community cohesion is linked strongly to it'.

### **Environmental Sustainability**

No

### **Financial**

Yes – Undertaking the proposed community governance reviews will give rise to costs, in particular relating to staff resources to manage and report on the reviews and the preparation and production of publicity/consultation materials. These costs will be met from within the existing budgets and staffing resources of the relevant council services.

### **Health and Safety**

No

### **Human Resources**

No

### **Human Rights**

No

### **Legal**

Yes – The relevant legal provisions, powers and duties of the Council in relation to the each matter covered by this report are set out in the main body of the report.



## **Specific Wards**

Yes – The proposals for the community governance reviews of Ware/Wareside/Thundridge and Rush Green affect in particular the district wards of Great Amwell & Stansteads, Hertford Heath & Brickendon, Hertford Kingsmead, Ware Priory, Ware Rural, Ware St. Mary's and Ware Trinity. The proposals to consult certain town/parish councils regarding possible further reviews affect in particular the district wards of Bishop's Stortford South, Hertford Rural and Sawbridgeworth.

## **7.0 Background papers, appendices and other relevant material**

### **7.1 Background papers:**

- 'New electoral arrangements for East Herts District Council Final recommendations' - report of the Local Government Boundary Commission for England, August 2022
- 'Guidance on community governance reviews' – DCLG/LGBCE, March 2010

### **7.2 Appendices:**

- Appendix A: Proposal for a Community Governance Review for Ware – discussion paper from Ware Town Council, 18 July 2022.
- Appendix B: Community Governance Review of Ware and parts of Wareside and Thundridge – draft terms of reference
- Appendix C: Community Governance review of Rush Green – draft terms of reference

## **Contact Member**

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### Proposal for a Community Governance Review for Ware

For discussion at Ware Town Council, 18 July 2022.

#### Background

The current town boundary of Ware is tightly drawn around the residential built-up area. This means that the proposed new North and East Ware housing development, designated as WARE2 in the East Herts District Plan (EHDP) 2018, largely lies outside the town boundary and in the parish of Wareside and, currently, the Hunsdon district ward. There are also a number of smaller anomalies in the boundaries of town wards which are then carried over to district and county wards.

It has been recognised from the outset of the District Plan that the new development is an extension of Ware and looks towards the town for many of its services and facilities; in EHDP 2018 it is included under Ware section, rather than the surrounding villages, and designated as WARE2 rather than VILL#. This is reinforced by the draft proposals on the recent Local Government Boundary Commission for England (LGBCE) review of the East Herts District, taking into account submissions from local political parties, organisations and residents. They have proposed that the whole of the WARE2 development should fall within Ware Trinity ward, rather than Hunsdon as at present. These provisional recommendations are under review and the final recommendations will be published on 2 August 2022. For the purposes of this document it is assumed that the LGBCE draft proposal regarding WARE2 remains unchanged.

Clearly the same logic would apply to town and parish wards; WARE2 should be incorporated into the Ware town boundary rather than being part of Wareside parish. This would greatly assist effective local governance. If the town and parish ward boundaries remained as they are currently, part of the new Ware Trinity district ward would be in Ware Town Council, but the remainder would be a “Wareside Urban” ward in Wareside Parish Council, with a very different character to the remainder of the ward designated as “Wareside Rural”. Links from WARE2 to Wareside are far weaker than those to the town of Ware itself. Moreover, Wareside is in the Green Belt whereas the land allocated to WARE2 has been removed from Green Belt status.

Therefore, we request that East Herts District Council should undertake a Community Governance Review (CGR) of Ware and the immediately surrounding area, as soon as possible, with the principal aim being to expand the Ware town boundary to include the whole of the designated area for WARE2. Most of this will come from Wareside parish, with a small corner of Thundridge parish. Other minor boundary anomalies can also be addressed and rectified at the same time. These changes are also expected to be reflected in the associated district and county ward boundaries. A list of suggested changes is shown in the Appendix below.

A District can set a CGR in motion at any time and the LGBCE recommends that this is done promptly where a significant change such as a new housing development is taking place. The WARE2 masterplanning process has been in progress since 2019 and the developers presented final plans in May 2022 with the intention of seeking planning permission shortly. Hence this is an appropriate time to undertake the CGR so that when the new housing is built, the electors will be in both town and district wards with the natural linkage to Ware.

Our understanding is that the Town Council can request a Community Governance Review by contacting, via the Town Clerk, the Head of Legal Services of East Herts District Council (James Ellis). This is proposed as the preferred way forward, with this document providing supporting evidence.

This is subject to the final recommendations of the LGBCE and that these still include the WARE2 area within Ware Trinity District ward, which will be known in August. The approach to EHDC can then be made immediately after the final LGBCE recommendations are published.

**Recommendation: This Council requests the Town Clerk to contact the Head of Legal Services at East Herts District Council to request a Community Governance Review for Ware.**

This recommendation is subject to the final outcome of the Local Government Boundary Commission for England (LGBCE) due to be published on 2 August 2002. The Council delegates the Leader of the Council and Town Clerk to make any changes to the request depending on the final proposals from the LGBCE.

#### **APPENDIX: Suggested changes to town ward boundaries in and around Ware**

We commend the following changes to East Herts District Council for consideration as part of the Community Governance Review.

1. The extensive area designated for WARE2 in the East Herts District Plan currently within Wareside parish should be transferred to fall within the Ware town boundary by extending the boundary eastwards and northwards. It would then form part of Ware Trinity town ward as well as Ware Trinity district ward.
2. A small part of the WARE2 designated area lies north of the current district, county and Parliamentary constituency line which runs through the middle of a field west of Moles Farm and lies in Thundridge parish. For consistency, the Ware town boundary should be expanded to also contain this small area, which currently contains no electors, and it would become part of Ware Trinity town ward.
3. Orchard Close is arbitrarily cut in half, currently between St Mary's and Christchurch wards, and in the new proposals between St Mary's and Priory district wards. It is a cul-de-sac with its only physical link being to Priory ward and all this road logically belongs in that ward.
4. A single house in Gladstone Road currently falls in Christchurch ward and would be in Priory ward. The boundary should be along Baldock Street and this house would then fall in St Mary's ward along with the rest of Gladstone Road.
5. The area just to the west of Baldock Street is arbitrarily split between Christchurch/Priory and St Mary's wards, whereas it should preferably all belong in one or the other; for example, the eastern edge of Buryfield Park would provide a strong and clearly defined boundary line.
6. The Gentlemen's Field industrial area logically belongs as part of Ware town and Ware St Mary's ward. This is recognised in the East Herts District Plan 2018 which designates this area as the WARE3(c) Employment area, not Hertford. It is physically much closer to Ware, adjacent to housing in the Ware town boundary and all its road connections are with Ware. The Hertford/Ware town boundary would be moved slightly to achieve this.
7. In south Ware, the area round Presdales Pit is logically linked to Ware and the only road access is into Hoe Lane. The Ware town boundary could be moved southwards to the A10 and this area could be taken out of Great Amwell Parish. The logical eastern boundary would be the public footpath from Amwellbury Farm to the A10.

For all these proposed changes, few or zero current electors would be involved and therefore electoral balance would not be adversely affected. It is anticipated that the district and county ward boundaries would also be adjusted in cases 2-7 to give a corresponding resolution of the anomalies. The Community Governance Review would of course take each case on its merits and conclude which of these changes, or others, would be most appropriate.



**EAST HERTFORDSHIRE DISTRICT COUNCIL**  
**COMMUNITY GOVERNANCE REVIEW OF WARE AND PARTS OF WARESIDE**  
**AND THUNDRIDGE**

**TERMS OF REFERENCE**

**1. INTRODUCTION**

- 1.1 East Hertfordshire District Council ('the Council') has resolved to undertake a Community Governance Review ('the review') of the area of Ware Town Council and that covered by the proposed North and East Ware housing development designated in the East Herts Local Plan (2018) as WARE2 and currently within Ware, Wareside and Thundridge parishes.
- 1.2 The review will have regard to existing and planned developments and will consider whether to recommend any alteration to the existing parish boundaries and any consequent changes to the electoral arrangements for any parish. The review will also consider whether any changes should be made to any of the ward boundaries within the Ware Town Council area.
- 1.3 In undertaking this review the Council has considered the Guidance on Community Governance Reviews issued in March 2010 by the Secretary of State for Communities and Local Government and will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007 ('the 2007 Act'), the relevant parts of the Local Government Act 1972 and associated regulations.
- 1.4 These terms of reference set out the aims of the review, the matters on which it will focus and policies that the Council considers relevant to the review. The terms of reference will be published on the Council's website and will be made available at the District Council offices and at other venues within the area under review.

**Reasons for the review**

- 1.5 The Council is undertaking the review at this time in response to a request from Ware Town Council and to a suggestion from the Local Government Boundary Commission for England (LGBCE).
- 1.6 The Town Council stated that 'it has been recognised from the outset of the District Plan that the [WARE2] is an extension of Ware and looks towards the town for many of its services and facilities' and requested 'that East Herts District Council should undertake a Community Governance Review (CGR) of Ware and the immediately surrounding area, as soon as possible, with the principal aim being to expand the Ware town boundary to include the whole of the designated area for WARE2'. Ware Town Council also identified a number of other places within the town where it considers the existing

town/ward boundaries are anomalous and suggested amendments to address each of these.

- 1.7 The LGBCE, in the final recommendations of its Electoral Review of East Hertfordshire (2022) addressed the WARE2 issue by extending the northern boundary of Ware Trinity district ward to include most of the new development within the ward, with a new single-councillor Ware Rural ward composed of the parishes of Thundridge, Widford and part of Wareside. The new boundary near Moles Farm and the A10 does not follow the entirety of the residential development however, because the LGBCE decided to follow the existing parish and county division boundary and suggested that a community governance review would be the most effective way to make parish boundary changes in this area, with a subsequent request to the Commission for related alterations to update the district ward and county division boundaries accordingly.

### **Community Governance Reviews**

- 1.8 A Community Governance Review is a review of the whole or part of the district to consider one or more of the following:
- Creating, merging, altering or abolishing parishes;
  - The naming of parishes and the style of new parishes;
  - The electoral arrangements for parishes (the ordinary year of election; council size; the number of councillors to be elected to the council, and parish warding), and/or
  - Grouping parishes under a common parish council or de-grouping parishes.

### **The aims of the review**

- 1.9 In accordance with the 2007 Act the Council will have regard to the need to secure community governance within the area under review which:-
- Is reflective of the identities and interests of the community in that area;
  - Provides for effective and convenient local government; and
  - Takes into account any other arrangements for the purposes of community representation or community engagement in the area.
- 1.10 When considering the above criteria, Government guidance states that the Council should take into account:-
- The impact of community governance arrangements on community cohesion; and
  - The size, population and boundaries of a local community or parish.
- 1.11 The guidance emphasises that ‘the recommendations made in a community governance review ought to bring about improved community engagement, better local democracy and result in more effective and convenient delivery of local services’.

## 2. CONSULTATION

- 2.1 In coming to its recommendations in the review, the Council will take account of the views of local people and stakeholders. Legislation requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the review, and to take the representations that are received into account by judging them against the criteria in the 2007 Act.
- 2.2 The Council wishes to promote community engagement and transparency in decision-making. In relation to the review the Council will:
- Publish these terms of reference and accept submissions by post or via e-mail or the Council's website;
  - Publicise the review by providing information to the relevant town and parish councils and by other printed and electronic means;
  - Consult residents, local organisations and elected representatives in the areas under review.
  - Make key documents available at the District Council offices and at other venues in the parishes affected;
  - Consider all submissions received; and
  - Publicise the outcome of the review.
- 2.3 The Council will notify Hertfordshire County Council that a review is to be undertaken; the County Council is a formal consultee of this process.
- 2.4 The Council will consider each case on its merits and on the basis of the information and evidence provided during the course of the review. The Council is mindful that proposals which are intended to reflect community identity and local linkages should be justified in terms of sound and demonstrable evidence of those identities and linkages.

## 3. THE TIMETABLE FOR THE REVIEW

- 3.1 Publication of these terms of reference formally begins the review.

<b>Timetable for Community Governance Review of Ware and parts of Wareside and Thundridge.</b>	
<b>Stage of process</b>	<b>Proposed dates</b>
Publication of terms of reference	4 September 2023
<b>Initial submissions</b>	
Initial submissions invited/ publicity campaign	4 September to 27 October 2023
Deadline for initial submissions	27 October 2023

Consideration of submissions/ preparation of draft recommendations	November 2023 (report to Council meeting 13 December 2023)
<b>Consultation on draft recommendations</b>	
Publication of draft recommendations	22 January 2024
Consultation on draft recommendations/publicity campaign	22 January to 15 March 2024
Deadline for consultation responses	15 March 2024
Consideration of responses/ preparation of final recommendations	April/May 2024 (report to Council meeting June/July 2024 (date TBC)
<b>Decisions &amp; implementation</b>	
Publication of final recommendations	July 2024
Council meeting to make any Reorganisation Order	September/October 2024 (date TBC)
Effective date for any revised electoral arrangements	6 May 2027 (next ordinary town/parish council elections)

#### **4. ISSUES FOR CONSIDERATION IN THE REVIEW**

- 4.1 The review will consider current and projected patterns of population, development, community identify and linkages in the area under review; and whether these give rise to the need for any changes to town/parish boundaries and/or electoral arrangements.
- 4.2 Plans showing the existing town/parish and ward boundaries in the area under consideration; and the area identified in the request from Ware Town Council at paragraph 1.6 above are attached at Appendix 'A' to these terms of reference.
- 4.3 In reviewing the community governance arrangements of any town/parish in its area, the Council is required to consider the number of local government electors in the area under review, and any change in that number or the distribution of the electors which is likely to occur in the period of five years beginning with the day when the review starts.
- 4.4 Electorate forecasts for September 2028, taking into account information on developments underway or planned based on planning permissions granted and the draft District Plan will be published to inform the consultation process during the review and provided to the town and parish councils concerned.
- 4.5 As part of the consultation process the Council will also make available information on the Council Tax precept (Band D equivalent) currently applicable in each of the parishes under review.

#### **5. POLICIES THAT WILL GUIDE THE REVIEW**

##### **Parishes**



- 5.1 The Council considers that towns/parishes should reflect distinctive and recognisable communities of interest, with their own sense of identity and that electors should be able to identify clearly with the town/parish in which they are resident. The feeling of local community and the wishes of local inhabitants are therefore important considerations in the review.
- 5.2 The Council will give careful consideration both to traditional community identities and historic town/parish arrangements; and to any changes that have happened over time, for example population movements or new development, that may have led to a different community identity in an area.
- 5.3 The Council wishes to ensure that towns/parishes should be viable as an administrative unit and should possess a precept that enables them effectively to promote the well-being of their residents and contribute to the provision of services in their areas.

### **Boundaries**

- 5.4 The Council considers that the boundaries between towns/parishes will normally reflect the distinct community identities of the respective areas. Boundaries will often follow areas of low population between settlements or pronounced physical barriers (either natural or built) such as watercourses, marshland or moorland; parks, canals, railways or major roads.
- 5.5 The Council considers that 'natural' settlements or settlements as they are defined in the District Plan should not in normal circumstances be partitioned by town/parish boundaries.
- 5.6 Should a reorganisation of town/parish boundaries occur as a result of the review, the Council will aim to select boundaries that are and are likely to remain easily identifiable.

## **6. ELECTORAL ARRANGEMENTS**

### **Electoral cycle**

- 6.1 Any changes to town/parish electoral arrangements will come into effect at the next scheduled ordinary town/parish elections. Town/parish elections will take place in East Hertfordshire in May 2027 and every four years thereafter.

### **The number of parish councillors**

- 6.2 Legislation provides that the number of councillors for each town/parish council shall not be fewer than five. There is no maximum number. Government guidance is that 'each area should be considered on its own merits, having regard to its population, geography and the pattern of communities.'

- 6.3 When considering the number of councillors to be elected for a town/parish the Council will, as required by the 2007 Act, have regard to the number of local government electors for the town/parish; and any change in that number which is likely to occur in the next five years. The Council will also have regard to existing levels of representation, the broad pattern of existing council sizes which have stood the test of time and the take-up of seats at elections in its consideration of this matter.

### **Town/parish warding**

- 6.4 The Council may also consider whether a town/parish should be, or should continue to be, divided into wards for the purposes of elections to the town/parish council and the number and boundaries of town/parish wards, taking account of population distribution and community identity and interests in the area.
- 6.5 Where a town/parish is warded and continues to be so, the Council will give consideration to the number of councillors to be elected from each ward and the number of electors they represent. The Council notes that the Local Government Boundary Commission for England (LGBCE) believes it is not in the interests of effective and convenient local government, either for voters or councillors, to have significant differences in levels of representation.

## **7. REORGANISATION OF COMMUNITY GOVERNANCE ORDERS AND COMMENCEMENT**

- 7.1 The review will be completed when the Council agrees its final recommendations. At the conclusion of the review the Council may make a Reorganisation of Community Governance Order. Copies of this order, the map(s) that show the effects of the order in detail, and the document(s) which set out the reasons for the Council's decisions (including where it has decided to make no change following a review) will be deposited at the Council's offices and copies provided to the clerk of each town or parish council affected. The information will also be published on the Council's website.
- 7.2 In accordance with Government guidance the Council will issue maps to illustrate each recommendation at a scale not smaller than 1:10,000. These maps will be deposited with the Secretary of State and prints will also be supplied in accordance with regulations to Ordnance Survey, the Registrar General, the Land Registry, the Valuation Office Agency, the Boundary Commission for England, the Local Government Boundary Commission for England and Hertfordshire County Council.
- 7.3 The provisions of any Order will take effect for financial and administrative purposes on 1 April of the year specified in the Order. Any revised electoral arrangements for a new or existing parish council will come into effect at the next ordinary parish council elections.

## **8. CONSEQUENTIAL MATTERS**

- 8.1 A Reorganisation Order may cover any consequential matters that appear to the Council to be necessary or proper to give effect to the order. These may include the transfer and management or custody of property, the setting of precepts for new parishes, provision with respect to the transfer of any functions, property, rights and liabilities and/or provision for the transfer of staff, compensation for loss of office, pensions and other staffing matters.
- 8.2 In these matters, the Council will be guided by the relevant regulations issued under the 2007 Act. In particular, the Council notes that the regulations regarding the transfer of property, rights and liabilities require that any apportionments shall use the population of the area as estimated by the proper officer of the Council as an appropriate portion.
- 8.3 In the event that the review results in proposals to alter the electoral arrangements for a parish whose existing electoral arrangements were put in place within the previous five years by an order made either by the Secretary of State, the Electoral Commission or the LGBCE, the consent of the LGBCE will be required.

#### **Principal area boundaries**

- 8.4 Any changes made to parish boundaries as a result of this review will not automatically change the corresponding district ward or county division boundaries. In the event of a Reorganisation Order making such a change the Council may recommend to the LGBCE that the district and county boundaries are realigned along the revised parish boundary and it would be for the LGBCE to decide if related alterations should be made.
- 8.5 The LGBCE would require evidence that the Council has consulted on the recommendations as part of the review. The Council will therefore seek to include any such draft recommendations for consultation at the earliest possible opportunity should they appear desirable.
- 8.6 Where such consequential matters affect Hertfordshire County Council, the Council will also seek the views of that council with regard to alterations to electoral division boundaries in accordance with Government guidance.

**Date of publication of these terms of reference: (to insert)**

#### **How to contact us**

Enquiries regarding the review process and/or comments on the matters set out in these terms of reference should be directed to:

**The Electoral Services Manager,  
East Hertfordshire District Council,  
Wallfields,  
Pegs Lane,  
Hertford,  
SG13 8EQ**

**E-mail:** [electors@eastherts.gov.uk](mailto:electors@eastherts.gov.uk)

**Telephone:** (to insert)

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## **APPENDIX 'A'**

The map below shows the area that is subject to the community governance review and the existing town/parish and town/parish ward boundaries within that area.

(to insert map)

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**EAST HERTFORDSHIRE DISTRICT COUNCIL**  
**COMMUNITY GOVERNANCE REVIEW OF RUSH GREEN**  
**TERMS OF REFERENCE**

**1. INTRODUCTION**

- 1.1 East Hertfordshire District Council ('the Council') has resolved to undertake a Community Governance Review ('the review') of the area covered by the Rush Green roundabout at the junction of the A10 and A414 roads and currently divided between Hertford, Ware, Great Amwell and Hertford Heath parishes.
- 1.2 The review will consider whether to recommend any alteration to the existing parish boundaries and any consequent changes to the electoral arrangements for any parish.
- 1.3 In undertaking this review the Council has considered the Guidance on Community Governance Reviews issued in March 2010 by the Secretary of State for Communities and Local Government and will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007 ('the 2007 Act'), the relevant parts of the Local Government Act 1972 and associated regulations.
- 1.4 These terms of reference set out the aims of the review, the matters on which it will focus and policies that the Council considers relevant to the review. The terms of reference will be published on the Council's website and will be made available at the District Council offices and at other venues within the area under review.

**Reasons for the review**

- 1.5 The Council is undertaking the review at this time in response to a suggestion from the Local Government Boundary Commission for England (LGBCE).
- 1.6 In the final recommendations of its Electoral Review of East Hertfordshire (2022), the LGBCE stated that it had received a number of requests that the Rush Green roundabout should be incorporated into a single district council ward so that issues pertaining to the roundabout could be directed to a single ward councillor, rather than being split between four wards as currently. However, the legislation governing Electoral Reviews (the Local Democracy, Economic Development and Construction Act 2009) requires the LGBCE, where it proposes a principal council ward boundary that cuts across a parish ward or unwarded parish, to create an equivalent parish ward boundary. Therefore, placing the entirety of the roundabout in one of the four existing wards would have required the creation of a parish ward with no electors, which would not promote effective and convenient local government. The Commission suggested that a community governance review with a subsequent request for related alterations to update the district ward and

county division boundaries accordingly may be the most appropriate process for addressing this issue.

### **Community Governance Reviews**

- 1.7 A Community Governance Review is a review of the whole or part of the district to consider one or more of the following:

- Creating, merging, altering or abolishing parishes;
- The naming of parishes and the style of new parishes;
- The electoral arrangements for parishes (the ordinary year of election; council size; the number of councillors to be elected to the council, and parish warding), and/or
- Grouping parishes under a common parish council or de-grouping parishes.

### **The aims of the review**

- 1.8 In accordance with the 2007 Act the Council will have regard to the need to secure community governance within the area under review which:-

- Is reflective of the identities and interests of the community in that area;
- Provides for effective and convenient local government; and
- Takes into account any other arrangements for the purposes of community representation or community engagement in the area.

- 1.9 When considering the above criteria, Government guidance states that the Council should take into account:-

- The impact of community governance arrangements on community cohesion; and
- The size, population and boundaries of a local community or parish.

- 1.10 The guidance emphasises that 'the recommendations made in a community governance review ought to bring about improved community engagement, better local democracy and result in more effective and convenient delivery of local services'.

## **2. CONSULTATION**

- 2.1 In coming to its recommendations in the review, the Council will take account of the views of local people and stakeholders. Legislation requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the review, and to take the representations that are received into account by judging them against the criteria in the 2007 Act.

- 2.2 The Council wishes to promote community engagement and transparency in decision-making. In relation to the review the Council will:

- Publish these terms of reference and accept submissions by post or via e-mail or the Council's website;

- Publicise the review by providing information to the relevant town and parish councils and by other printed and electronic means;
- Consult residents, local organisations and elected representatives in the areas under review.
- Make key documents available at the District Council offices and at other venues in the parishes affected;
- Consider all submissions received; and
- Publicise the outcome of the review.

2.3 The Council will notify Hertfordshire County Council that a review is to be undertaken; the County Council is a formal consultee of this process.

2.4 The Council will consider each case on its merits and on the basis of the information and evidence provided during the course of the review. The Council is mindful that proposals which are intended to reflect community identity and local linkages should be justified in terms of sound and demonstrable evidence of those identities and linkages.

### 3. THE TIMETABLE FOR THE REVIEW

3.1 Publication of these terms of reference formally begins the review.

<b>Timetable for Community Governance Review of Rush Green</b>	
<b>Stage of process</b>	<b>Proposed dates</b>
Publication of terms of reference	4 September 2023
<b>Initial submissions</b>	
Initial submissions invited/ publicity campaign	4 September to 27 October 2023
Deadline for initial submissions	27 October 2023
Consideration of submissions/ preparation of draft recommendations	November 2023 (report to Council meeting 13 December 2023)
<b>Consultation on draft recommendations</b>	
Publication of draft recommendations	22 January 2024
Consultation on draft recommendations/publicity campaign	22 January to 15 March 2024
Deadline for consultation responses	15 March 2024
Consideration of responses/ preparation of final recommendations	April/May 2024 (report to Council meeting June/July 2024 (date TBC))
<b>Decisions &amp; implementation</b>	
Publication of final recommendations	July 2024



Council meeting to make any Reorganisation Order	September/October 2024 (date TBC)
Effective date for any revised electoral arrangements	6 May 2027 (next ordinary town/parish council elections)

#### **4. ISSUES FOR CONSIDERATION IN THE REVIEW**

- 4.1 The review will consider the aims set out at paragraphs 1-8 to 1.10 above and whether in relation to the Rush Green area these give rise to the need for any changes to town/parish boundaries and/or electoral arrangements.
- 4.2 A plan showing the existing town/parish and ward boundaries in the area under consideration is attached at Appendix 'A' to these terms of reference.

#### **5. POLICIES THAT WILL GUIDE THE REVIEW**

##### **Parishes**

- 5.1 The Council considers that towns/parishes should reflect distinctive and recognisable communities of interest, with their own sense of identity and that electors should be able to identify clearly with the town/parish in which they are resident. The feeling of local community and the wishes of local inhabitants are therefore important considerations in the review.
- 5.2 The Council will give careful consideration both to traditional community identities and historic town/parish arrangements; and to any changes that have happened over time, for example population movements or new development, that may have led to a different community identity in an area.
- 5.3 The Council wishes to ensure that towns/parishes should be viable as an administrative unit and should possess a precept that enables them effectively to promote the well-being of their residents and contribute to the provision of services in their areas.

##### **Boundaries**

- 5.4 The Council considers that the boundaries between towns/parishes will normally reflect the distinct community identities of the respective areas. Boundaries will often follow areas of low population between settlements or pronounced physical barriers (either natural or built) such as watercourses, marshland or moorland; parks, canals, railways or major roads.
- 5.5 The Council considers that 'natural' settlements or settlements as they are defined in the District Plan should not in normal circumstances be partitioned by town/parish boundaries.
- 5.6 Should a reorganisation of town/parish boundaries occur as a result of the review, the Council will aim to select boundaries that are and are likely to remain easily identifiable.

#### **6. ELECTORAL ARRANGEMENTS**

### **Electoral cycle**

- 6.1 Any changes to town/parish electoral arrangements will come into effect at the next scheduled ordinary town/parish elections. Town/parish elections will take place in East Hertfordshire in May 2027 and every four years thereafter.

### **The number of parish councillors**

- 6.2 Legislation provides that the number of councillors for each town/parish council shall not be fewer than five. There is no maximum number. Government guidance is that 'each area should be considered on its own merits, having regard to its population, geography and the pattern of communities.

### **Town/parish warding**

- 6.3 The Council may also consider whether a town/parish should be, or should continue to be, divided into wards for the purposes of elections to the town/parish council and the number and boundaries of town/parish wards, taking account of population distribution and community identity and interests.
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## **8. CONSEQUENTIAL MATTERS**

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- 8.2 In these matters, the Council will be guided by the relevant regulations issued under the 2007 Act. In particular, the Council notes that the regulations regarding the transfer of property, rights and liabilities require that any apportionments shall use the population of the area as estimated by the proper officer of the Council as an appropriate portion.
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### **Principal area boundaries**

- 8.4 Any changes made to parish boundaries as a result of this review will not automatically change the corresponding district ward or county division boundaries. In the event of a Reorganisation Order making such a change the Council may recommend to the LGBCE that the district and county boundaries are realigned along the revised parish boundary and it would be for the LGBCE to decide if related alterations should be made.
- 8.5 The LGBCE would require evidence that the Council has consulted on the recommendations as part of the review. The Council will therefore seek to include any such draft recommendations for consultation at the earliest possible opportunity should they appear desirable.
- 8.6 Where such consequential matters affect Hertfordshire County Council, the Council will also seek the views of that council with regard to alterations to electoral division boundaries in accordance with Government guidance.

**Date of publication of these terms of reference: (to insert)**

### **How to contact us**

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**The Electoral Services Manager,  
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Wallfields,  
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Hertford,  
SG13 8EQ**

**E-mail:** [electors@eastherts.gov.uk](mailto:electors@eastherts.gov.uk)

**Telephone:** (to insert)

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## **APPENDIX 'A'**

The map below shows the area that is subject to the community governance review and the existing town/parish and town/parish ward boundaries within that area.

(to insert map)

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## **East Herts Council Report**

**Date of meeting: 26<sup>th</sup> July 2023**

**Report by: Head of Legal and Democratic Services**

**Report title: Confirmation of Minor Amendments to the Constitution**

**Ward(s) affected: (All Wards);**

### **Summary**

- This report details minor amendments which have recently been incorporated into the Constitution.

### **RECOMMENDATION that:**

- (a) Council receives this report, as required by the Constitution, outlining the minor amendments made to the Constitution by the Head of Legal and Democratic Services acting under paragraph 2.6.3 (b) of the Constitution.**

### **1.0 Proposal(s)**

- 1.1 Under Section 2, paragraph 2.6.3 of the Council's Constitution, the Monitoring Officer (that is, the Head of Legal and Democratic Services) has delegated authority to make minor amendments to the Constitution in certain circumstances.

- 1.2 The Constitution requires that such changes must be notified to all Members at the next meeting of the Full Council.

## **2.0 Background**

- 2.1 At its meeting of 16<sup>th</sup> December 2020, Council agreed that it should “adopt the [Hertfordshire] Growth Board Integrated Governance Framework into its own constitutional framework.”
- 2.2 Whilst the Council has been operating in line with the Integrated Governance Framework during this time, it had not been appended to the Council’s Constitution document.
- 2.3 This has now been rectified and implements the earlier decision of Council that it should be included.
- 2.4 Further, a slight amendment was made to the Growth Board Integrated Governance Framework at paragraph 4.2 of its Standing Orders.
- 2.5 The changes and reasons can be seen at Appendix A.

## **3.0 Reason(s)**

- 3.1 The earlier decision of Council specified that the Integrated Governance Framework should form part of the Council’s constitutional framework.
- 3.2 It was necessary to make changes to the Integrated Framework to remove ambiguity and to allow the consensus view of the Growth Board to be put into action.

## **4.0 Options**

- 4.1 For Council to note the changes and provide any observations to the Monitoring Officer.

## **5.0 Risks**

- 5.1 Not reporting the changes would be contrary to the requirements of the Constitution.

## **6.0 Implications/Consultations**

- 6.1 All members of the Hertfordshire Growth Board were consulted on the amendment to paragraph 4.2 of the Standing Orders and the exact amendment is being enacted across all partners members.

### **Community Safety**

No

### **Data Protection**

No

### **Equalities**

The Council is obliged to consider its obligations under the Public Sector Equality Duty. Having considered that obligation, there appears to be no equality concerns associated with the issues raised in this report.

### **Environmental Sustainability**

No

### **Financial**

No

### **Health and Safety**

No



**Human Resources**

No

**Human Rights**

No

**Legal**

No

**Specific Wards**

No

**7.0 Background papers, appendices and other relevant material****7.1 Appendix 1 – Changes to the Constitution****Contact Member**

None

**Contact Officer**

James Ellis – Head of Legal and Democratic Services

Contact Tel No 01279 502170

[james.ellis@eastherts.gov.uk](mailto:james.ellis@eastherts.gov.uk)

**Report Author**

As above

## APPENDIX 1

Section	Change	Reason
Section 21 Pages 460 - 490	Attaching the Hertfordshire Growth Board Integrated Governance Framework as agreed by Council on 16 <sup>th</sup> December 2020.	Previously missed off.
Section 21, para 4.2 (page 475)	<p>Amend the paragraph to add the words in red, and delete the words that are crossed out:</p> <p><b>“With effect from the Annual General Meeting 2023 the appointment of the Chair and Vice Chairs shall be decided annually as the first substantive item of business at the AGM.</b></p> <p><del>decided by described in 4.1 shall be for a term up to the first meeting of the HGB that follows both the 2021 local elections and the 2021 Annual Meetings of the constituent Councils (the Post-Election Meeting). At the Post Election Meeting, the Board may either re-appoint the same member as Chair or appoint a new Chair for a term of two years. Save in the above case, the Chair shall serve a single consecutive term of two years.</del></p>	<p>The original drafting is ambiguous in as much as it seemingly limits the term time of the Chair to two consecutive terms, but also allows for the same member be reappointed as Chair at the post-election meeting.</p> <p>The Growth Board are content that the amended wording represents the desire of the board going forward.</p>

# Agenda Item 12a

## **Council Motion proposed by the Liberal Democrat and Labour Groups for Full Council on 26 July 2023**

Council notes with concern the announcement by the Rail Delivery Group that train companies are pressing ahead with plans to close up to 1000 rail ticket offices across England over the next 3 years, including those in Bishop's Stortford, Hertford North, Hertford East, Sawbridgeworth, Ware, Stanstead St Margarets and Watton-at-Stone.

Council believes that ticket offices provide a vital service to residents in East Herts District and support passenger safety, security and accessibility. Having a clearly sign-posted place in the station for people with ticket enquiries provides certainty and confidence for customers who may struggle to otherwise locate station staff and also acts as a point of safety for passengers. At many stations, access to facilities such as toilets and waiting rooms is reliant on ticket office staff.

Not all residents are able to use station ticket machines or online ticketing platforms. Many journeys require human assistance to ensure customers purchase the most appropriate and cheapest tickets, and do not incur penalties or pay more than necessary for their journey.

Council is concerned the closure of ticket offices will disproportionately affect elderly and disabled residents in East Herts District – as well as those with poor literacy and IT skills or on lower incomes.

Council notes the statistics from Age UK that 3 million elderly people in the UK do not have access to the internet, and statistics from the Royal National Institute for Blind People that only 3% of those with partial or full sight loss feel able to use ticket machines.

Council is also concerned about the possible implications for current station staff and the risk of staff redundancies – given that there will be no regulations for minimum staffing levels at stations and on platforms. Council therefore resolves to:

- Instruct the Leader of the Council to write to Mark Harper MP Secretary of State for Transport, and the Chief Executive of the Rail Delivery Group, expressing Council's opposition to the possible closure of staffed rail ticket offices – and in particular the offices at Bishop's Stortford, Hertford East, Hertford North, Sawbridgeworth, Ware, Stanstead St Margarets and Watton-at-Stone: and also expressing opposition to the closure of ticket offices at Tottenham Hale as these would have impact on East Herts Residents when travelling.
- Instruct the Leader of the Council to write to Greater Anglia, Great Northern, Thameslink, and Southern rail expressing the Council's opposition to any plans to close the staffed ticket offices at Hertford East, Hertford North, Bishop's Stortford, Sawbridgeworth, Ware, Stanstead St Margarets, Watton-at-Stone and Tottenham Hale.

Page 200  
Instruct the Leader of the Council to send copies of the letters mentioned above to our local MPs, Ms Julie Marson and Mr Oliver Heald, asking that they should write

similar letters, expressing their own opposition to the proposed closures.

- Invite the Leaders of all the Political groups on the Council to also sign the letters which the Leader of the Council sends if they so wish.
- Request that all councillors respond to the consultations to confirm their support for ticket offices remaining open and for properly staffed rail stations.

Motion proposed by Cllr Chris Wilson and seconded by Cllr Nahum Clements.



# Agenda Item 12b

## **MOTION ON OLD RIVER LANE BISHOP'S STORTFORD**

This council notes:

Widespread concern amongst Bishop's Stortford residents regarding the previous administration's plans for the development of the Old River Lane site in Bishop's Stortford;

Uncertainty and lack of transparency regarding the nature of the Council's (ORL Delivery Board) relationship with their preferred developer Cityheart, and the amount of money spent so far.

Uncertainty about the detail of these plans, their commercial viability, their public benefit, and the timescales for the project;

The damaging nature of prolonged uncertainty about the future of this site, the buildings on it, and their occupants and users;

The decision of the Old River Lane Delivery Board announced on the council's website on 3<sup>rd</sup> July 2023 that the council will continue the residential and commercial aspects of the redevelopment through its appointed developer, Cityheart, and pause the arts centre element of the plans for an unspecified time.

This council believes:

That rapid progress is expected of us as a newly elected council to continue with the direction of this project established by the last administration;

That members have not had sufficient opportunity to constructively challenge the financial and legal implications of the partnership with Cityheart;

That it is imperative that the residents of Bishop's Stortford and East Herts are listened to through a genuine meaningful public consultation process about the nature of the whole scheme;

That transparency in decision-making is critical to gaining public support for any development of this site, and that fundamental

decisions about this project should be made by Full Council in a public meeting, not behind closed doors.

This council therefore resolves to:

1. Conduct further due diligence with respect to the proposed development agreement with Cityheart and the affordability of the project in its current form
2. Instruct officers to not sign any development agreement with Cityheart pending this review
3. Publish a detailed breakdown of the capital and revenue costs spent on this project to date
4. Cease any work in relation to Charringtons House or the Water Lane hall that could be perceived as preparing the sites for demolition in advance of and potentially prejudging any decisions on the existing planning applications for these sites.

Proposed by Councillor David Jacobs

Seconded by Councillor Yvonne Estop

# Agenda Item 12c

## **Declaration of a Climate Emergency and the council's response**

This Council endorses the evidence that climate change is beginning to seriously affect the health and wellbeing of residents and the environment in East Herts and that these negative impacts are set to increase.

This Council is of the view that the consequences of the global temperature increasing by more than 1.5°C are so severe that humanity's number one priority must be to prevent this from happening.

This Council recognises it must use its powerful voice to advocate on behalf of local communities and habitats, lead change, improve resilience and inspire residents and businesses to act to protect our precious district from the impacts of Climate Breakdown.

This Council therefore:

- declares a Climate Emergency
- strengthens its resolve to act by bringing forward its commitment from 2030 to March 2027 to reduce its own carbon footprint to an absolute minimum and to identify a pathway to offset its residual carbon, so that the council will be able to continue providing high quality services but with net zero carbon emissions
- prioritises carbon offsetting investment within East Herts to maximise local benefits
- commits to publishing annual eco-audits of the council's progress to net zero carbon that residents and businesses will be invited to scrutinise and input to, including through an annual meeting
- commits to providing advice and assistance to East Herts residents and businesses to inspire and encourage their own shifts away from carbon producing activities
- commits to ensuring council policies and practices, including commercial operations and investments, are compatible with its

drive to achieve net zero carbon, including through the review of the District Plan

- recognises that bold action to tackle the Climate Emergency can deliver economic benefits to local people and businesses in terms of new jobs, economic savings and market opportunities
- commits to seeking inward investment to support efforts to achieve net zero carbon by the council, residents and businesses
- calls on all levels of government to do everything within their powers to limit the negative impacts of Climate Breakdown, while recognising that this Council will not sit back and wait for national government intervention.

Proposed by Councillor Tim Hoskin

Seconded by Councillor Miriam Swainston